

Agenda

Reigate & Banstead
Local Committee

**We welcome you to
Reigate and Banstead Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You



Discussion

- Presentation: Surrey & Sussex Healthcare: "Our Clinical Strategy – A Vision of Better Healthcare"
- Creating Opportunities for Young People
- Community Safety in Reigate and Banstead

Venue

Location: Reigate Town Hall,
Castlefield Road,
Reigate, Surrey RH2
0SH

Date: Monday, 9 June 2014

Time: 2.00 pm

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: sarah.quinn@surreycc.gov.uk

Tel: 01737 737695

Website: <http://www.surreycc.gov.uk/reigateandbanstead>



SURREY
COUNTY COUNCIL

Surrey County Council Appointed Members

Mrs Dorothy Ross-Tomlin, Horley East (Chairman)
Mr Bob Gardner, Merstham and Banstead South (Vice-Chairman)
Mrs Natalie Bramhall, Redhill West and Meadvale
Mr Jonathan Essex, Redhill East
Mr Michael Gosling, Tadworth, Walton and Kingswood
Dr Zully Grant-Duff, Reigate
Mr Ken Gulati, Banstead, Woodmansterne and Chipstead
Mrs Kay Hammond, Horley West, Salfords and Sidlow
Mr Nick Harrison, Nork and Tattenhams
Ms Barbara Thomson, Earlswood and Reigate South

Borough Council Appointed Members

Cllr Victor Broad, Tadworth and Walton
Cllr Julian Ellacott, Redhill West
Cllr Ms Sarah Finch, Redhill East
Cllr Norman Harris, Nork
Cllr Roger Newstead, Reigate Hill
Cllr Graham Norman, Meadvale and St Johns
Cllr David Powell, Horley West
Cllr John Stephenson, Chipstead, Hooley and Woodmansterne
Cllr Mrs Rachel Turner, Tadworth and Walton
(plus 1 vacancy)

Chief Executive
David McNulty

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Sarah Quinn, Community Partnership and Committee Officer on 01737 737695 or write to the Community Partnerships Team at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH or sarah.quinn@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

Use of social media and recording at council meetings

Reporting on meetings via social media

Anyone attending a council meeting in the public seating area is welcome to report on the proceedings, making use of social media (e.g. to tweet or blog), provided that this does not disturb the business of the meeting. To support this, County Hall has wifi available for those visiting the building so please ask at reception for details.

Members taking part in a council meeting may also use social media. However, members are reminded that they must take account of all information presented before making a decision and should actively listen and be courteous to others, particularly witnesses providing evidence.

Webcasting

In line with our commitment to openness and transparency, we webcast County Council, Cabinet and Planning & Regulatory Committee meetings as well as the Surrey Police and Crime Panel. These webcasts are available live and for six months after each meeting at www.surreycc.gov.uk/webcasts.

Generally, the public seating areas are not covered by the webcast. However by entering the meeting room and using the public seating areas, then the public is deemed to be consenting to being filmed by the Council and to the possible use of these images and sound recordings for webcasting and/or training purposes.

We also webcast some select and local committee meetings where there is expected to be significant public interest in the discussion.

Requests for recording meetings

Members of the public are permitted to film, record or take photographs at council meetings provided that this does not disturb the business of the meeting and there is sufficient space. If you wish to film a particular meeting, please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can give their consent and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.









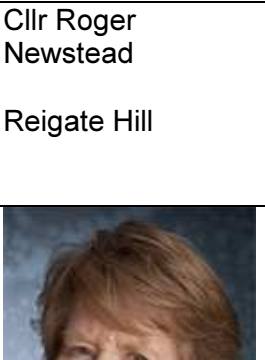

The Chairman will make the final decision in all matters of dispute in regard to the use of social media and filming in a committee meeting.

Using Mobile Technology

You may use mobile technology provided that it does not interfere with the PA or induction loop system. As a courtesy to others and to avoid disruption to the meeting, all mobile technology should be on silent mode during meetings.

			
Mrs Dorothy Ross-Tomlin (Chairman) Horley East	Mr Bob Gardner (Vice-Chairman) Merstham & Banstead South	Mrs Natalie Bramhall Redhill West & Meadvale	Mr Jonathan Essex Redhill East
			
Mrs Kay Hammond Horley West, Salfords & Sidlow	Mr Michael Gosling Tadworth, Walton & Kingswood	Dr Zully Grant-Duff Reigate	Mr Ken Gulati Banstead, Woodmansterne & Chipstead
		 SURREY COUNTY COUNCIL Local Committee (Reigate & Banstead) County Councillors 2013-17	
Mr Nick Harrison Nork & Tattenhams	Ms Barbara Thomson Earlswood & Reigate South		

For councillor contact details, please contact Sarah Quinn, Community Partnership and Committee Officer (sarah.quinn@surreycc.gov.uk / 01737 737695)

<p>1 Vacancy</p>	 <p>Cllr Victor Broad Tadworth & Walton</p>	 <p>Cllr Julian Ellacott Redhill West</p>	 <p>Cllr Ms Sarah Finch Redhill East</p>
 <p>Cllr Norman Harris Nork</p>	 <p>Cllr Roger Newstead Reigate Hill</p>	 <p>Cllr Graham Norman Meadvale & St Johns</p>	 <p>Cllr David Powell Horley West</p>
 <p>Cllr John Stephenson Chipstead, Hooley & Woodmansterne</p>	 <p>Cllr Mrs Rachel Turner Tadworth & Walton</p>	 <p>Local Committee (Reigate & Banstead)</p> <p>Borough Council Co-optees</p>	

For councillor contact details, please contact Sarah Quinn, Community Partnership and Committee Officer (sarah.quinn@surreycc.gov.uk / 01737 737695)

OPEN FORUM

Before the formal Committee session begins, the Chairman will invite **questions relating to items on the agenda from members of the public** attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

PART ONE - IN PUBLIC

1 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY)

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY)

(Pages 1 - 20)

To approve the minutes of the previous meeting as a correct record. The minutes will be available in the committee room half an hour before the start of the meeting, or online at www.surreycc.gov.uk/reigateandbanstead or by contacting the Community Partnership and Committee Officer.

3 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY)

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

4 PETITIONS (AGENDA ITEM ONLY)

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

5 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY)

To answer any questions from residents or businesses within the Reigate and Banstead Borough area in accordance with Standing

Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4 working days before the meeting.

6 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY)

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

None received to date.

7 PRESENTATION: SURREY AND SUSSEX HEALTHCARE: "OUR CLINICAL STRATEGY - A VISION OF BETTER HEALTHCARE" [INFORMATION ONLY]

To receive a presentation by Dr Ben Mearns, Clinical Lead for Acute and Elderly Medicine, Surrey and Sussex Healthcare NHS Trust.

8 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 - 2020 [FOR DECISION - EXECUTIVE FUNCTION]

(Pages 21 - 32)

Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.

This paper explores increased delegation of decision-making in relation to local 'Early Help' for young people, within the context of re-commissioning for 2015 to 2020.

Report and Annex 1 attached.

9 ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE [INFORMATION ONLY]

(Pages 33 - 50)

The purpose of this report is to update the Local Committee on the progress that Services for Young People have made towards participation for all young people in *Borough* in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular this Local Committee report focuses on the contribution of our different commissions to this goal and how they have performed during the year. Please note that the majority of detailed performance information is provided in the annex to this report.

Next steps have also been included to set out how we will keep

the Local Committee informed about developments and our progress during the year ahead.

Report and Annex 1 attached.

10 LOCAL COMMITTEE TASK GROUPS 2014-15 [FOR DECISION] (Pages 51 - 58)

The Local Committee is asked to review and agree the terms of reference and membership of the Youth Task Group, the Local Sustainable Transport Fund Task Group and the Redhill Parking Task Group for 2014-15.

Report and Annex 1 attached.

11 TRAVEL SMART BUS CORRIDOR IMPROVEMENTS AND PROGRAMME UPDATE [FOR DECISION - EXECUTIVE FUNCTION] (Pages 59 - 80)

In June 2012, Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department for Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9 million LSTF Key Component secured in July 2011.

Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4.8million has been allocated for sustainable travel improvements in Redhill / Reigate.

This report provides an update to the committee on the progress of the Travel SMART programme in Redhill and Reigate and asks members to consider a number of bus corridor improvements, improving bus reliability and facilities available to users.

Report and Annexes A – D attached.

12 REDHILL BALANCED NETWORK [FOR DECISION - EXECUTIVE FUNCTION] (Pages 81 - 116)

The purpose of this report is to update the Local Committee on the Redhill Balanced Network and to gain approval for the legal orders and notices required.

Report and Annexes A – H attached.

13 INTRODUCTION OF BUS STOP CLEARWAYS IN TATTENHAM CORNER, GREAT TATTENHAMS AND WATERFIELD [FOR DECISION - EXECUTIVE FUNCTION] (Pages 117 - 120)

To seek the Local Committee's approval to introduce bus stop clearways in Tattenham Crescent, Great Tattenhams and Waterfield.

Report attached.

- 14 REVIEW OF WINTER SERVICE ARRANGEMENTS [FOR INFORMATION]** (Pages 121 - 126)
- Surrey undertakes an annual review of the Winter Service at the end of each winter season, including the effectiveness of network coverage, operational improvements, organisational changes and partnership working arrangements. This report seeks the views of the Reigate and Banstead Local Committee on the delivery of the Winter Service operations in the 2013/14 season, to feedback into the annual review.
- Report attached.
- 15 HIGHWAYS SCHEMES UPDATE [FOR INFORMATION]** (Pages 127 - 136)
- At the 2 December 2014 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress. The report also updates Members on the number of enquiries received from customers.
- Report and Annex 1 attached.
- 16 COMMUNITY SAFETY IN REIGATE AND BANSTEAD [FOR DECISION - EXECUTIVE FUNCTION]** (Pages 137 - 164)
- Surrey County Council is a statutory partner on Community Safety Partnerships (CSP) at a borough/district level.
- The Local Committee (Reigate & Banstead) has been delegated £3,294 to support community safety work in the borough, this money requires Local Committee agreement to be delegated for use by the local Community Safety officers.
- In East Surrey (Reigate & Banstead, Mole Valley and Tandridge), there is a long history of working together, including jointly-funded posts and co-ordinated delivery of campaigns. The conclusion of a recent review conducted by partner agencies on the CSP is an agreement to formally merge the three CSPs into a single East Surrey CSP.
- A County Councillor from each District or Borough area will represent the Local Committees on the new East CSP.
- Report and Annex 1 attached.
- 17 LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE [FOR INFORMATION]** (Pages 165 - 172)
- Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

Report and Annex 1 attached.

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| 18 | CABINET FORWARD PLAN [FOR INFORMATION] | (Pages 173 -
174) |
| | Report attached for information only. | |
| 19 | LOCAL COMMITTEE FORWARD PLAN [FOR INFORMATION] | (Pages 175 -
176) |
| | Report attached for information only. | |

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**THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED AT
THE 9 JUNE 2014 LOCAL COMMITTEE MEETING**

Minutes of the meeting of the
REIGATE AND BANSTEAD LOCAL COMMITTEE
held at 2.00 pm on 3 March 2014
at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

Surrey County Council Members:

- * Mrs Dorothy Ross-Tomlin (Chairman)
- * Mrs Kay Hammond (Vice-Chairman)
- * Mrs Natalie Bramhall
- * Mr Jonathan Essex
- * Mr Bob Gardner
- * Mr Michael Gosling
- * Dr Zully Grant-Duff
- * Mr Ken Gulati
- * Mr Nick Harrison
- * Ms Barbara Thomson

Borough / District Members:

- Cllr Victor Broad
- * Cllr Adam De Save
- * Cllr Julian Ellacott
- * Cllr Ms Sarah Finch
- * Cllr Norman Harris
- * Cllr Roger Newstead
- * Cllr Graham Norman
- * Cllr David Powell
- * Cllr John Stephenson
- * Cllr Mrs Rachel Turner

* In attendance

1/14 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY) [Item 1]

Apologies for absence were received from Cllr Victor Broad. Apologies for lateness were received from Mrs Kay Hammond.

2/14 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY) [Item 2]

The following correction was made to the minutes:

69/13 – second paragraph, seventh line: replace 'he' with 'she'.

Subject to the above amendment, the minutes were agreed as a true and accurate record of the meeting.

[Cllr Newstead noted that he had not received a response to his supplementary question from the previous meeting. The Community

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Partnership and Committee Officer agreed to follow this up and a response from the Property Team has now been received as follows: “The answer to the question is that we are not seeking a temporary alternative site. A review of the space availability will be conducted during the period in which the maintenance works are being undertaken and will take account of a structural engineers assessment of any change of use required in the various rooms, in the light of recent events and new permitted safe maximum loadings.”]

3/14 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY) [Item 3]

None received.

4/14 PETITIONS (AGENDA ITEM ONLY) [Item 4]

The Committee received a petition signed by 220 residents, agreeing with the statement: “When exiting this forecourt I find my view of oncoming traffic obscured by parked cars.”

The Committee **NOTED** the response of the Parking Strategy and Implementation Team Manager.

5/14 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY) [Item 5]

None received.

6/14 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY) [Item 6]

None received.

7/14 ALLEGED PUBLIC FOOTPATH BETWEEN BELL STREET AND PARK LANE ACROSS PRIORY PARK AND THROUGH TO HIGH STREET, REIGATE [NON-EXECUTIVE FUNCTION - FOR DECISION] [Item 7]

Declarations of Interest: None

Officers attending: Daniel Williams, Countryside Access Officer and Nancy El-Shatoury, Principal Lawyer

Petitions, Public Questions, Statements:

In accordance with Standing Order 67, three objectors to the application spoke (Ms Helen Boddy; Mr Oliver Moses and Mr Matt Burgess). Their statements are attached to the minutes as **Appendix A**. The applicant, Mr Simon Elson, spoke in response to the objectors, stating that he had made the application in a private, individual capacity, and that the 57 claim forms received demonstrated that the route had been in use for at least 20 years.

Member Discussion – key points:

- The local Member for Reigate expressed the view that the evidence did not stand up, and that there were a myriad of alternative routes that members of the public could take that did not involve walking through the grounds of Reigate Priory School.

- Concerns were raised regarding making a right of way through school grounds and the potential risk that this would cause.
- Members asked what the difference between “by right” and “as of right” meant. The Countryside Access Officer explained that users could be considered to be using the park “by right” for recreational use which meant that permission was in place. He informed Members that counsel’s advice had been that the public had been using the route as a highway rather than for recreational use so this permission might be deemed not to apply and therefore a public right might be acquired as a result of use “as of right” (i.e. without force, secrecy or permission).
- Other Members felt that since the route had operated as a right of way for more than 20 years, that it should be approved. They accepted the arguments of the objectors, but felt that it was necessary to follow the legal and officer advice given.
- Members wished to know what the consequences would be if they refused the application. The officer explained that the applicant had the right of appeal to the Secretary of State, and that it was likely that the appeal would be granted. If Members were minded to approve the application, a legal order would be made and advertised. Any objections would be referred to the Secretary of State and a public inquiry would be held. It was emphasised that the same legal rules would apply in this event, and the planning inspector would not be able to take into account safeguarding concerns. If the right of way was approved, the school would have the right to apply for a diversion or extinguishment. The Principal Lawyer confirmed that this could be applied for on safeguarding grounds if there was a threat of danger or harassment.
- Members wished to know if the route could be time-limited to non-school hours. The officer explained that this was not possible as rights of way must be open 24 hours, 7 days a week in perpetuity. Gating orders were possible but there were none currently in Surrey. It was noted that Map Modification Orders involving school grounds had been made in the past.

Resolution:

The Committee **AGREED** that:

- (i) Public footpath rights are recognised over A-B-C and B-F-D on simplified plan 3/1/37/H64A (Annex B2 to the report submitted) and that the application for a Map Modification Order under sections 53 and 57 of the Wildlife and Countryside Act 1981 to modify the Definitive Map and Statement by the addition of these footpaths is approved. The routes will be known as public footpaths no.632 and 633 (Reigate).
- (ii) None of the other routes indicated on plan 3/1/37/H64 should be added to the Definitive Map and Statement.

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- (iii) A legal order should be made and advertised to implement these changes. If objections are maintained to such an order, it will be submitted to the Secretary of State for Environment, Food and Rural Affairs for confirmation.

8/14 REIGATE AND BANSTEAD BOROUGH ON STREET PARKING REVIEW 2014 [EXECUTIVE FUNCTION - FOR DECISION] [Item 8]

Declarations of Interest: None

Officers attending: David Curl, Parking Strategy and Implementation Team Manager and Adrian Harris, Engineer

Petitions, Public Questions, Statements:

Cllr Jim Blackmore, Chairman of Salfords and Sidlow Parish Council raised concerns regarding parking around Salfords Station, particularly where motorists were parking on verges. Cllr Blackmore agreed to discuss this with the local Member for Horley West, Salfords and Sidlow outside the meeting.

Member Discussion – key points:

- The local Member for Nork and Tattenhams requested small changes to the proposals for Nork Way and St Leonard's Road, which he would discuss with officers outside the meeting.
- The local Member for Tadworth and Walton raised concerns regarding enforcement in Heathcote. The Parking Team Manager noted that Surrey County Council works closely with Reigate and Banstead Borough Council's Enforcement Team, and that this location had been flagged previously. He agreed to raise it again and ensure that enforcement took place.
- The local Member for Reigate raised Beverley Heights, Alma Road, Brokes Road and Brokes Crescent as requiring attention and would discuss this with officers.
- The local Member for Redhill West and Meadvale raised concerns that double yellow lines from the previous review had not yet been installed, and raised concerns regarding Daneshill where there was parking on both sides of the road. She thanked officers for their work in Brooklands Way and around Reigate Police Station. Officers noted that the contractor was working to complete double yellow lines from the previous review but this work had been affected by the recent bad weather. He would look into the issues at Daneshill.
- The local Member for Redhill East thanked officers for their work with the Redhill Parking Task Group. He welcomed the residents' parking scheme proposed for Lynwood Road and the future plans for the Redstone Hill and Whitepost Hill areas. He asked whether some of the roads on the "unprogressed" list could be revisited next year, and asked whether the area around the new school at Battlebridge Lane could also be taken into consideration.

- The local Member for Merstham and Banstead South noted that he wished to discuss Grange Close, Josephine Avenue and Albert Road (Merstham) outside the meeting.
- The Chairman thanked the officers for their report.

Resolution:

The Committee **AGREED:**

- (i) The proposals in Annexes A to L to the report submitted.
- (ii) That if necessary, adjustments can be made to the proposals agreed at the meeting by the Parking Team Manager in consultation with the Chairman, Vice-Chairman and local Member prior to statutory consultation.
- (iii) That the intention of the County Council to make Traffic Regulation Orders under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Reigate and Banstead as shown in the Annexes (and as subsequently modified by (ii)) is advertised and that if no objections are maintained, the Order is made.
- (iv) That if there are unresolved objections, they will be dealt with in accordance with the County Council's scheme of delegation by the Parking Strategy and Implementation Team Manager, in consultation with the Chairman and Vice-Chairman of this Committee and the appropriate County Councillor.
- (v) That if necessary, the Parking Team Manager will report the objections back to the Local Committee for resolution.
- (vi) To allocate funding of £15,000 in 2014/15 to implement the parking amendments.
- (vii) To consolidate (without material change) the Traffic Regulation Orders for the Quality Street/Old Mill Lane 'Restricted Parking Zone'.

9/14 OPERATION HORIZON FIVE YEAR CARRIAGEWAY MAINTENANCE PLAN [EXECUTIVE FUNCTION - FOR INFORMATION] [Item 9]

Declarations of Interest: None

Officers attending: Anita Guy, Acting Area Highways Manager

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- Concerns were raised regarding the reprioritisation of works due to flooding; Members acknowledged that the current situation was unprecedented, but the condition of some roads in the borough was extremely poor; Linkfield Lane in Redhill was a specific example, and

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had been deferred again due to drainage issues. It was noted that only 23 roads had been completed in Reigate and Banstead which was far less than other areas, and it was felt that more time and effort was required.

- Concerns were raised regarding the list of roads in the Banstead, Woodmansterne and Chipstead division, as it was felt that other roads were more in need of work than those listed. The Chairman explained that the roads had been identified by the previous local Member, and the Acting Area Highways Manager added that they had been prioritised according to technical need; in some cases, the damage was beneath the road surface.
- Members asked if the priority of some roads could be revisited following the bad weather. The officer reported that a Recovery Programme was being drawn up which would include roads damaged by the winter weather.
- Discussion took place regarding the criteria for emergency works to address safety defects. The Acting Area Highways Manager assured Members that these issues would be addressed; however, there was a backlog of works and some temporary fixes had been necessary.
- It was noted that Waterlow Road, Reigate had been completed and therefore should not be on the list. Members wished to know if the funding could be reallocated. The officer agreed to take this back to the Operation Horizon team.
- A number of locations in Nork and Tattenhams were raised; the local Member agreed to email a list to the Acting Area Highways Manager.
- Concerns were raised regarding the poor quality of works complete in the last year. The officer was aware of the issues and reported that they would be addressed. The Chairman requested a future agenda item regarding standards of highways work.
- Issues in Shelveys Way, Cross Road, Tadworth Street and The Avenue, Tadworth were reported.
- It was noted that many cars had suffered tyre damage due to potholes in Gatton Bottom, Merstham. The officer reported that extra funding had been allocated for flood damage, and that these holes would be filled.

Resolution:

The Committee **NOTED:**

- (i) The success of the countywide 5-year programme in year one.
- (ii) The progress of Operation Horizon roads, Surface Treatment roads, and changes in year one in Reigate and Banstead in Annex 1 to the report submitted.

- (iii) The proposed programme of Operation Horizon roads for Reigate and Banstead for year two (2014/15) and the remaining approved roads to be undertaken in years three to five (2015 to 2018) listed in Annex 1 to the report submitted.

10/14 ROAD SAFETY POLICY UPDATE [EXECUTIVE FUNCTION - FOR INFORMATION] [Item 10]

Declarations of Interest: None

Officers attending: Duncan Knox, Road Safety Team Manager and Rebecca Harrison, Sustainable Community Engagement Team Leader

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- Members raised the issue of school expansion and the safety issues this would bring. They wished to know if funding for new safety measures was expected to come from the Local Committee's budget. The Road Safety Team Manager informed Members that there was no additional funding for safety measures available. However, the Schools Expansion Programme had set up a task group to look at incorporating such measures into the planning process. The Road Safety Outside Schools Policy would apply regardless of whether schools were expanding or not.
- Members wished to know if special speed limits (e.g. 20mph) could be restricted to school hours only. The Road Safety Team Manager explained that every site had to be considered on its own merits. In many cases, speed was not the biggest issue and parking and unsafe crossing were the main safety issues.
- Discussion took place regarding school crossing patrols. The Sustainable Community Engagement Team Leader explained that it was difficult to recruit crossing patrols, and that the County Council had funded advertisements in local papers. There were currently 15 to 20 vacancies across Surrey at schools with varying levels of risk. She noted that the County Council was also willing to train volunteer crossing patrols.
- Members felt that whilst there was a strong argument for a more robust speed limit policy, there was also an issue of police enforcement. The Road Safety Team Manager explained that signage alone would not necessarily change prevailing speeds, and that engineering measures were often required too.
- Concerns were raised that residents were not being listened to with regards to safety concerns. The officer explained that where requests were made, existing speeds and casualty figures would be investigated.
- Discussion took place regarding speeding outside schools. At the Royal Alexandra and Albert School there had already been a request

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for a reduction to 20mph and the local Member would be speaking to officers about this outside the meeting. At other locations, for example, in Tadworth, it was noted that the number of parked cars meant speeding was impossible and a reduction in speed limit would not make a difference to safety. Members felt that there was a need to educate parents and ensure that they pay attention to where they park and cross the road. The officer noted these points and reported that the police would be involved in speed measurement at the Royal Alexandra and Albert School. He agreed that it was important to involve parents as the problems would only be solved with their co-operation.

Resolution:

That the Local Committee's comments as above on the draft policies be taken into account prior to the policies being submitted to Surrey County Council's Cabinet for approval.

11/14 TRAVEL SMART 2014-15 PROGRAMME AND CYCLING PROGRAMME [EXECUTIVE FUNCTION - FOR DECISION] [Item 11]

Declarations of Interest: None

Officers attending: None (Harris Vallianatos, Travel SMART Engagement Officer sent apologies).

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- It was noted that the proposals had all been agreed in principle by the Local Sustainable Transport Fund Task Group.

Resolution:

The Committee **AGREED:**

- (i) The proposed 2014/15 Travel SMART programme for Redhill and Reigate.
- (ii) That the decision on minor amendments to the 2014/15 programme be delegated to the Chairman of the Local Committee and the Chairman of the Travel SMART Delivery Board in consultation with Members of the Reigate and Banstead Local Committee LSTF Task Group.
- (iii) The segregated pedestrian and cycle scheme for A23 London Road attached as Annex C to the report submitted.
- (iv) That the western footway of London Road, Redhill between Princess Way (Lombard Roundabout) and Colesmead Road be converted to segregated pedestrian and cycle use.
- (v) To note the new funding opportunity made available by the Department of Transport for additional revenue funding for 2015/16.

**12/14 HIGHWAYS SCHEMES 2013-14 - END OF YEAR UPDATE REPORT
[EXECUTIVE FUNCTION - FOR INFORMATION] [Item 12]**

Declarations of Interest: None

Officers attending: Anita Guy, Acting Area Highways Manager

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- Members wished to know if the Highways Localism initiative would be taking place in 2014/15. The Acting Area Highways Manager confirmed that it would be.
- Discussion took place regarding a suggestion that the scale of the Local Structural Repairs budget be reviewed in order for more short term repairs to take place. The officer reminded Members that the forward programme had already been agreed in December 2013, and any changes to the balance would need to be agreed by the Committee. The Chairman felt that this needed to be discussed outside the meeting with officers.
- Clarification was sought regarding the A23 Brighton Road junction improvements in Salfords, and whether the design would be carried out or if this was subject to developer contributions. The officer reported that this scheme was with the design team who were working on feasibility study and access arrangements for the new fire station. This also included access arrangements to the Days site and the back of Salfords Station.

Resolution:

The Committee **NOTED** the report.

**13/14 LOCAL COMMITTEE AND MEMBERS ALLOCATION FUNDING - UPDATE
[FOR INFORMATION] [Item 13]**

Declarations of Interest: None

Officers attending: Sarah Quinn, Community Partnership and Committee Officer and Rowena Zelle, Local Support Assistant

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- An updated spreadsheet was tabled and is attached to the minutes as **Appendix B**.
- Mrs Kay Hammond reported that she had allocated her remaining £575 to Riding for the Disabled.

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- Members thanked the Local Support Assistant for her hard work on this.

Resolution:

The Committee **NOTED** the report.

14/14 CABINET FORWARD PLAN [FOR INFORMATION] [Item 14]

The Committee **NOTED** the report.

15/14 LOCAL COMMITTEE FORWARD PLAN [FOR INFORMATION] [Item 15]

The Committee **NOTED** the report.

16/14 URGENT ITEM - C58/880 FLANCHFORD BRIDGE - FLOOD DAMAGE REPAIR INFORMATION [FOR INFORMATION ONLY] [Item 16]

The Committee **NOTED** the report.

Meeting ended at: 4.25 pm

Chairman

I, Helen Boddy have lived in Reigate for 18 years. I am a Principal of Boddy Matthews Solicitors here in Reigate and Vice Chair of the Governing Body of Reigate Priory Junior School. I am appointed as the Local Authority Governor. I am also a parent of a 9 year old child at the School. I speak as a parent and on behalf of the Governing Body of Reigate Priory School.

The Governing Body of the School is made up of 18 Governors including Parent Governors, Local Authority Governors, the Head Teacher, the Deputy Head Teacher and other staff. The Governing Body has invested considerable time and effort in understanding the nature of Mr Elson's application and the implications for the School. It has been noted that Mr Elson is a Council employee, but this interest is not something that he chose to declare in making his application. Because of the technical and legal issues involved, the School has taken specialist legal advice in relation to this application.

Whilst the Governing Body understands that health and safety issues are not legally relevant to this application, it will not rest until the Council recognizes that the safety of the children of the School is paramount. The Governing Body wishes to place on record and ensure that this Committee, members of the public (in particular, parents of children of the School) are made expressly aware that if an MMO is made, the Governing Body will request the Council to exercise the power it has by statute (under section 118B/119B of the Highways Act) to extinguish or divert the path because it must be expedient for the Council to do so. In our view, there is overwhelming evidence that should persuade Surrey County Council of the expediency of making an order to close or divert the path for the simple fact that this will result in a substantial improvement in the security of the School.

Any use of the Priory School land was not "as of right". Notices have made clear that there is no "right" of way. It can never have been the intention of either Reigate and Banstead Borough Council as the land owner in granting a lease to Surrey County Council to use the land for a junior school, or Surrey County Council as the tenant maintaining a junior school on the land, to dedicate the way as a highway. Notices have clearly indicated a contrary intention; that the land is not intended to be open to the public. This position is supported in the lease. Anyone with a modicum of common sense would recognize the fact that no reasonable person or organization would permit a school to be open at any time of day to any Tom Dick or Harry.

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My name is Oliver Moses. I am the Deputy Headteacher of Reigate Priory Junior School and the teacher's representative on the schools governing body. I am also a lifetime resident of Reigate and Redhill. I speak on behalf of the Headteacher and the 32 committed teaching professionals of Reigate Priory, a three times Ofsted Outstanding school and therefore asset to the town of Reigate, who want the following to be placed on record.

As a group of education professionals who regard the safeguarding of children in our care as an absolute priority, we believe it is incomprehensible that a public right of way should even be considered through part of a local community junior school. By junior, I mean a school attended by children who are just seven to eleven years old.

We have read the report by Mr D. Williams and it would appear that the rights and safety of 655 young Reigate children have been totally ignored in favour of a 'short cut' (Section 2.2) for convenience.

We struggle with the lack of sense in this application. Not only is it in complete opposition to the safeguarding expectations set to us by Rt Hon Michael Gove MP, Minister of Education, Ofsted and most importantly, the 521 central Reigate families who send their children to us. But also, since the extensive redesign of the park, there are other routes available! Which people already use! The public do not have to walk through our school!

As I am sure you are aware, in our society safeguarding incidents are widely reported and scrutinised. The official recognition and publication of this route way will only draw further attention to it. It cannot be guaranteed that all that attention will be positive. Therefore, we, the teachers of Reigate Priory, want it on record that we totally oppose the recognition of public footpath rights through our school.

Any harm, even to one child, as a result of your decision will be inexcusable and unforgiveable.

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Verbal representation by Matt Burgess, Parent Governor and Chair Finance Committee Reigate Priory School

To; Reigate Council, March 3rd 2014

Good afternoon, I am a Parent Governor of Reigate Priory School. I have four children who have or will attend the school. My youngest child will leave the school in 2021. As a consequence I am totally committed to ensure the long term success and wellbeing of the school.

RPS is an outstanding school. I am delighted with the education which my children are getting at the school. However, the primary responsibility of the school is ensuring the safety and wellbeing of my children. The reason I am here this afternoon is that if the RoW is passed by this chamber, then the school will no longer be able to guarantee this safety and wellbeing. You as a council will, in effect, be materially increasing the risk profile of the school.

The thoroughfare is already an accident waiting to happen. Formally approving it will run contrary to every safeguarding responsibility that the Council bears towards the children it is educating. It will be playing fast and loose with the safety of the children and formally placing them in harms way.

For those of you who idly say that there have been no recent incidents around the school, I would respond;

In a post-Saville world whose son or daughter has to be abducted for the council to be held to account? After all the adjacent car park is so close that a child could be snatched and disappeared within seconds. Currently we rely on the fact that we live in leafy Reigate, with its population of warm and goodhearted middle class residents. But that is no way to properly safeguard our children. I would not like to be the Council Director justifying that decision on NewsNight.

.....And all because you are not prepared to ask the good people of Reigate to walk another 300yards extra to do their groceries.

I believe there will be many parents who feel the same way and that this decision will indeed mobilise the passions of this silent majority of vote-casting parents.

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Reigate and Banstead Members Funding - Balance Remaining 2013-2014

Each County Councillor has £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

				REVENUE	DATE PAID
Natalie Bramhall	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£1,000.00	30.10.2013
	EF300369903	SCC, Highways Department	Provision of green salt/grit bin in Fairlawn Drive Redhill	£1,040.00	18.11.2013
	EF700215291	Reigate & Banstead Borough Council	Star for a Night 2014	£2,500.00	06.12.2013
	EF700220666	Reigate and Banstead Leisure Services	Surrey Youth Games (RBBC training and trials)	£500.00	30.01.2014
	EF700221632	Wray Common Primary School Travel	Pathway Improvement through Wray Common woods	£5,500.00	
	EF700223008	Surrey County Council	Tree in Redhill town centre	£285.50	
	EF800218603	Surrey Search & Rescue	Ambulance signage	£2,050.50	
			BALANCE REMAINING	£0.00	

				REVENUE	DATE PAID
Jonathan Essex	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF700206705	E.Surrey Carers Support Assoc.	Carers day trip to Brighton	£1,380.00	17.09.2013
	RAB1213007		St Joseph's Pre-School Jubilee Funday (returned funding)	£821.00	
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
	EF700218729	Leisure Services, Reigate & Banstead	Star for a Night 2014	£1,000.00	24.01.2014
	EF700219192	East Surrey Talking Newspaper Associ	East Surrey Talking Newspaper Association	£500.00	24.01.2014
	EF400186022	Surrey Highways	Bench on Redstone Hill	£1,044.00	24.01.2014
	EF700220278	Relate Mid Surrey	Young Peoples Counselling	£500.00	30.01.2014
	EF300375904	Surrey Highways	Provision of grit bin in Redstone Manor R & B	£1,040.00	31.01.2014
	EF300375684	Surrey County Council local highways	Earlswood 20mph repeater signs	£500.00	05.02.2014
	EF800214710	SATRO	Alternative Energy Day, Warwick Secondary School	£1,500.00	12.02.2014
	EF700220376	Watercolour Residents Association	Community Planters	£250.00	12.02.2014
	EF700221490	Reigate and Banstead Borough Council	Provision of litter bin	£249.22	
	EF700223714	Subrosa Residents Association	Battlebridge House Alleyway Improvement Scheme	£570.00	
	EF700225572	Community Debt Advice	Community Debt Advice (CDA)	£2,061.00	
	EF700225279	Welcare in East Surrey	Welcare In East Surrey	£800.00	
	EF700223472	Us in a Bus	The Bus Stop	£802.78	
	EF700225708	Redhill youth club	Redhill Youth Club/ virtual baby project	£1,000.00	
			BALANCE REMAINING	£0.00	

Reigate and Banstead Members Funding - Balance Remaining 2013-2014

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				REVENUE	DATE PAID
Bob Gardner				£12,876.00	
	EF700202684	Reigate & Banstead Voluntary Service	Merstham Mental Health Week	£200.00	23/08/2013
	EF700205665	Lower Kingswood Church Hall	improvements to Lower Kingswood Church Hall	£1,000.00	05.09.2013
	EF400180491	SCC, Highways Department	Provision of salt bin in Orpin Road Merstham	£1,040.00	30.10.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£1,000.00	30.10.2013
	EF800204630	The Epiphany Project	The Epiphany Project Women's Support Group	£1,400.00	11.11.2013
		Reigate & Banstead Voluntary Service			
	EF700214235	Ltd (Together At Christmas)	Together At Christmas	£400.00	22.11.2013
	EF800208095	Lower Kingswood Village fete	Lower Kingswood Village fete	£650.00	06.12.2013
	EF800214396	Lower Kingswood Bowling Club	Lower Kingswood bowls	£2,500.00	
	EF700216665	Gatton Park Orchard Education Project	Gatton Park Orchard Education Project	£500.00	10.01.2014
	EF700222722	Merstham Branch Royal British Legion Mens Section	Memorial seating for Royal British Legion	£1,000.00	
	EF700222905	Lower Kingswood Residents' Association	Noticeboard	£1,000.00	
	EF300377466	Highways	Provision of Sal/grit bin in Smithy Lane	£1,040.00	
	EF700223052	Bikes Revived	Bikes Revived	£1,146.00	
			BALANCE REMAINING	£0.00	

				REVENUE	DATE PAID
Michael Gosling				£12,876.00	
	RAB1213035	SCC, Countryside Access Team	Copt Hill Lane Surface Improvement	-£1,500.00	
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
	EF800210293	Home-Start Epsom, Ewell and Banstead	Accredited volunteer training course	£1,000.00	19.12.2013
	EF800208707	Kingswood Residents Association	Kingswood SPD	£3,500.00	10.01.2014
	EF800209849	1st Walton-on-the-Hill Scout Group	Scout uniforms for St Margaret's Scout Troop at The Children's Trust	£120.00	10.01.2014
	EF700220854	Tadworth Toddler Group	Tadworth Toddler Group Playframe	£1,626.00	30.01.2014
	EF800213920	BHRA	Enhancement of Burgh Heath Village	£6,000.00	
			BALANCE REMAINING	£1,630.00	

Reigate and Banstead Members Funding - Balance Remaining 2013-2014

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				REVENUE	DATE PAID
Zully Grant-Duff	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	RAB1112252		Action for Life - Walking for Health (returned funding)	-£800.00	
	EF300367797	SCC, Highways Department	Micklefield School Flashing Signals	£1,100.00	31.10.2013
	EF300367794	SCC, Highways Department	Holmesdale School Flashing Signals	£1,100.00	31.10.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
	EF800204805	St Mark's Church, Reigate	War Memorial in Alma Road, Reigate - relaying paving stones	£500.00	22.11.2013
	EF800204502	Redhill Redstone Rotary Club	Reigate and Redhill 150th Anniversary Celebration - triumphal arch	£500.00	22.11.2013
	EF300372612	SCC, Highways Department	Provision of cast iron bollards at junction of Monk Walk & Reigate Road ii	£2,150.00	13.12.2013
	EF700216215	Home-Start East Surrey	Support for families in difficult circumstances	£2,000.00	10.01.2014
	EF400188712	Surrey Highways	Footpath Patching works in Chart Lane Reigate	£5,225.00	
PENDING	EF800217139	Reigate & Banstead Borough Council	Reigate Town Centre Public Seating Refurbishment	£601.00	
			BALANCE REMAINING	£0.00	

				REVENUE	DATE PAID
Ken Gulati	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF800202197	3rd Banstead Scout Group	New store room at Scout Ridge	£2,500.00	16.10.2013
	EF800202197	3rd Banstead Scout Group	New store room at Scout Ridge - plaque	£21.00	11.10.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
		SCC Cultural Services - Libraries -			
	EF300373836	Banstead Library	Banstead Library - Creating a Community Meeting Room	£2,340.00	07.01.2014
	EF300373836	Banstead Library	Banstead Library - Creating a Community Meeting Room - plaque	£21.00	13.01.2014
	EF700219960	Banstead District Girlguiding	Banstead District Girlguiding HQ Rebuild	£2,500.00	24.01.2014
	EF400186662	Banstead Youth Club	Stubbers Team Challenge 2014	£1,000.00	12.02.2014
		War Graves Project, Reigate &			
	EF800215773	Banstead Borough Council	War Grave Restoration	£1,000.00	12.02.2014
	EF400189490	Surrey County Council - Highways	Provision of Salt/Grit Bin in North Acre, Banstead	£1,040.00	
	EF400189289	Corporate Parenting Board	LAC Bursary Scheme	£1,954.00	
		BALANCE REMAINING	£0.00		

				REVENUE	DATE PAID
Kay Hammond	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF700203291	Surrey Search & Rescue	Incident Command	£500.00	05.09.2013
	EF700203858	Horley Town Council	Bay Close jnr goalposts	£300.00	05.09.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
	EF700217147	SATRO	SATRO Primary Science Days	£500.00	10.01.2014
	EF800211208	Horley Association of Traders	Horley Christmas Lights	£1,000.00	30.01.2014
	EF800214594	St Bartholomew Churchyard committee	St Barts Churchyard	£1,000.00	
	EF700221689	Horley Carnival Organising Committee	Horley Carnival	£1,000.00	
	EF700225848	Salfords & Sidlow Parish Council	Crisis and Local Organisations Fund	£7,500.00	
	PENDING	EF800219736	Horsehills group RDA	Horshills RDA	£576.00
		BALANCE REMAINING	£0.00		

Reigate and Banstead Members Funding - Balance Remaining 2013-2014

Each County Councillor has £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Nick Harrison	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF400179157	Surrey Highways	Provision of salt bin in Downs Wood Nork	£1,000.00	27.09.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
	EF300368809	SCC, Highways Department	Provision of grit bin in Shawley Crescent Epsom Downs	£1,040.00	13.11.2013
	EF300368808	SCC, Highways Department	Provision of salt bin in Tangier Wood Burgh Heath	£1,040.00	20.11.2013
	EF800213034	Banstead District Girlguiding	Banstead District Girlguiding HQ Rebuild	£7,500.00	24.01.2014
	EF800218730	The Beacon School	Re-launch	£1,796.00	
			BALANCE REMAINING	£0.00	

Barbara Thomson	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF800190833	South Park Ladies FC	Provision of new kit for the team	£2,000.00	05.07.2013
	EF800196408	Surrey Search & Rescue	Vacuum Stretcher	£500.00	07.08.2013
	EF700204380	Whitebushes Village Hall	Whitebushes Village Hall windows	£2,175.00	05.09.2013
	EF800195342	Surrey Young Carers	Surrey Young Carers YAC meals	£2,000.00	04.10.2013
	EF700207992	Reigate and Redhill YMCA	YMCA Sovereign Centre – Yip4Youth Club	£2,514.00	02.10.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£1,000.00	30.10.2013
	EF700210921	Face2Face East Surrey	Face2Face Parent Befriending	£500.00	25.10.2013
	EF700211566	Redhill Redstone Rotary Club	Reigate and Redhill 150 Year Celebrations - Horsedrawn Bus	£500.00	22.11.2013
	EF300368376	Surrey Highways	Provision of grit bin R & B Grantwood Close Redhill	£1,040.00	01.11.2013
PENDING	EF800217445	Surrey Search & Rescue	Flood Rescue Control Computers	£647.00	
			BALANCE REMAINING	£0.00	

Dorothy Ross-Tomlin	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF700203863	Horley Town Council	Himalayan Balsam Project	£200.00	16.10.2013
	EF300368506	Corporate Parenting Board	LAC Bursary Scheme	£1,000.00	30.10.2013
	EF800214390	Reigate & Banstead Borough Council	Star for a Night 2014	£2,500.00	12.02.2014
	EF700221689	Horley Carnival Organising Committee	Horley Carnival	£1,000.00	
	EF300377764	Horley Detachment, A Company, Surre	IT TEACHING SUITE	£1,182.50	
	EF800219004	Reigate & Banstead Borough Council	War Graves Restoration	£3,500.00	
	EF700225618	Reigate and Redhill Live at Home Sche	August day trip out	£1,134.00	
PENDING	EF800219578	Langshott Infant School	Restoration of Langshott Playground Markings	£2,359.50	
			BALANCE REMAINING	£0.00	

Local Committee Capital Funding	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	LC CAPITAL	DATE PAID
				£35,000.00	
		1st & 2nd Horley Scout Group	Refurbishment of Scout Group Building	£9,650.00	05.07.2013
	EF800195991	3rd Banstead Scout Group	New store room at Scout Ridge	£6,000.00	17.09.2013
	EF800198905	Reigate and Redhill YMCA	One Step Beyond	£10,000.00	11.11.2013
	EF700219566	Furnistore in East Surrey	Furnistore in East Surrey	£9,350.00	
			BALANCE REMAINING	£0.00	

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2014

LEAD OFFICER: GARATH SYMONDS, ASSISTANT DIRECTOR FOR YOUNG PEOPLE

SUBJECT: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 – 2020

DIVISION: ALL REIGATE AND BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.

This paper explores increased delegation of decision-making in relation to local 'Early Help' for young people, within the context of re-commissioning for 2015 to 2020.

RECOMMENDATIONS:**The Local Committee (Reigate & Banstead) is asked to:**

- (i) Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
- (ii) Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Local Committee (Reigate & Banstead) informed by the work of the constituted Youth Task Group.

REASONS FOR RECOMMENDATIONS:

This paper outlines plans to build on the successes of Services for Young People and proposes greater integration and working together for the commissioning of the Local Prevention Framework (LPF), Centre Based Youth Work (CBYW) and potentially other more integrated commissioning with partners such as Reigate and Banstead Borough Council, Public Health, Surrey Police and Active Surrey. It explains how Services for Young People plan to achieve its overall goal of employability for all young people.

1. INTRODUCTION AND BACKGROUND:

Introduction and structure of report

- 1.1 This paper covers the achievements of Services for Young People; changes proposed for the next local commissioning cycle; and the strategy and commissioning intentions and refreshed outcomes framework for 2015 to 2020.

Commissioning approach in Services for Young People

- 1.2 Services for Young People transformed the offer to young people and the outcomes achieved through a commissioning approach, designed in the Public Value Review in 2010-2011 and launched in 2012. Services for Young People have worked closely with a range of partners in securing the achievements highlighted in section two below.

2. ANALYSIS:

2.1 Achievements 2012 – 2014: Surrey

- Interim data shows Surrey had the joint lowest numbers in England of young people who were NEET between November 2013 and January 2014, when last year Surrey ranked joint 25th.
- Seventh out of 152 local authorities for rate of youth custody per 1000 population in England.
- 4% increase in young people aged 16-18 starting apprenticeships since 2011 – in contrast to a decrease to a 14% in England during the same period. 622 apprenticeships generated 16-19 year olds from April 2013 to end of February 2014.
- Demonstrable positive impact on school attendance and fixed term exclusions for young people taking part in Centre Based Youth Work and Local Prevention Framework activity and in particular for those with SEND
- High proportion of young people engaged in youth centre activities that are in higher need groups – of the 7,017 in 2012/13, 37% had SEND, 20% were NEET or re-engaging, 17% were identified at risk of NEET, 16% were Children in Need, and 200 were young people who had offended.
- Reduction in out-county placements in Independent Specialist Colleges from 126 to 90 in 3 years with reduced costs, equivalent to £2million saving, and improved outcomes.

2.2 Changes proposed for the next commissioning cycle

The Transformation of Services for Young People achieved significant success through the outcomes-focused approach to commissioning as demonstrated in section one. Therefore, the changes proposed at this stage are not for a radical re-shaping of a model that has achieved much in two years, but rather recommendations for adaptations to the model to respond to changes in need, policy

context, young peoples' perspectives and learning from the evaluation of performance.

Whilst the evaluation of the current model highlighted significant successes and high levels of performance compared to other local authorities, it also sets out areas for potential further improvement. There are also drivers for change arising from the more challenging financial context for Surrey County Council and a need for a more clearly targeted approach to managing down levels of demand on statutory services through more targeted prevention, integrated with the Council's approach to Early Help.

2.3 Changing Needs

A comprehensive needs assessment has been conducted linked to the Joint Strategic Needs Assessment (JSNA). This assessment, One in Ten 2014, builds on the first needs assessment, One in Ten 2010, which shaped the commissioning priorities. This has in turn, highlighted the following key issues in relation to the needs of young people that will inform future commissioning for 2015 to 2020.

- Growth in demand from increase in the population of young people by 5% over the commissioning period.
- Need for young people to have the skills and experience sought by employers so they are ready for work.
- Need for young people to be able to make informed choices on education, training and employment options.
- Increasing needs and changing patterns of need, such as increasing Autistic Spectrum Disorder (ASD), for young people with SEND.
- Growth in emotional and mental health needs of young people.
- Barriers to participation, in particular transport, lack of income and homelessness.
- Young people have negative experiences during teenage years, which then have a significant impact on their later lives.
- Many young people experience multiple and complex barriers to participation, often involving family relationship breakdown and other challenges in neighbourhoods in which they live

2.4 Young People's Involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

2.5 Financial Context

The re-commissioning for 2015-2020 also needs to address the challenging financial context for Surrey County Council and the wider public sector. Although the economy has started to improve, with increasing employment opportunities, budget pressures are likely to remain for the County Council and partners, including providers of education and training. The Transformation of Services for Young People achieved a reduction in gross expenditure of £4.6m in 2011-2012 whilst achieving significantly improved outcomes. The scope for significant further savings is therefore limited.

2.6 Key Themes

Some key themes emerging from the evaluation, the more challenging financial context and changes in national and local policy context are:

- Wider integrated commissioning with key partners such as Reigate & Banstead Borough Council, Public Health, Surrey Police and Active Surrey.
- Increased local delegation enabling local decision making and local involvement of young people.
- More targeted early help to reduce demand on statutory services.
- Improved quality, co-production and focus on outcomes.
- Increased value for money and evidence of impact achieved.

Based on these drivers for change, the paper now sets out the proposed changes for the commissioning model for a further five year period, from 2015-2020.

2.7 National and Local Policy Context

Services for Young People deliver key outcomes to improve young people's quality of life and fulfil a range of statutory duties for Surrey County Council: the duty to commission education and training provision for young people aged 16 to 19 and then up to age 25 for young people with Special Educational Needs (SEND); the duty to prevent young people's involvement in crime and anti-social behaviour; the duty to ensure adequate opportunities for young people through youth work; and to promote effective participation of young people in education, training or employment up to age 18 by 2015 as required by Raising the Participation Age.

The LPF is at the heart of SYP's commitment to localism and involves young people, elected members and wider community stakeholders in decision making in order to ensure local needs are met.

3. STRATEGY AND COMMISSIONING INTENTIONS:

3.1 Strategy

In December 2010, Cabinet agreed the strategic goal for Services for Young People as employability to secure full participation for young people to age 19 in education, training or employment. On 24th July 2012, Cabinet agreed the Young People's Employability Plan 2012-2017, which set out the vision for young people's employability. It is proposed to retain that vision, with the addition of a definition of employability for greater clarity and to reflect the breadth of integrated approaches needed to achieve a holistic approach to improving outcomes for young people.

3.2 Goal

Our goal is for all Surrey young people to be employable.

3.3 Definition of Employability

Employability is: 'the development of skills, abilities and personal attributes that enhance young people's capability to secure rewarding and satisfying outcomes in their economic, social and community life'. Our key measure of success will be full youth participation in education, training or employment with training age 19 by 2018.

3.4 Commissioning Intentions

Services for Young People's success has been achieved by using a commissioning approach that focuses on the desired outcomes for young people rather than the specifics of what is to be delivered. Commissioning intentions are developed which then in turn shape future commissioning. The commissioning intentions for the re-commissioning of Services for Young People for 2015-2020 are:

- Pathways to employment for all
- Early help for young people in need
- Integrated specialist youth support

3.5 Re-commissioning for 2015-2020

The outcomes framework to enable employability of young people has been refreshed, drawing on the needs analysis, evaluation of the service, young people's perspectives and work with staff and partners. The revised framework is attached as **Annex 1**.

Feedback was also received that there would be benefits in moving to fewer models with clearer links between them and with other services and partner organisations. It is proposed therefore, whilst building on the success of the current models, to integrate some models and reduce the overall number. Engagement with other Surrey County Council services and its partners, staff and young people will be completed to inform an options appraisal on the alternative means of delivery and to develop business cases. These options appraisals and business cases will go to Cabinet in September 2014.

An external evaluation has been conducted by the Institute of Local Government Studies at the University of Birmingham. The evaluation report will go to Children and Education select committee in July and to inform the development of the new operating models.

The re-commissioning is being overseen by a Project Board, chaired by the Cabinet Associate for Children, Schools and Families and with representation from the Children & Education Select Committee, Local Committees and young people. At a local level, delegated commissions will be overseen by Reigate & Banstead Local Committee supported by the work of the Youth Task Group. Opportunities to align commissioning with key partners will be explored as part of this process. An invitation has been sent to the Chief Executive of Reigate & Banstead Borough Council to explore opportunities for more aligned commissioning.

3.6 Pathways to Employment for all

This model proposes to strengthen the range of opportunities for young people in education, training and employment opportunities in Surrey. These opportunities will be informed by the needs of employers, linked to the aspirations of young people and supported by high quality impartial careers information, advice and guidance.

The model includes development of local provision for young people with SEND, with integrated support across education, health and social care, as part of an integrated arrangement from birth to age 25.

Key changes from previous model and benefits

- More integrated education, training and employment pathways
- Surrey Your Next Move Guarantee of the offer to all young people in education, training or employment up to age 18
- More external funding for provision and engagement

3.7 Local Early Help for young people in need

This model proposes a local, integrated commissioning approach with the current CBYW and LPF resources, aligned with partner resources, to achieve outcomes for young people identified as local priorities. Priorities would be drawn from the Young Peoples' outcomes framework by the expanded Local Youth Task Group, working with partners. Agreements will be sought with key partners including Reigate & Banstead Borough Council to align commissioning resources. This process could vary the allocation of resources between communities within a fixed overall allocation based on need (currently, for example, CBYW is a fixed 2FTE per centre which under this model could be flexed according to need).

A range of approaches are being explored, particularly in relation to CBYW, these include; staff secondment (current model); staff transfer; direct management in Surrey County Council; new organisation developed with staff e.g. Trust, Mutual, community Interest Company or a combination of these.

Key benefits

- Greater local ownership with flexibility to respond to local need and priorities in Reigate & Banstead
- Joint commissioning with partners to reduce demand
- Voluntary sector involvement, use of community assets and income generation
- More integrated work between LPF and CBYW to target local needs in local areas

3.8 Integrated Youth Support, model description

This model delivers a range of key outcomes and develops employability skills for some of the most vulnerable young people in Surrey. It is delivered in-house by the successful Surrey Youth Support Service, which provides integrated support for young people who are NEET, children in need, have offended or are at risk of homelessness. The model employs a casework approach to supporting young people, developing positive relationships and addressing young people's barriers to participation. This often involves working closely with other partners to provide

holistic support. Proposed changes focus on increased joint working, quality of practice and options for income generation.

Key Benefits

- Strengthen integration with the local Early Help offer and external partners.
- Opportunities for greater income generation.
- Opportunity to explore options for the development of an alternative vehicle.

4. CONSULTATIONS:

4.1 Young People's involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The re-commissioning of service will provide an opportunity to address the savings included in the Medium Term Financial Plan 2014 – 2019, embed flexibility in order to meet further changes in the financial outlook of the council and improve value for money through partnership working, income generation and an emphasis on more local provision.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 An initial assessment of equalities implications has been conducted. A full Equalities Impact Assessment will be completed for the options and recommendations in the report to Cabinet in September 2014.

7. LOCALISM:

7.1 Local early help will be at the heart of SYP's commitment to localism and involves young people, elected members and wider stakeholders in decision making in order to ensure local needs are met.

8. OTHER IMPLICATIONS:

8.1 Public Health implications

The outcomes framework has been developed with the involvement of Public Health and reflects joint priorities in young people's health and well-being.

8.2 Sustainability implications

The County Council attaches great importance to being environmentally aware and tackling climate change. The proposals emphasise local provision, which reduce travel and support policies on cutting carbon emissions and tackling climate change.

8.3 Corporate Parenting/Looked After Children implications

Looked After Children are identified as a priority target group in the proposed outcomes framework. The current arrangements have seen free registration onto the Duke of Edinburgh's award for looked after children, and no 'in-county' children entering the criminal justice system for the last two years. There are also record low numbers of 16-19 care leavers that are NEET.

8.4 Safeguarding responsibilities for vulnerable children and adults implications

The proposals comply with the County Council's priority for safeguarding vulnerable children and young people.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Conclusion

Re-commissioning for 2015 is designed to bring greater localism and integration and therefore provide best value in delivering outcomes for young people.

9.2 Recommendation

The Local Committee (Reigate & Banstead) is asked to:

- (i) Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
- (ii) Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Local Committee informed by the work of the constituted Youth Task Group.

10. WHAT HAPPENS NEXT:

Further engagement from May to the end of July with partners, Local Committees and Youth Task Groups, other services in Surrey County Council, staff and young people will inform the development of business cases, subject to Cabinet agreement to the models and associated proposals set out in this paper. In particular agreement will be sought from Boroughs/Districts, Active Surrey, Public Health and Surrey Police for more integrated approaches to commissioning.

Following the Reigate & Banstead Local Committee, the Youth Task Group will meet in the summer to review the local needs and identify local priorities from the Young People's Outcomes Framework. These local priorities will be used to inform the commissioning of local Early Help for young people in need.

A full business case will be brought to Cabinet for agreement in September 2014. Local commissioning would commence immediately thereafter, so that procurement processes are completed through award of contracts by 1 June 2015. Giving three months lead in before new services are required from 1 September 2015. This timeframe will be reviewed and confirmed after the final selection of options for delivery of the models.

Contact Officer:

Jeremy Crouch, Lead Youth Officer (Commissioning) for East Surrey
Tel no: 07968 832437

Consulted: The development of this report has involved wide engagement of young people, partners including the voluntary, community and faith sector, schools, colleges, training providers, health organisations and employers.

Annexes:

Annex 1: Surrey Young People's Outcomes Framework

Sources/background papers:

Creating Opportunities for Young People: Re-commissioning for 2015 – 2020

Annex 1: Surrey Young People's Outcomes Framework

Goal	Ref	Outcomes	Ref	Outputs
Employability for young people	1	Young people are equipped with the skills and attitudes to join the workforce	1.1	Sufficient, quality education and training post-16 provided
			1.2	Successful transition made to post-16 education, training and employment
			1.3	Employability skills, attitudes and behaviours developed
			1.4	Numeracy and literacy improved
			1.5	Increased experience of the workplace
	2	Young people are resilient	2.1	Physical wellbeing improved
			2.2	Emotional wellbeing improved
			2.3	Mental wellbeing improved
			2.4	Social wellbeing improved
	3	Young people are safe	3.1	Offending and anti-social behaviour prevented
			3.2	Reduced impact of offending
			3.3	Young people's safety in communities is improved
	4	Young people overcome barriers to employability	4.1	Young people prevented from becoming NEET
			4.2	Reduced number of young people who are NEET
			4.3	Homelessness prevented
			4.4	Entry to the care system prevented
			4.5	Transport for young people is improved
	5	Young people make informed decisions	5.1	Informed decisions made about education, training and careers
			5.2	Informed decisions made about leading a healthy lifestyle
			5.3	Informed decisions made about use of free time
5.4			Informed decisions made about accessing services and support	
6	Young people are active members of their communities	6.1	Young people have positive role models	
		6.2	Participation in social action increased	
		6.3	Decision-making influenced by young people	
		6.4	Involvement in local democracy increased	

Target groups

Informed by our needs assessment, there are groups of young people for whom we particularly want to improve these outcomes and reduce inequalities.

These include:

- Young people with Special Educational Needs and Disabilities
- Young people who are looked after or care leavers
- Young people who are on child protection plans and children in need
- Young people who are identified as at risk of becoming NEET
- Young people who are parents
- Young people who have caring responsibilities
- Young people from the Gypsy, Roma and Traveller communities
- Young people who have offended
- Other young people who have protected characteristics (sexual orientation, age, gender, gender reassignment, race, and religion or belief) where this leads to them facing barriers to participation

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2014

LEAD OFFICER: GARATH SYMONDS, ASSISTANT DIRECTOR FOR YOUNG PEOPLE

SUBJECT: ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

The purpose of this report is to update the Local Committee on the progress that Services for Young People have made towards participation for all young people in *Borough* in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular this Local Committee report focuses on the contribution of our different commissions to this goal and how they have performed during the year. Please note that the majority of detailed performance information is provided in the annex to this report.

Next steps have also been included to set out how we will keep the Local Committee informed about developments and our progress during the year ahead.

RECOMMENDATIONS:**The Local Committee (Reigate & Banstead) is asked to note:**

The progress Services for Young People has made during 2013/14 to increase participation for young people in education, training or employment, as set out in the appendix to this report

REASONS FOR RECOMMENDATIONS:

The Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that we are providing the right support to young people in local communities. In particular they have an important formal role in relation to the Local Prevention Framework.

1. INTRODUCTION AND BACKGROUND:

- 1.1 This report is for information. It provides: a summary how participation of young people in Reigate & Banstead has been improved; an overview of how our different commissions have performed during the year; and a brief outline of how we will keep the Local Committee informed of our progress during 2014/15.

2. ANALYSIS:

- 2.1 In March 2014 only 56 young people were NEET compared to 141 in March 2013, a reduction of 60%. This was the largest reduction in terms of the number of young people who were NEET in the county.
- 2.2 98.3% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 95.6% in March 2013.
- 2.3 22 first time entrants to the Youth Justice System in 2013/14 compared to 15 in 2012/13 and 33 in 2011/12.
- 2.4 A more detailed analysis of performance is provided in **Annex 1, Services for Young People in Reigate & Banstead Performance Summary 2013/14.**

3. OPTIONS:

- 3.1 There are no options in relation to this 'for information' report.

4. CONSULTATIONS:

- 4.1 During 2013-14 there has been wide ranging consultation with young people, staff, and partner agencies. In particular we have carried out an internal evaluation of our commissions and focussed on engaging young people in our planning for re-commissioning of Services for young people in 2015. Alongside this, the Youth Engagement Contract has secured feedback from more than 1,000 young people across Surrey in relation to different aspects of our services, the information we provide and local issues.

Members have been consulted through the Local Committee Youth Task Group, Youth Steering Groups at some of our Youth Centres and as part of the internal evaluation of our commissions. We have also been involving Members in a recently commissioned external evaluation of Services for Young People, which will report its findings in May 2014.

The feedback from these different consultations has directly contributed to the development of our services during the year.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The budget allocated to each of the commissions in Services for Young People is provided in Annex 1.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:
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6.1 Through local commissioning and needs analysis we focus our resources on identifying and supporting those young people who are most at risk of experiencing negative outcomes in the future. This group includes young people from a wide range of backgrounds and its make up often varies between different parts of the county.

7. LOCALISM:

7.1 Although this report is for information and, as such, there is no decision, it is intended to provide the Local Committee with the information it needs to provide effective local scrutiny of Services for Young People.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	Set out below
Safeguarding responsibilities for vulnerable children and adults	Set out below
Public Health	Set out below

8.1 Crime and Disorder implications

The Youth Support Service provides support to young people who have offended and those who are at risk of offending. Other Commissions within Services for Young People also play an early help role in reducing offending behaviour amongst young people, in particular the Local Prevention Framework and Centre Based Youth Work.

8.2 Sustainability implications

Delivering services for young people locally reduces reliance on transport and minimises carbon emissions as a result.

8.3 Corporate Parenting/Looked After Children implications

Young people who are looked after are a key target group for Services for Young People

8.4 Safeguarding responsibilities for vulnerable children and adults implications

Services for Young People plays a key role in safeguarding vulnerable children and young people in Surrey.

ITEM 9

8.5 Public Health implications

Services for Young People deliver a number of services that improve the health of young people in Surrey, in particular providing them with information so that they make informed choices about healthy lifestyles, including sexual health.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 This report and the information included in the appendix have provided an overview of the performance of Services for Young People in Reigate & Banstead and highlighted the significant progress made during 2013/14 to improve outcomes for young people.

10. WHAT HAPPENS NEXT:

- 10.1 To keep the Local Committee informed about the progress of the Service during 2014/15, Services for Young People attend up to two Youth Task Groups per year and circulate bi-annual progress reports electronically to each Task Group Member.
- 10.2 External contracts come to the end of their initial three year life in 2015 when they may be renewed or re-commissioned. Business as usual will continue alongside the re-commissioning project.

Contact Officer:

Jeremy Crouch, Lead Youth Officer East Surrey – 07968 832437
Sally Warnke, YSS Team Manager – 01372 832848

Consulted:

Service users were consulted in 2013 as part of an internal evaluation of commissions. The findings have been used to inform performance improvement activity and re-commissioning for 2015.

Annexes:

Annex 1: Services for Young People in Reigate & Banstead Performance Summary 2013/14

Sources/background papers:

- The young people's employability plan 2012-17
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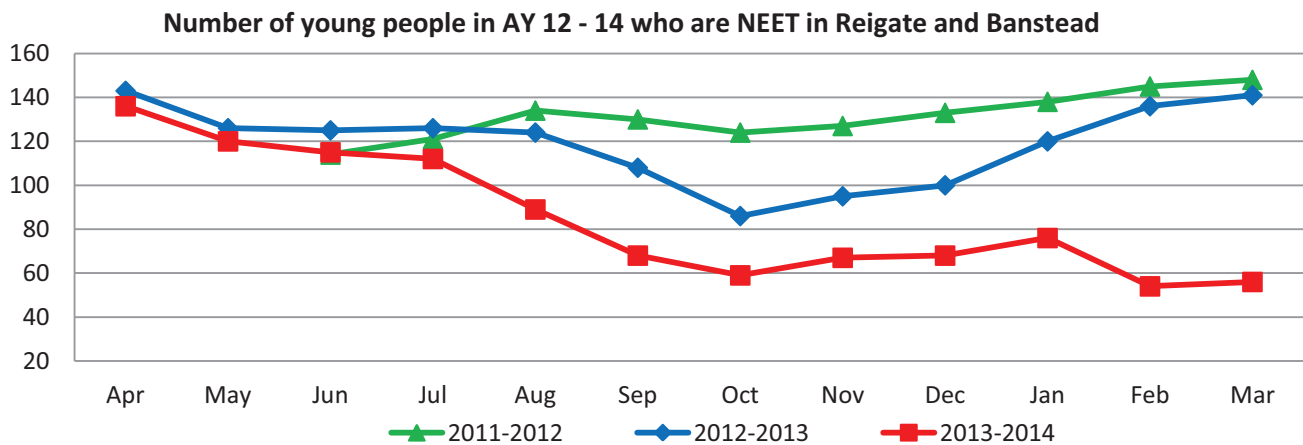
Services for Young People in Reigate & Banstead Performance Summary 2013/14

Countywide overview

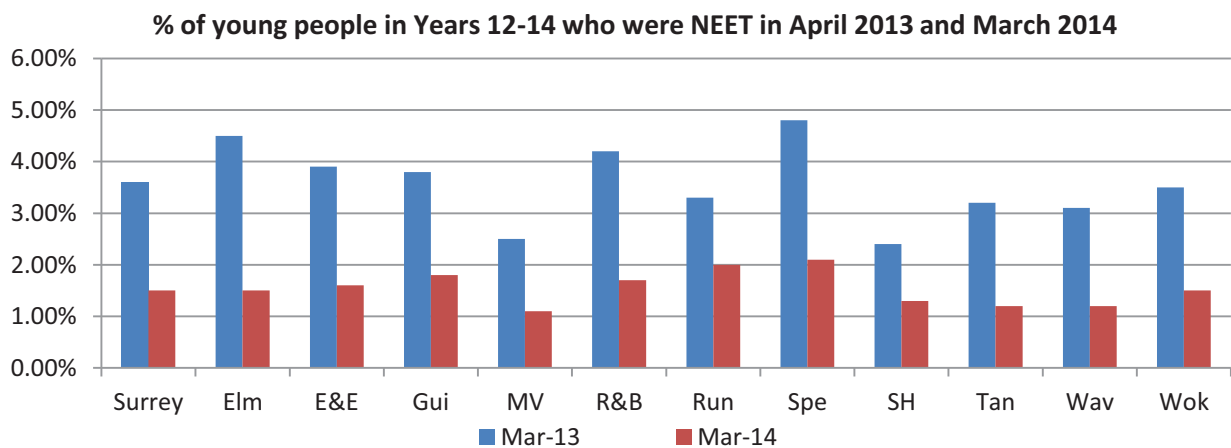
Services for Young People, working with our partners, has achieved a transformational reduction in the number of young people who are not in education, employment or training (NEET) from 978 (3.6%) in March 2013 to 429 (1.5%) in March 2014. Interim benchmarking data for the November 2013 to January 2014 supports our success, showing how Surrey had the joint-lowest proportion of young people who were NEET in the country.

Local performance story in Reigate & Banstead

The reason for this report is to tell the local story of how Services for Young people, working with our partners, has been making a difference to young people in Reigate & Banstead.



- In March 2014 only 56 young people were NEET compared to 141 in March 2013, a reduction of 60%. This was the largest reduction in terms of the number of young people who were NEET in the county.
- 98.3% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 95.6% in March 2013.



Youth Support Service

- 1.7% of young people in years 12-14 were NEET in March 2014 compared to 4.2% in March 2013
- Young people who were NEET had been out of education or work for an average of 155 days compared to 207 in the previous year
- 197 young people moved from NEET to PETE during the year compared 127 in the previous year
- 30.4% of young people who were NEET had been NEET before compared to 22.0% in the previous year
- 6.1% of young people were unknown in March 2014 compared to 6.5% in March 2013
- 22 first-time entrants to the youth justice system in 2013/14 compared to 15 in 2012/13 and 33 in 2011/12
- Only 9 young people sentenced to custody in Surrey during 2013/14
- 67 disposals given to young people as a result of offending in 2013/14 compared to 69 in 2012/13
- 119 Youth Restorative Interventions (YRIs) employed with young people involved in low-level offending this year, compared to 143 last year
- 51 young people at risk of homelessness supported in 2013/14
- 24 Children in Need case managed by the YSS in 2013/14

The Youth Support Service in Reigate and Banstead has made a really significant contribution to the large year-on-year reduction in NEET that has been achieved in the borough during 2013/14 – from 141 young people in March 2013 to only 56 in March. At 60%, this is the largest reduction achieved by any district or borough in county. Within this overall change a key success has been the reduction in young people who are NEET but choose not to engage with the service, which has been achieved via partnership working with local providers (such as Catch 22 Route to Work and Step Ahead) and persistent and creative efforts to engage young people by Youth Support Officers (YSOs)

Alongside reducing the number of young people who are NEET, there have also been reductions in the number of young people who are involved in offending, with statutory cases and Youth Restorative Interventions (YRIs) at an all time low – reducing to only 186 in 2013/14 compared to 212 during the previous year, working in partnership with other SYP commissioned services and partners.

As a Team we have worked together really well despite two members suffering long-term illness and two staff who moved on to other things during the year. Three new members of staff joined the team in November 2013 and are now finding their feet having completed their inductions.

Admin apprenticeship in our team offered to a NEET young person from Tandridge; During the year we have also had to remain flexible to changing demands and needs in the borough. As a team we are growing in confidence in managing our new Children in Need (also known as targeted support) cases. We are also now running a teen parent group, which meets weekly in our offices. The longer-term aim of this work is to link the young people with the universal provision that is already available in the borough, such as the Sure Start Children's Centres, with young people more willing to engage with YSS group initially, as it seen as more nurturing and less daunting for young parents who don't always feel they belong with the older groups at Children's Centres.

During 2014/15 we are keen to improve our co-working with local centre based youth-workers and are already forming links between individuals in the team and different centres. Similarly we have been trying to improve our liaison with Local prevention framework providers and held a frontline youth workers meeting in January, hosted by Reigate & Banstead Borough Council which encouraged networking with Local Prevention and Centre Based Youth Work. We plan to continue with this in 2014/15. We are also

planning to host a networking event for training providers to meet with staff and young people during the May half-term.

Case study – Supporting a Child in Need in Reigate and Banstead

D has been known to Children's Services for the duration of her life due to parental neglect and alcohol misuse. Her brothers were removed from the family home when they were younger, to permanently live with their father, but as D had a different father (who she has never met) she remained in the family home and continued to be placed at risk by her Mum.

Beginning in August 2012, D made a number of serious attempts to end her life, leading to her being sectioned and admitted to hospital. Upon discharge in January 2013, D was offered a place at Hope in Chessington, with a view to reintegration back to School. Since starting D has had 100% attendance, engaging well, but her reintegration back into mainstream school has been hard, despite a range of approaches including the YSS providing financial support so her Nan could transport her to school. However, she has continued to learn independently and achieve excellent results in all of her mock exams.

D experiences anxiety resulting in extreme thought processes and this leads to her self-harming. D has been admitted to hospital several times during the past year for self-harming which has gone wrong. D has expressed disappointment at herself on each occasion and the episodes are becoming less frequent.

D is now living with her Nan, which has been a significant factor in her progress. Initially Nan struggled managing D's self-harm but was offered support via a Grandparents group and also regular contact with professionals working with D, including her YSO, to support her to support D. D's YSO has worked closely with her over the last year, including regular visits every one to two weeks, all of which have been led by D, which has meant they have done a variety of things including, several long dog walks, visits to many garden centres as she enjoys looking at plants and seeds, and cups of coffee.

Through these informal meetings they have begun to explore D's relationship with her mum and the YSO has also been able to provide emotional support following incidents of self-harm, removing her from her environment if appropriate. In addition the YSO has provided Advocacy with School to ensure that D is able to best meet her potential in a way which is comfortable for her.

As a result of this work D is self-harming far less frequently and, when she does, no longer sees this as a positive coping strategy and her level of need with regards to emotional health has been assessed as reducing. D is excited about her future and often talks about things she would like to achieve and how she may get there. She is going to sit her GCSE's in May/June this year and an agreement has been reached with school, albeit a very creative one, which will ensure that D feels comfortable with the environment. She is predicted C's and D's in all subjects. She is then due to start Pamper Parlour with Route to Work in July and the YSO is working with the School to arrange work experience.

D was discharged from Hope on 24th April having been a patient for 15 months and having 100% attendance. D has requested a break in her therapy for a few months and will be reviewed by CAMHS Psychiatrist monthly for medication and mood in the interim. D will start East Surrey College in September to do hair and beauty course and has also recently been supported by her YSO to start a part time job at Chessington World of Adventures on a Saturday, which she is really enjoying.

Commission RAG ratings explained

To summarise performance of the Centre Based Youth Work (CBYW) and Local Prevention Framework (LPF) commissions we have used a Red Amber Green (RAG) rating system to make it easier to get a sense of how a particular provider is performing. The rationale behind the RAG rating is as follows:

- Red** agreed performance not achieved and no plan in place to achieve agreed performance or mitigating factors
- Amber** agreed performance not achieved but either a robust plan in place to achieve the agreed performance, or mitigating factors as to why the performance is unlikely to be achieved
- Green** agreed performance achieved or within the tolerance zone (85% or more)

Centre Based Youth Work (£43,259 and 7.8 full-time equivalents)

Centred Based Youth Work offers open-access youth work to young people in many of the areas with the greatest need in Surrey. Management of seconded Surrey County Council staff sits with a range of local providers, who complement SCC funded delivery with matched provision in terms of funding, resources and staff and volunteer time.

Banstead Youth Centre (Raven Housing Trust)

Banstead Youth Centre has consolidated on last year's performance and has made steady progress towards achieving level 2 of the Quality Mark. Young people are involved in delivery of youth work to a great extent, particularly on Friday evenings, which is run totally by the young people's committee. There has been a relatively high turn-over of part-time staff at Banstead Youth Centre which has had an impact on the total number of hours delivered.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	700	566	80.9%	500	↑	Amber
1.2a Young people engaged in one or more hours of youth work	120	126	105.0%	93	↑	Green
1.2b Average hours of engagement per young person	60.0	48.0	80%	58.7	↓	Amber
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	126	46	36.5%	19	↑	Amber
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Level 2	Level 2	On track		↑	Green
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	30	4	13.3%	Comparison not available due to change in RONI process		Amber

*Distance travelled: clear and tangible development for a young person

Horley Youth Centre (Raven Housing Trust)

Horley Young People's Centre has seen a number of changes over the last year. There is a new Full-Time Youth & Community Worker who has been in post since November 2013. This has inevitably caused some disruption, although the offer to young people has continued to be of good quality throughout. There has also been a change of focus onto a younger age group, primarily 11-15, with a number of older young people becoming volunteers and paid staff. Even with the change of leadership, Horley Young People's Centre has achieved level 2 of the Quality Mark and is working towards level 3.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	800	784	98.0%	680	↑	Green
1.2a Young people engaged in one or more hours of youth work	165	148	89.7%	152	↔	Green
1.2b Average hours of engagement per young person	55.0	29.1	52.9%	48.8	↓	Yellow
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	148	93	62.8%	104	↓	Yellow
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Level 2	Level 2	On track		↑	Green
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	35	11	31.4%	Comparison not available due to change in RONI process		Yellow

*Distance travelled: clear and tangible development for a young person

Merstham Youth Centre (Raven Housing Trust)

Provision in Merstham continues to be delivered from a number of venues, including St Nicholas' School and the Community Venue in Portland Drive. There is a focus on outdoor education with a number of young people working towards their Bronze and Silver Duke of Edinburgh Awards. One of the main pieces of work this year has been involving young people in the plans for the new community hub and youth centre in Portland Drive. Merstham Youth Centre has achieved level 1 of the Quality Mark and is working towards a level 2 assessment in the new academic year.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	800	718	89.8%	114	↑	Green
1.2a Young people engaged in one or more hours of youth work	100	116	116.0%	91	↑	Green

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1.2b Average hours of engagement per young person	40.0	29.8	74.5%	14.9		
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	116	26	22.4%	27		
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Level 1	Level 1	On track			
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	50	22	44.0%	Comparison not available due to change in RONI process		

*Distance travelled: clear and tangible development for a young person

Phoenix Youth Centre (Raven Housing Trust)

The Phoenix Youth Centre has built on last year's success and continued to deliver high quality, needs led youth work on the Preston Estate. This quality was reflected in that the centre was given assessed as 'outstanding' during the observation of practice section of its successful level 2 Quality Mark assessment – one of only a handful of open access youth centres to have achieved this nationally. Young people have been closely involved in the development of the plans for the new youth centre. The Phoenix Youth Centre is working towards a level 3 Quality Mark assessment before the end of this academic year.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of Travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	800	638	79.8%	406		
1.2a Young people engaged in one or more hours of youth work	200	180	90.0%	176		
1.2b Average hours of engagement per young person	45.0	32.4	72.0%	26.1		
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	180	115	63.9%	93		
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Level 2	Level 2	On track			
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	40	22	55.0%	Comparison not available due to change in RONI process		

*Distance travelled: clear and tangible development for a young person

Sovereign Youth Centre - Satellite (Raven Housing Trust)

Performance indicator	2013/14 performance		
	Performance in period 2013/14	Performance in period 2012/13	Direction of travel
Hours of co-produced youth work delivered from the Centre in 2013/14	78	182	↓
Young people engaged in one or more hours of youth work	83	192	↓
Average hours of engagement per young person	12.1	24.7	↓
Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.	15	23	↓
Number of young people who have previously been subject to YRIs who have attended the centre	1	10	↓
Number of young people who have been identified as at risk of becoming NEET who have attended the centre	5	Comparison not available due to change in RONI process	
Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year.	No	N/A	↑

Local Prevention Framework (*£152,620 during 2013/14*)

Following a comprehensive evaluation, the Local prevention framework was re-commissioned during 2013 with a clarified focus on the outcome of increasing the resilience of young people and reducing their risk of becoming NEET and targeted by local neighbourhood. Priorities are set locally by Youth Task Groups, fora involving Members, young people partners and stakeholders. Activities commissioned often include youth work, mentoring or counselling, although a wide range of solutions have been developed across the county.

April 2012 – August 2013 (*The Youth Consortium - £242,250*)

Performance indicator	Agreed performance April 2012-August 2013	Actual performance April 2012-August 2013	% achieved April 2012-August 2013	RAG
Number of young people engaged in one or more hours of preventative activity	187	404	216.0%	

September 2013 – March 2014 (*Reigate and Redhill YMCA - £81,370*)

Performance indicator	2013/14 performance				RAG
	Agreed performance (September 2013 - August 2014)	Expected performance for period September 2013 to March 2014	Actual performance September 2013 to March 2014	Achievement against expected performance	
Number of young people engaged in one or more hours of preventative activity	254	141	158	112.1%	
Number of young people engaged in 12 or more hours of preventative activity	254	141	43	30.5%	
Average hours of engagement* per young person**			7.9		

*Engagement: a meaningful conversation or activity with a young person.

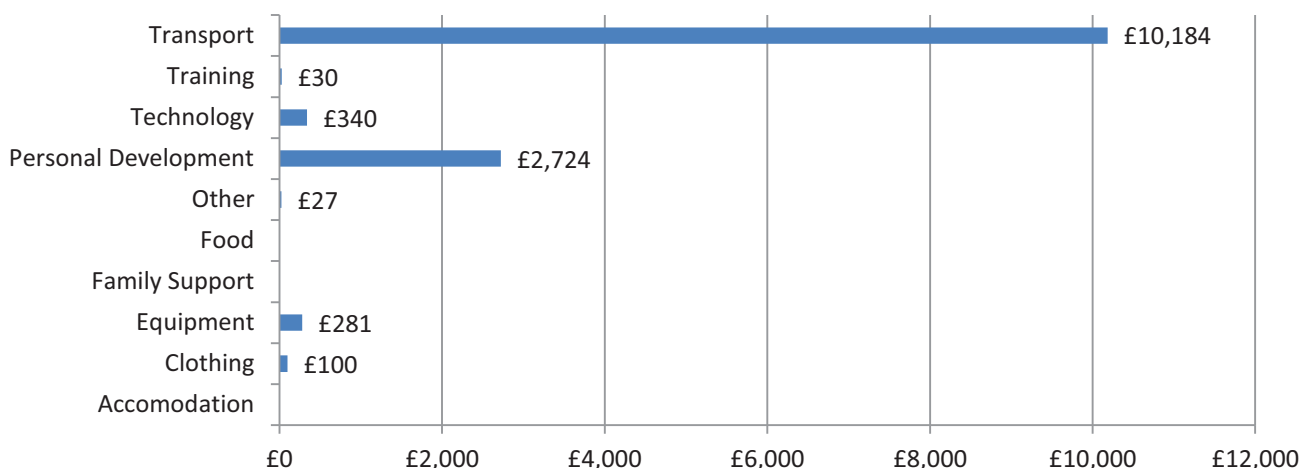
**This measure not recorded for April 2012-May 2013

Since its re-commission starting on 1 September 2013, the Local Prevention Framework has got off to an excellent start. The provider has worked in all the priority areas including Redhill, South Reigate, Merstham and Preston and with a high number of young people. There is now a strong team of staff recruited to deliver high quality preventative work with young people ranging from detached youth work to youth counselling. The work with young people will be assessed for level 1 of the Quality Mark in the winter.

Individual Prevention Grants (£15,000)

Individual Prevention Grants (IPGs) were introduced in Surrey in 2013/14 to remove barriers to participation for young people who are NEET or at risk of becoming NEET. Each local YSS Team had an allocated budget, set in consultation with Local Committees, to be used flexibly to respond the changing needs of young people.

IPG expenditure by type of need



- £13,685 of £15,000 (91.2%) of IPG funding was allocated to remove barriers to participation
- A total of 71 grants were given to young people with an average value of £193
- The main barriers addressed were 'Transport' (74%) and 'Personal Development' (20%)
- 76% young people who were NEET during 2013/14 and received IPGs in Reigate and Banstead were PETE in March 2014

Youth Small Grants (£25,000)

Youth Small Grants are available to small voluntary, community or faith sector organisations across Surrey to enable: more quality youth work to be delivered locally; more young people to participate in education, training and employment; and more young people to be kept safe from crime and anti-social behaviour. The grants were administered by Surrey Youth Focus for the first time this year.

The £25,000 allocated to Reigate and Banstead Local Committee for Youth Small Grants was allocated across 21 projects to support work with young people across Reigate & Banstead as follows:

Organisation	Project Title	Amount allocated
10th Redhill Guides	Christmas Crafts Day	£300
2nd Reigate Explorer Scout	2nd Reigate Explorer Scouts – Summer Camp & Expedition 2013	£500
9 th Horley Beaver, Cub, Scout and Explorer Scout Group	Replace Tents	£1,600
Borough of Reigate and Banstead Arts Council	BRBAC Arts Festival Community Drama Day for young people	£950

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CAMHS Youth Advisors (CYA)	CYA Awards	£690
Dorking and District Young Farmers Club	Dorking and District Young Farmers (New Senior Club)	£208
Holistic Harmony CIC	AIM (Aspirations in Merstham)	£3,954
Kingswood Falcons football club	Kingswood falcons football club	£1,243
Merstham Cricket club	TO EXTEND TRAINING SESSIONS FOR JUNIOR AND DISABILITY MEMBERS BY THE HIRE OF INDOOR FACILITIES FOR THREE MONTHS	£ 1,000
Redhill Raiders junior cycle squad	Redhill Raiders junior cycle squad - 2014 reaching-out project	£1,500
Redhill Town Complex Needs Football Club	Redhill Town Complex Needs Football Club. (Start Up in Redhill)	£1,820
Reigate & Banstead DofE Forum	Reigate & Banstead Duke of Edinburgh (DofE) Forum Group Annual Award Ceremony	£1,000
Reigate Priory Cricket Club	Cricket Academy	£500
Reigate Sea Cadets	New Band Equipment	£2,750
Salfords Cricket Club	Creation of Youth Cricket Section at Salfords Cricket Club	£2,000
Salfords NV Youth Club	Basic Cooking Skills	£450
Studio ADHD	Reflections Angling Project	£ 625
Surrey Army Cadet Force	Tiger's Adventure	£450
Surrey Federation of Young Farmers' Clubs	Surrey Young Farmers - core supportive activities and development project 2012	£310
TS Ambuscade (Nautical Training Corps)	Youth Marching Band	£ 990
UBB (Basketball Club)	UBB Basketball satellite club (Warwick School, Redhill)	£ 2,160
Amount allocated		£25,000
	Amount remaining	£0

Case study - Salfords NV Youth Club - Cooking Project

Salford NV Youth Club was granted £450 toward cooking equipment and ingredients to teach children basic cookery skills, team building, self confidence, sample different foods and styles of cooking.

The project engages 15 young people. The children are between 10 -16 with only two girls at the age of 15 and 16.

The cooking project has enabled the two older girls to learn leadership by helping the younger children learn basic cooking skills.

The young children have been placed in small groups and have learnt to communicate in a team, prepare ingredients, use cooking tools.

*"The children have lots of fun and I think the best thing was at the end of our first cooking evening one of the young boys said *thank you for arranging a wonderful night* it was the first time he had ever prepared food."*

When the kitchen is finished the club will prepare menu's with the children, discuss cooking tasks, try different foods from different cultures to enable the children to learn more life skills.



Leader's Ready for Work Programme (*£867,000 countywide*)

During 2013/14 SYP established the Leader's Ready for Work programme countywide, endorsed and part-funded by David Hodge (Leader of SCC). Building on the Transformation of SYP, the programme aimed to equip us to generate more individually tailored education, training and employment opportunities for young people that develop their employability. Achieving this has involved developing and embedding a range of new approaches, with three main examples below.

Re-engagement

Surrey's re-engagement programme (Ready 4 Work) is delivered in-house by the YSS and offers a bespoke local range of activities to young people who would otherwise be NEET, equipping them with the skills, attitudes and behaviours they need to 're-engage' in education, training or employment. Whilst the local offer in each area is different, the activity is underpinned by a shared employability curriculum.

- During 2013/14 this programme has engaged 1,330 young people across the county
- At the end of March 2014, 48 young were in re-engagement provision in Reigate and Banstead

Apprenticeships

The programme has focussed on increasing the number of Apprenticeships available to young people. As well as a number of employer engagement events and increasing apprentice recruitment by SCC and our partners, the programme has offered grants to support new employers to take on apprentices.

- 482 grants have been given to employers who are now offering apprenticeship opportunities to Surrey young people
- 41 new employers in Reigate and Banstead have taken on apprentices as a result

Employment Development Officers (EDOs)

EDOs have recently been recruited to support the YSS to develop meaningful employment and work experience opportunities for young people who would otherwise be NEET. In the SE of the County Catch 22 have developed a similar offer and fulfil the role of EDOs in these areas. Despite starting up between December 2013 and February 2014, EDOs had already secured 43 placements by the end of March.

Skills Centres (*East Surrey College - £26,500*)

Skills Centres provide foundation learning opportunities, delivered locally from some of our youth centres, to young people who would otherwise be NEET. Contracts have been awarded for three years, with

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projects pump primed with funding provided by Surrey County Council for the first year of delivery. This report covers the period September 2012 to March 2014, where all programmes delivered were eligible for Surrey County Council funding. Providers were monitored not only on participation but also on learner progressions, with funding being awarded partly on a payment by results basis. Across the County the programme exceeded its engagement target of 170, supporting 174 young people.

- 12 young people attended the Skills Centre in Reigate and Banstead against a target of 20 young people
- 56% of those who attended the Skills Centre had achieved a successful and sustained progression lasting more than 3 months to further education, training or employment at the end of March 2014

Year 11/12 Transition (*East Surrey College - £49,596*)

The Year 11/12 Transition commission focuses on providing intensive support to young people in year 11 who have been identified as being at risk of becoming NEET through Surrey's partnership owned Risk of NEET Indicator (RONI). This approach identifies young people who exhibit NEET risk factors. Examples include being a looked-after child, having previously offended, participating in alternative learning programmes, having school attendance of less than 80% and being permanently excluded from school.

Young people are allocated a key worker from the January of year 11 and provided with mentoring to help them to identify a progression route following their compulsory schooling and then supported for the first term of year 12. National research indicates that young people are most vulnerable to dropping out of further education during the period leading up to Christmas, as they may struggle to keep up with the work or decide that they have chosen the wrong courses. This support takes a variety of forms and adopts a holistic approach to addressing the multiple barriers to participation for the young people, including homelessness, substance misuse, mental health issues and family breakdown.

- Supported 79 Reigate and Banstead young people in Year 11 who were identified, in partnership with local schools, as at risk of becoming NEET
- 95% success rate - 75 young people were in positive destinations at the end of January 2014

Pathways Team (SEND)

SEND Pathways Team work with all young people who have or previously had Statements of Special Education Needs aged 14-25, fulfilling a key statutory duty of the council to support their transition to education, training and other options. In practice this means: completing statutory Learning Difficulty Assessments (LDAs), in partnership with young people their families and other professionals, which sets out the young person's needs and the support required from an educational provider so that the young person can continue to access learning; providing information, advice and guidance to young people and their families; attending and contributing to school and college reviews; and liaising with social and educational establishments to ensure young people receive a support package that meets their needs.

- Across the county the Pathways team supported more than 2,000 young people with SEND during 2013/14
- 542 of these made the transition from year 11 to year 12 in September 2013, with 87% remaining in a positive destination at the end of January 2014.

Surrey Outdoor Learning and Development (SOLD) (£339,000 countywide)

SOLD offer outdoor learning opportunities to young people across Surrey and neighbouring areas. Many of their services are traded with other external organisations and they generated income of almost £1,050,000 in 2013/14. As well as these wider services, SOLD has been commissioned to offer local opportunities to young people who are NEET or at risk of becoming NEET in each of Surrey's districts and boroughs, relying on the YSS to engage young people.

- 5% increase in total visitors to SOLD countywide from 30,920 in 2012/13 to 32,420 in 2013/14
- 18% increase in income generated by SOLD during 2013/14
- 169 young people engaged in SOLD sessions in the SE, referred from the YSS, meaning expenditure of £9,370 against a budget of £35,000

Youth Engagement Contract (*Working Links* - £360,000)

The Youth Engagement Contract is a countywide service, largely delivered online and is designed to ensure young people are able to access the information, advice and guidance (IAG) that they need to make good decisions at key points in their lives. The offer comprises two main elements. The first is U-Explore, an online careers and education IAG service, whilst the second is 'wearesurge.co.uk', a co-produced online platform to engage young people and provide young people information in a way that is right for them.

- 53,059 young people accessed IAG on Surge
- 16,398 young people accessed careers and education IAG on U-Explore
- 2,872 social media comments and 'likes' related to IAG content

Following user testing in 2013 Surge and U-Explore undertook a series of improvements including the addition of live volunteering and apprenticeship opportunities and over 1,000 things to do and places to go for young people in Surrey. A supplier relationship management project was completed in March 2013 with Working Links exiting the contract and Surrey signing new contracts with U-Explore and The Eleven directly. At the same time the Surge website was completely rebuilt to significantly improve the service to young people. In total the SRM project saved the council £250,000 on the Youth Engagement Contract.

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2013

LEAD OFFICER: SARAH QUINN, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE TASK GROUP REPRESENTATION 2014-15

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS



SUMMARY OF ISSUE:
The Local Committee is asked to review and agree the terms of reference and membership of the Youth Task Group, the Local Sustainable Transport Fund Task Group and the Redhill Parking Task Group for 2014-15.
RECOMMENDATIONS:
<p>The Local Committee (Reigate & Banstead) is asked to agree:</p> <ul style="list-style-type: none"> (i) The terms of reference of the Youth Task Group, the Local Sustainable Transport Fund Task Group and the Redhill Parking Task Group, as set out in Annex 1. (ii) The membership of these task groups for 2014-15.
REASONS FOR RECOMMENDATIONS:
The Local Committee's task groups enable to Local Committee to carry out its work in an efficient and expedient manner.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee is asked annually to consider the work that should be considered at formal meetings and the relevant task groups that should be established to support the Committee in its work.
- 1.2 In 2011-12, the Local Committee established a Youth Task Group and a Local Sustainable Transport Fund Task Group.
- 1.3 The terms of reference were last reviewed and the task groups re-established on 17 June 2013
- 1.4 The Committee also established a Redhill Parking Task Group on 17 June 2013.

2. ANALYSIS:

2.1 The Local Committee's task groups have been successful and contributed to efficient decision making in a range of areas. Due to this success, the recommendation is to re-establish the task groups for 2014-15 with the terms of reference set out in **Annex 1**.

2.2 The number of Members required for each task group is as follows:

- Youth Task Group – 3 County Councillors and 3 Borough Councillors
- Local Sustainable Transport Fund Task Group – 4 County Councillors and 3 Borough Councillors
- Redhill Parking Task Group – 2 County Councillors and 2 Borough Councillors

3. OPTIONS:

3.1 It is recommended that the Local Committee agrees to re-establish the task groups, in order to continue the successful work carried out in previous years.

4. CONSULTATIONS:

4.1 Consultation has taken place with relevant officers from Services for Young People and Environment and Infrastructure.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 There are no specific financial implications arising from the recommendations. Work to support the recommendations will be undertaken within current resources, and the task groups have no decision making powers.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no specific equalities and diversity implications arising from the recommendations.

7. LOCALISM:

7.1 The establishment of task groups enables officers to draw upon the local knowledge of County and Borough Councillors, ensuring that specific local needs and priorities are considered.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

The Youth Task Group is involved in the commissioning process for the Local Prevention Framework which is aimed at preventing young people from becoming NEETs (not in education or employment) or entering the Youth Justice system. The recommendations of the Redhill Parking Task Group should result fewer instances of obstructive parking.

8.2 Sustainability implications

The Local Sustainable Transport Fund Task Group monitors and reviews the progress of the Local Sustainable Transport Fund / Travel SMART programme, which is aimed at encouraging greater use of sustainable methods of transport such as walking, cycling and public transport, reducing carbon emissions and encouraging economic growth.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 There are no significant changes to the task groups proposed. The task groups operated successfully in 2013-14.

9.2 The Local Committee (Reigate and Banstead) is asked to agree:

- (i) The terms of reference of the Youth Task Group and the Local Sustainable Transport Fund Task Group, as set out in Annexe 1.
- (ii) The membership of these task groups for 2014-15

10. WHAT HAPPENS NEXT:

10.1 The Local Committee will next be asked to review the task group terms of reference and membership in June 2015.

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Contact Officer:

Sarah Quinn, Community Partnership and Committee Officer, 01737 737695

Consulted:

Relevant officers in Services for Young People and Environment and Infrastructure

Annexes:

Annex 1 – Terms of Reference (Youth, LSTF and Redhill Parking)

Sources/background papers:

- Local Committee Protocols and Task Group Representation 2013-14 - report to Local Committee (Reigate & Banstead), 17 June 2013.
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YOUTH TASK GROUP TERMS OF REFERENCE

Objective:

The Local Committee (Reigate and Banstead) agreed on the 20 June 2011 that a Youth Task Group is established to assist and advise the Local Committee in relation to Youth Issues and the future delivery of Youth Provision locally.

The Youth Task Group is established jointly with Reigate and Banstead Borough Council.

Membership

The Task Group will contain **six** appointees from the Local Committee - **three** County and **three** Borough Councillors. In addition the Task Group can invite up to four young people from the borough, all with equal status. The Task Group may also consult with other relevant members of the Committee.

General

1. It is proposed to establish a Youth Task Group. The Task Group shall exist to advise the Local Committee. It has no formal decision making powers. The Task Group will:
 - A. Unless otherwise agreed, meet in private
 - B. Develop a work programme
 - C. Record actions,
 - D. Report back to the Local Committee on progress.
2. The Task Group's function is to assist and advise the Local Committee in relation to Youth Issues and the future delivery of Youth Provision locally.
3. Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent Local Committee.
4. The Task Group can, should it so wish, respond to an officer report and submit its own report to the Local Committee.
5. The Task Group terms of reference and membership is to be reviewed and agreed by the Local Committee annually.

LOCAL SUSTAINABLE TRANSPORT FUND TASK GROUP TERMS OF REFERENCE

Objective

The Local Committee (Reigate and Banstead) agreed on 5 December 2011 that a Local Sustainable Transport Fund Task Group be established to advise the Local Committee on the progress of the Local Sustainable Transport Fund during the year. It will achieve this through a process of monitoring and reviewing the current Local Sustainable Transport Fund programme considering the proposals in greater detail to ensure they both match the objectives of the LSTF programme and are right for Reigate and Redhill.

The Local Sustainable Transport Fund Task Group is established jointly with Reigate and Banstead Borough Council.

Membership

The Task Group will consist of seven Members of the Local Committee; four County and three Borough Councillors, appointed by the Local Committee at its first meeting of the municipal year.

General

1. Each year the Local Committee will :
 - Determine the role and lifespan of the Task Group.
 - Review the operation of the Task Group over the previous year.
 - Agree criteria for consideration by the Task Group.
2. A key role of the Task Group will be to agree the allocation of £10,000 of programme funds to community projects in Redhill West and Merstham wards. The Task Group will have no other formal decision making powers. Unless otherwise agreed, the Task Group will meet in private.
3. The Task Group will review the programme prepared by the responsible officer prior to its submission to the Local Committee for approval.
4. From time to time the LSTF Task Group may be asked for their opinion on developments from the Redhill Balanced Network proposals.
5. Officers supporting the Task Group will consult the Group and will give due consideration to the Group's recommendations prior to the officer writing their report to the parent Local Committee.
6. The Task Group may respond to an officer report and submit its own report to the Local Committee.
7. The Task Group terms of reference and membership is to be reviewed and agreed by the Local Committee annually.

REDHILL PARKING TASK GROUP TERMS OF REFERENCE

Objective

The Task Group will advise and make recommendations to the Local Committee about on street parking restrictions, including residents parking provision in Redhill.

Membership

The Task Group will consist of four Members of the Local Committee; two County and two Borough Councillors, appointed by the Local Committee at its first meeting of the municipal year.

General

- The Task Group will meet in private.
- The Task Group will keep a record of its actions.
- The Task Group has no formal decision-making powers. Officers supporting the Task Group will write reports to the Local Committee as necessary to put forward the Task Group's proposals and recommendations.

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2014

LEAD OFFICER: MARC WOODALL – TRAVEL SMART ENGAGEMENT
MANAGERSUBJECT: TRAVEL SMART BUS CORRIDOR IMPROVEMENTS AND
PROGRAMME UPDATEDIVISION: REDHILL WEST AND MEADVALE; REDHILL EAST;
MERSTHAM AND BANSTEAD SOUTH; REIGATE**SUMMARY OF ISSUE:**

In June 2012, Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department for Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9 million LSTF Key Component secured in July 2011.

Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4.8million has been allocated for sustainable travel improvements in Redhill / Reigate.

This report provides an update to the committee on the progress of the Travel SMART programme in Redhill and Reigate and asks members to consider a number of bus corridor improvements, improving bus reliability and facilities available to users.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to :

- (i) Agree to the bus corridor improvements highlighted in Annexes A to D
- (ii) Note the progress made in the Travel SMART programme to date and more detailed plans for the financial year 2014/15

REASONS FOR RECOMMENDATIONS:

This report recommends that the Local Committee approve the four bus corridor improvements included in this report as **Annexes A to D** which are designed to improve bus reliability and the experience for bus users in Redhill and Reigate. These improvements meet the aims of the LSTF programme by improving travel choices for residents.

The committee is asked to note the ongoing progress for the Travel SMART programme which was approved by Reigate and Banstead Local Committee in March 2014.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council has been successful in securing £18.2 million from the Department for Transport's (DfT) Local Sustainable Transport Fund (LSTF) to deliver the Surrey Travel SMART programme. £3.9 million was awarded in July 2011 with a further £14.3 million awarded in June 2012 as part of the large bid of £16 million. The aim of the fund is to deliver sustainable travel measures that support economic growth and carbon reduction. A total of £4.8 million of the large bid funding is allocated for sustainable travel improvements in Redhill and Reigate.
- 1.2 The items in the report have been discussed and scrutinised at the Reigate and Banstead Local Committee LSTF task group. The task group has provided local knowledge and detail on the bus corridor improvements, allowing revisions to be made and some proposals substantially changed or removed from the programme.

2. ANALYSIS:

2.1 Bus Corridor Improvements

2.2 As part of the Travel SMART programme, improvements are being made to priority bus corridors throughout Redhill and Reigate. This programme of improvements covers c.90 bus stops and includes the installation of new raised kerbing to enable step free access, formalising bus cages, increasing bus stop waiting areas, resurfacing and for higher usage stops, improved travel information, bus shelters and the installation of Real Time Passenger Information (RTPI) screens. These improvements will both improve the experience for passengers and contribute to improvement journey time reliability for bus operators, reducing delay and helping ensure residents can travel with greater confidence that their bus services will be running on time.

2.3 Construction of these improvements commencing in the final week or April 2014 and is a rolling programme due to complete in November 2014.

2.4 Included in Annexes A – D there are more substantial improvements for which this report seeks approval from the Local Committee.

2.5 Travel SMART Programme Update

2.6 Community funding

2.7 Tamsin Ward has taken over from Harris Vallianatos as community funding officer in Redhill and Reigate for 2014/15. As with last year, there will be £200,000 in total to be allocated equally between the two wards of Redhill West and Merstham. In each area, £60,000 will be available for large grants (up to £10,000) and £30,000 has been again been allocated for small grants (up to £3,000).

2.8 Large grants will continue to be awarded at two community event days where local residents will be able to vote for their favourite projects. In order to streamline the small grant application process, two community panels will be formed, made up of at least six representatives from the local community and

given the task of distributing the awards. The panels will meet at least four times between June and March to oversee two rounds of funding.

2.9 After a review of the community funding process from last year, the application forms have now been merged into one form for all applications in order to streamline the application process. All community voting events will be held before Christmas 2014 due to time constraints near the end of the LSTF programme in March 2015. Minor changes have been made to the application form and criteria in order to make them as clear and easy to use as possible for groups applying for funding.

2.10 Business Travel Forum

2.11 On 7 May 2014, a sustainable travel road show was held at Canon in Reigate featuring electric and folding bikes, an eco driver simulator and plenty of travel advice from Metrobus and the Travel SMART team. Overall, 48 people attended the event (around 300 on site) with a number of pledges to start cycling or drive more frugally. There will be another road show at the Town Hall in the summer.

2.12 Brompton Dock cycle hire service is due to be installed at Reigate station at the end of May 2014 with a go-live date of mid June. Southern Rail agreed to provide matched funding as well as the installation of new lighting and a camera. Additionally, businesses will be able to take advantage of a free membership offer in Redhill starting in June.

2.13 In partnership with Metrobus, Travel SMART will be offering a week's free bus travel in the summer for employees of members of the Redhill Business Forum. Preparations are almost complete and a launch date will be set in June.

2.14 To promote the Co-Wheels car club, member businesses are now able to take advantage of free membership and up to £250 of driver credit.

2.15 A scheme to install 'Switch off your engine' signs at Reigate level crossing has run into issues with suitable locations for the signage. A joint review by the Travel SMART Team and Highways is currently underway and a list of possible options is expected in the next 2-3 weeks.

2.16 The search for a suitable site for a public electric charging point has resulted in discussions with Donyngs Sports Centre. A meeting has been arranged to agree a location.

2.17 Wayfinding

2.18 Final designs have been completed, and a first prototype sign will have been produced by the date of this committee. Subject to satisfactory prototyping, the system will proceed to full manufacture, with the first signs ready for installation in September 2014.

3. OPTIONS:

3.1 Greater discussion on the detail of this committee report has been discussed, refined and changed at the LSTF task group. The report refers to the LSTF programme funded via the DfT

4. CONSULTATIONS:

- 4.1 The bus improvements both considered within this programme, and being delivered by the programme overall have been designed in consultation with local bus operators who have provided a wealth of information regarding current problems and potential improvements. Bus operators have confirmed that these improvements will contribute to improving the reliability of their services and the experience of bus passengers in the area.
- 4.2 Greater scrutiny on the Travel SMART programme is provided by the Reigate and Banstead Local Committee LSTF task group. The overall LSTF programme was presented to the public during a series of public exhibitions in Spring 2012, and specific measures, such as the Wayfinder mapping programme, have been subject to more detailed stakeholder engagement.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The business case for the Travel SMART bid included a financial section that does not form part of this report and was approved by the DfT.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 The major elements of the LSTF programme have been subject to Equality Impact Assessments. These documents are published on the Surrey County Council website and can be found by clicking on the following link:
<http://www.surreycc.gov.uk/your-council/equality-and-diversity/Ensuring-our-decisions-are-fair/completed-equality-impact-assessments/completed-equality-impact-assessments-t>

7. LOCALISM:

- 7.1 The Travel SMART programme was designed with Localism in mind. The Reigate and Banstead Local Committee have decision making powers relating to the programme. Furthermore, elements of the programme such as the Community funding and Business engagement use Localism tools to encourage localised decision making, and seek to increase local participation in the programme.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report

Public Health	Set out below
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8.1 Sustainability implications

The central aims of the Travel SMART Programme are to encourage the uptake of sustainable transport, enabling economic growth and reducing carbon emissions. The measures included in the Travel SMART programme therefore have positive sustainability outcomes.

8.2 Public Health implications

There are some direct positive implications to public health arising from this report, including the installation of signs encouraging people to switch of their engines at Reigate Station's level crossing, improving air quality and The Travel SMART programme is making significant investment in providing new infrastructure and promoting active travel such as walking and cycling. Evidence suggests that investment in these schemes have a proportionate benefit in overall public health. Walking promotions in particular are being linked with the Surrey County Council Public Health team's 'Walk for Life' campaign.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Local Committee is asked to consider the bus corridor improvements outlined in Annexes A – D, designed to make improvements to bus reliability and improve the passenger experience whilst waiting for and on the bus itself.

9.2 The Committee is asked to :

- (i) Agree to the bus corridor improvements highlighted in Annexes A to D
- (ii) Note the progress made in the Travel SMART programme to date and more detailed plans for the financial year 2014/15

10. WHAT HAPPENS NEXT:

10.1 If members agree to the recommendation, the bus corridor improvements will be timetabled into the LSTF construction programme and will be completed by November 2014.

10.2 Task group members will be kept up to date with progress of infrastructure works throughout the remainder of the LSTF programme.

Contact Officer:

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Consulted:

Reigate and Banstead LSTF task group

Surrey County Council and Reigate and Banstead Borough Council Officers

Local Bus Operators

Annexes:

Annex A – Albury Road Bus Stop

Annex B – Gordon Road Bus Stop

Annex C – Park Road East

Annex D – Brighton Road Bus Stop

Sources/background papers:

- LSTF Large Bid Document
-

Albury Road, Merstham bus stop (S'bound)

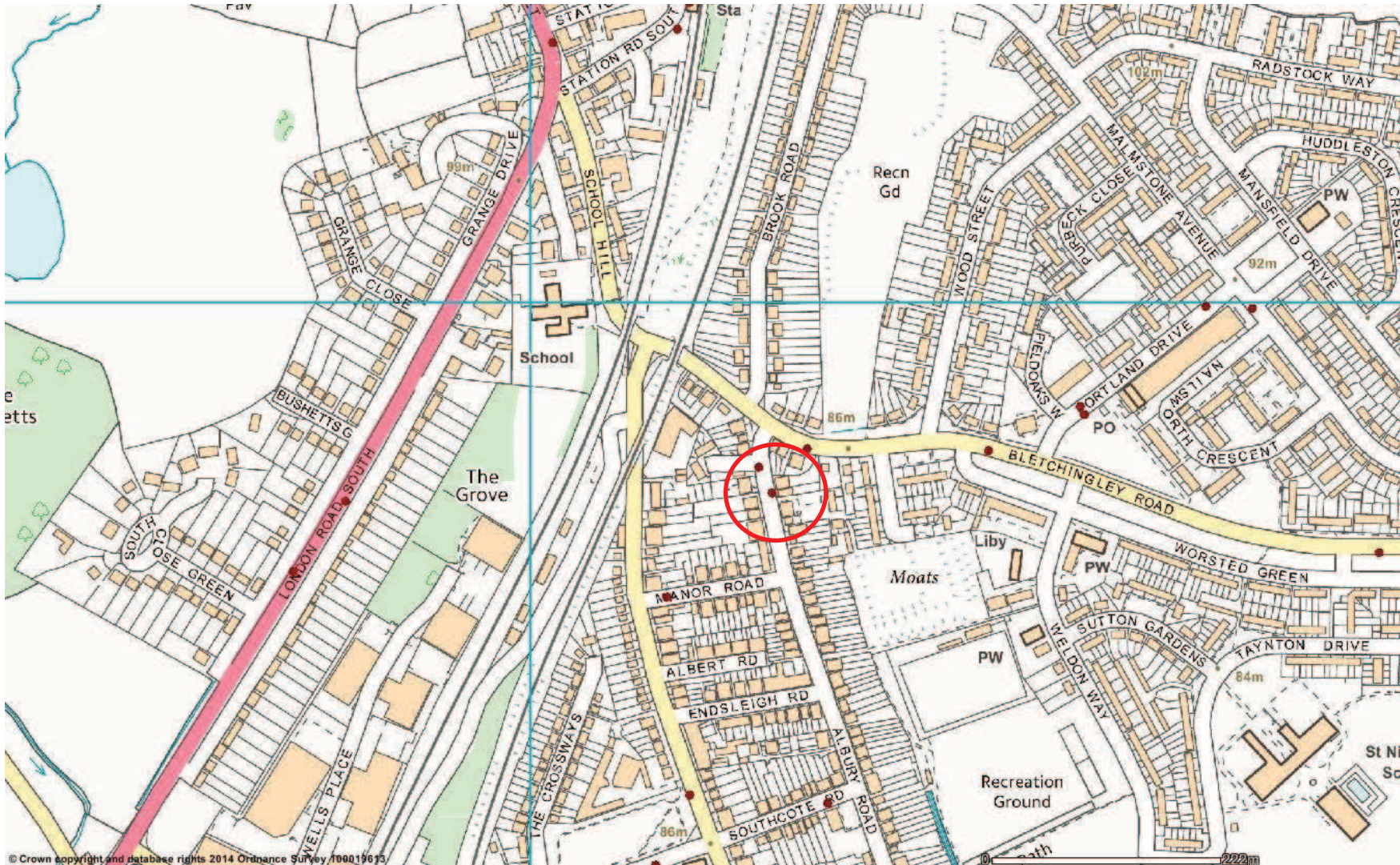
Current situation

Bus stopping area (bus stop is just beyond hedge in front of blue car on LHS of carriageway) is currently obstructed by parked cars meaning that bus passengers are unable to have step-free access onto/off the bus due to the bus having to stop in the road next to the parked cars, or only being able to pull into the stop at an angle just beyond any parked cars. This not only is an issue with regards to accessibility it also has repercussions on reliability of buses as they are having to negotiate the parked cars rather than being able to easily pull in & out of the kerb at the bus stop.





Location



Frenches Rd j/w Gordon Rd, Redhill bus stop (northbound)

Current situation:

Although the bus stopping area (yellow-lined bus cage) is often left free, either side of the bus cage are parked cars which prevent bus passengers having step-free access onto/off the bus due to the bus having to stop in the road next to the parked cars, or only being able to pull into the stop at an angle just between any parked cars. The bus cage currently measures 13 metres, with the bus measuring just under 12 metres so that there is no space for manoeuvring into the stopping area to be parallel to the kerb for step-free access onto the bus. This not only is an issue with regards to accessibility, it also has repercussions on the reliability of buses as they are having to negotiate the parked cars rather than being able to easily pull in & out of the kerb at the bus stop.



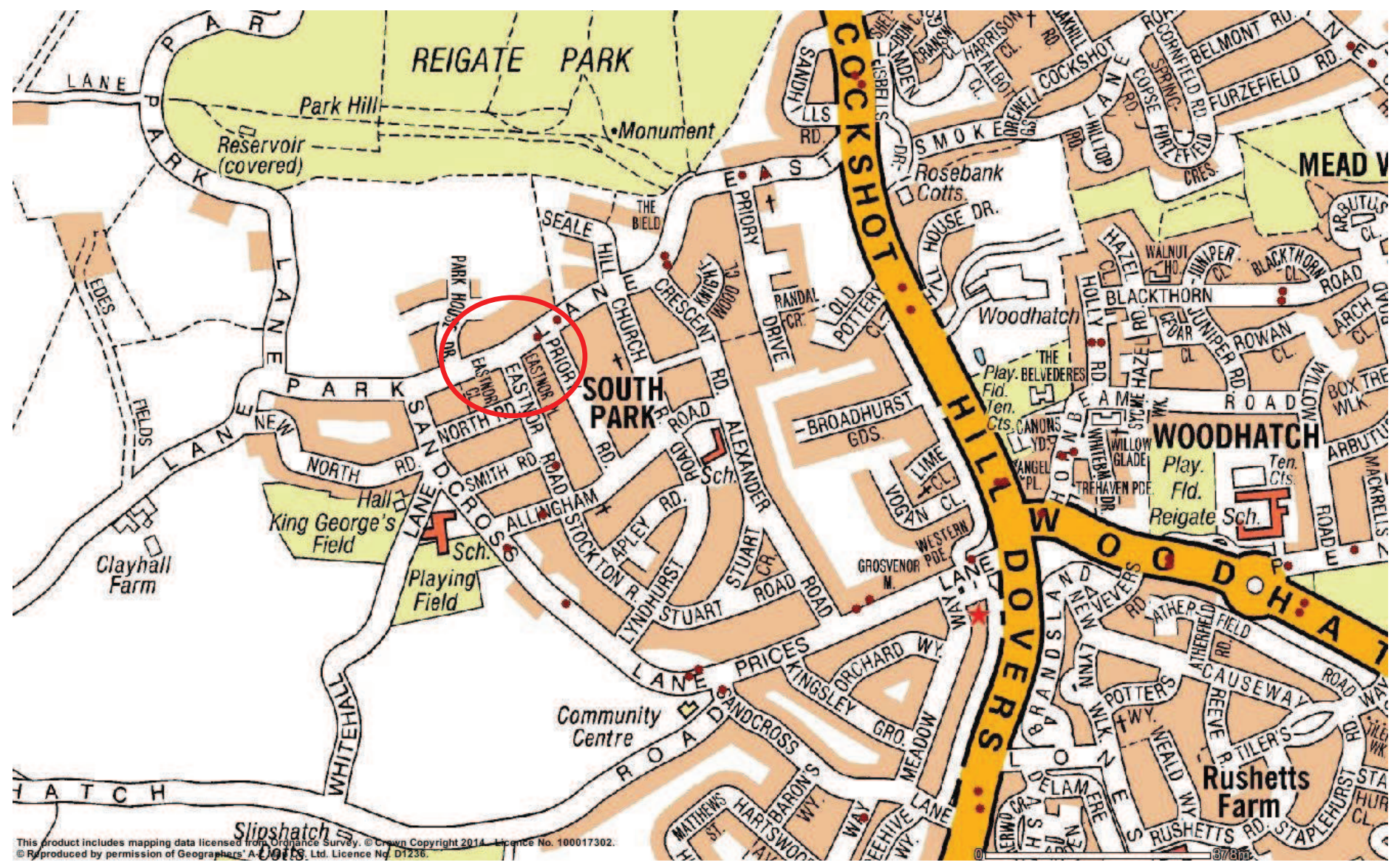
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Park Road East, South Park bus stop j/w Eastnor Road (eastbound)

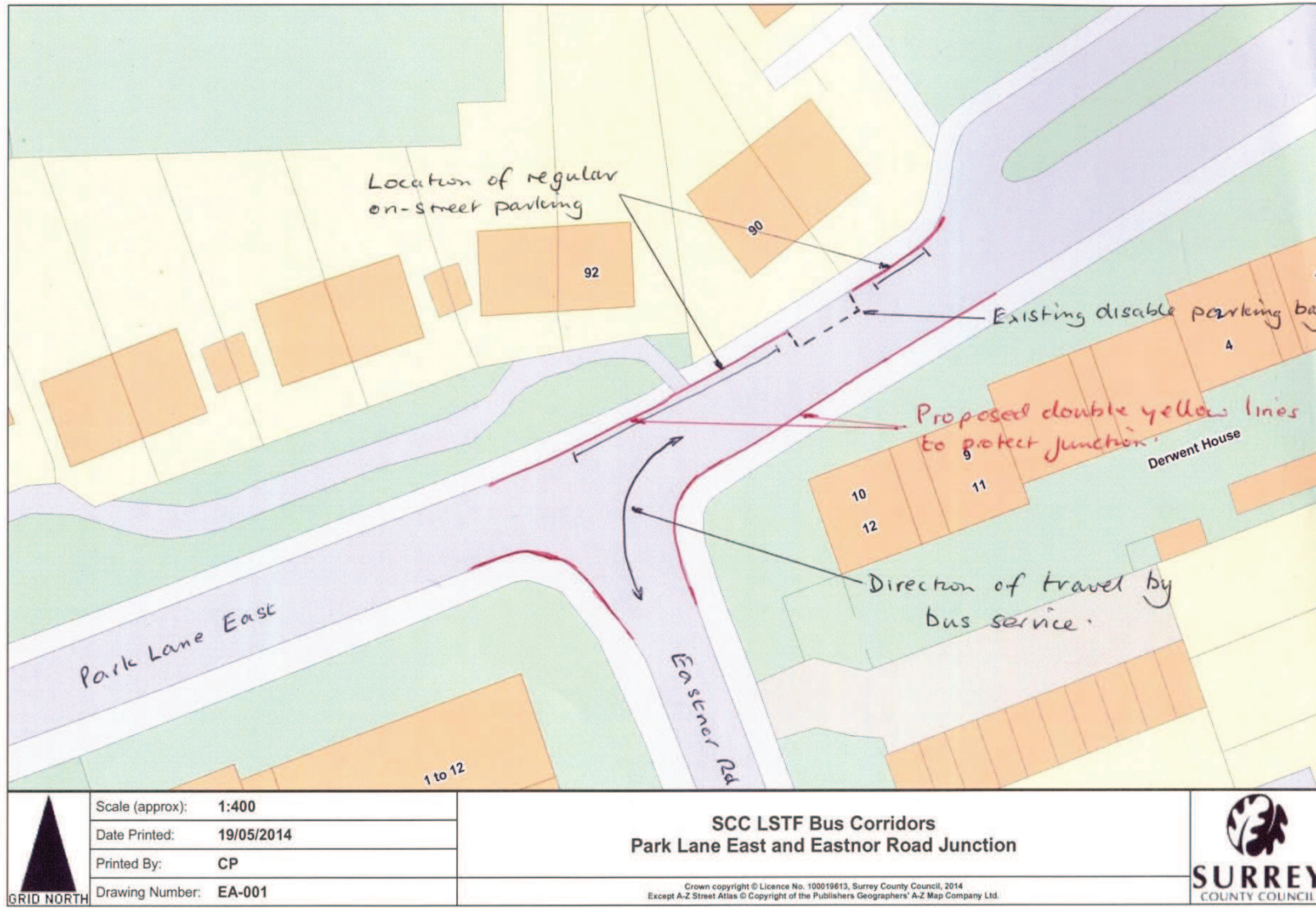
Current situation: Bus drivers struggle to negotiate turning at the junction from Eastnor Road into Park Lane East, and vice versa, due to cars being parked on the single yellow lines in this area. Bus operators have reported that this is a severe reliability and accessibility issue in the area (unfortunately this photo was taken when there were few parked cars but it helps to illustrate the narrowness of the junction for buses to manoeuvre around cars if they are parked in the vicinity of the junction).



Location:



Design solution: Provide double yellow lines through junction and opposite the disabled space to ensure easy access for buses at this junction. Bus cage to be lined adjacent to bus stop. This will be implemented in conjunction, & after consultation, with Surrey County Council Parking Team.



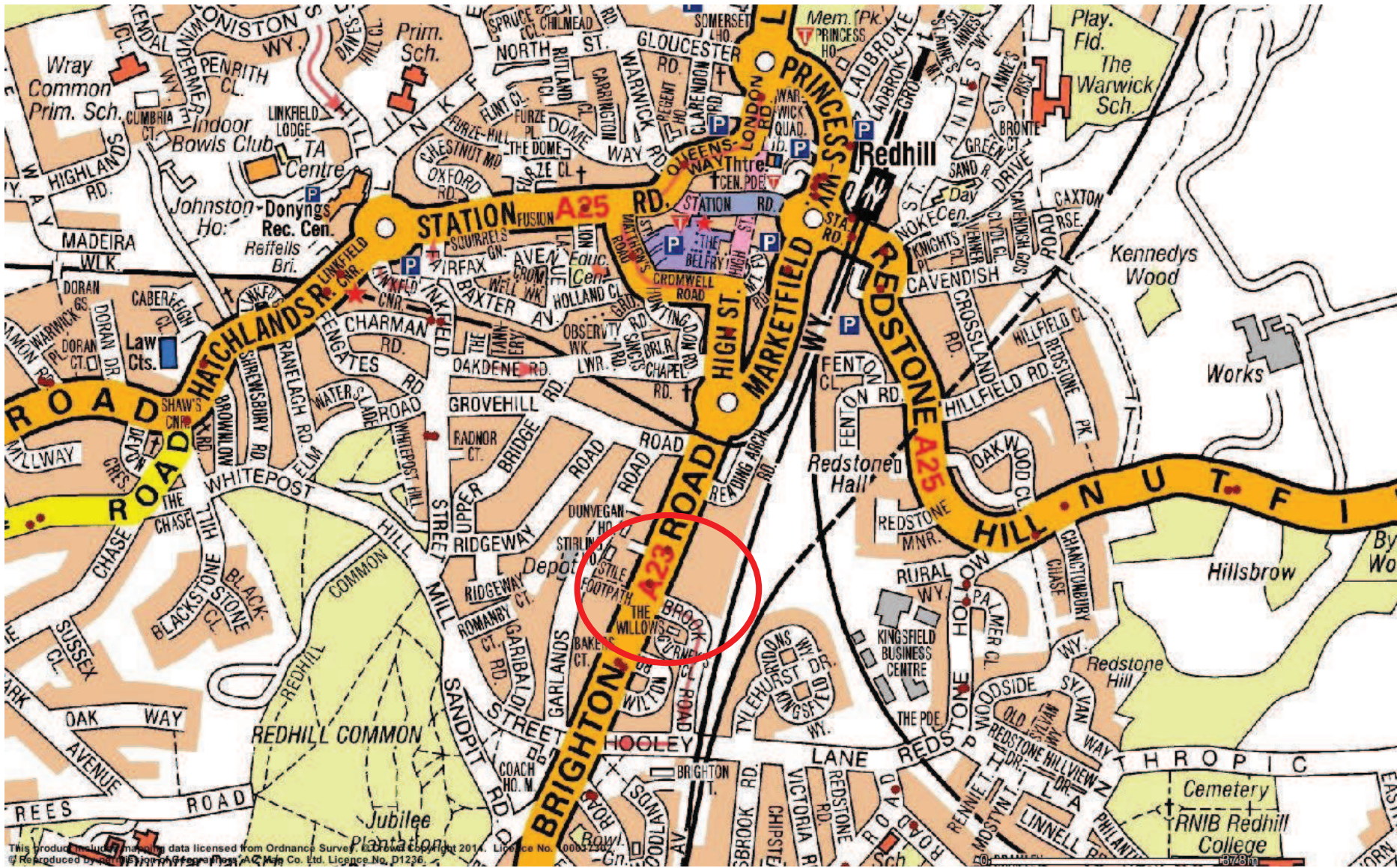
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Brighton Road (Brook Road bus stop – northbound)

Current situation: Due to vehicles parking between marked parking bays and just before bus stop cage, buses are unable to pull into the kerb and therefore bus passengers are unable to have step-free access onto/off the bus due to the bus having to stop in the road next to the parked cars, or only being able to pull into the stop at an angle just beyond any parked cars. In some cases the buses are having to stop over the pedestrian crossing to allow passengers to alight/board because of guard railings on footway between bus case & signals.



Location:



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Design Solution: Extend bus cage further south taking in current area between marked parking bays and bus cage where vehicles are currently parking on single yellow line which is not clearly visible and so easily disputed. Also provide an additional parking bay between bus cage and existing parking bay. (This has been discussed with Surrey County Council Parking Team who have no objection)



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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2014

LEAD OFFICER: PAUL FISHWICK, PROJECT MANAGER, TRANSPORT POLICY

SUBJECT: REDHILL BALANCED NETWORK

DIVISION: REDHILL EAST; REDHILL WEST AND MEADVALE

**SUMMARY OF ISSUES:**

The purpose of this report is to update the Local Committee on the Redhill Balanced Network and to gain approval for the legal orders and notices required.

RECOMMENDATIONS:**The Local Committee (Reigate & Banstead) is asked to:**

- (i) Note the update provided and the latest programme of works.
- (ii) Agree the removal of clause 4(f) from the current 1991 referred to in Annex B and to authorise the advertisement of an appropriate Notice.
- (iii) Agree to revoke the existing disabled bays located in Station Road, adjacent to the Harlequin building, and the creation of new bays in the High Street as indicated in Annex C, and to authorise the advertisement of an appropriate Notice.
- (iv) Agree the closure of Marketfield Road at its junction with High Street and Cromwell Road (Annex C) and to authorise the advertisement of an appropriate Notice.
- (v) Agree the proposed bus stop clearways as indicated in Annexes C and F.
- (vi) Note the bus stop clearway locations on the Balanced Networks (Annex G)
- (vii) Agree the shared footway/cycleway around Noke Drive Drive/Redstone Hill, that will join up with the proposed off road cycle facility being introduced by the Station development.
- (viii) Note the proposed layout of the Station Road Gateway (Annex H) and the continued dialogue with Surrey Police regarding the CCTV camera's
- (ix) Agree that if objections are received to advertisement of the legal notices and traffic orders, the Area Team Manager is authorised to try and resolve them in consultation with the Chairman, Vice Chairman, Divisional Members and Project Manager, and decide whether or not they should be acceded to and therefore whether the orders should be made, with or without modification.

REASONS FOR RECOMMENDATIONS:

The Local Committee is asked to approve the proposals for the improved control of motorised vehicles from accessing Station Road by amending the existing '1991' traffic order and the removal of the disabled bays located within Station Road.

To compensate for the loss of the bays in Station Road new disabled bays can be created in the High Street (Annex C).

In order to create a public realm area at the junction of High Street and Cromwell Road it is recommended that the Marketfield Road junction be closed (Annex C). A new access will be created off Marketfield Way (Annex D) to allow traffic to gain access to Marketfield Road and the current surface car park.

To introduce bus stop clearways as indicated on Annexes C and F to facilitate busses stopping at the improved bus stops and note other bus stop clearways located around the Balanced Network.

To create a continuous off road cycle facility between the planned new railway station and Noke Drive two additional areas of footway require the Local Committee's approval.

1. INTRODUCTION AND BACKGROUND:**Progress to date**

- 1.1 The highways works commenced on 23 September 2013 with utility diversions and plant protection measures. Kier starting civils works on 30 September at the A23 Lombard Roundabout.
- 1.2 Progress during the 'winter' period was affected by the severe weather, the wettest on record, with the contractor being deployed to emergency works. However, the full grant funding of £1.019 million was spent and this has been reported to the Department for Transport, with the local contribution funding being transferred into the 2014/15 financial year.
- 1.3 Following the severe weather, the county council and the contractor have reviewed the original programme, submitted as part of the bid, and the contractor will be deploying up to three gangs to work on the Redhill Balanced Network during the June to November 2014 period (**Annex A**). This will enable the works to be substantially completed as set out in the original programme.
- 1.4 Officers from the county council and borough council are working closely with developers who have sites adjacent to the Balanced Network, to try and 'dovetail' these various projects with the Balanced Network. These developers include Solum (Redhill Railway Station), Co-Plan (Marketfield Way) and Sainsbury's.
- 1.5 These developments are on a later time line than the Balanced Network (substantially completed November 2014), but affect the highway, with developments planned over the next three years or so.

- 1.6 The difference in timescales will mean that some works to the segregated footway/cycleway adjacent to developments will not be completed until after March 2015, when the Balanced Network grant funding expires. Therefore, all the grant funding must be spent before the March 2015 deadline with works adjacent to developments reliant on the local contribution funding.

2. ANALYSIS:

Legal orders and notices

- 2.1 Officers from the county council and borough council have completed the final design layouts in consultation with key stakeholders and the Member Task Group.
- 2.2 The final design layouts will require approvals from the Local Committee as indicated below.
- 2.3 Station Road Gateway; This area is proposed to become a pedestrian area with limited access for cyclists. On the 13 October 1991, The Borough of Reigate & Banstead (Redhill Pedestrianisation) Order 1991 was introduced. This basically limited motorised vehicles from entering Station Road from the Station Road roundabout, with only specific vehicles such as market traders, security vehicles for loading and unloading monies and utility companies (Annex B).
- 2.4 However, in 2004 the Surrey County Council (Various Roads in Reigate and Banstead) (Free Street Parking Places) (Disabled Persons) (No1) Order 2004 was introduced and this included disabled bays in Station Road Redhill on the north side adjacent to the Harlequin building.
- 2.5 For many years the Station Road traffic order described in 2.3 above has not been enforced, partly due to the conflicting order allowing disabled vehicles into the area as indicated in 2.4 above. Therefore, the Station Road area has become a 'glorified car park' and a safety issue for pedestrians with where in a 65 month period up to 31 May 2012, there were four collisions of varying severity, three of which involved pedestrians.
- 2.6 The proposals are to revise **Annex B** with the removal of clause 4 (f). This will enable the planned rise and fall bollards to be operated by legitimate people using a coded system to operate the bollards.
- 2.7 The results of a consultation on the removal of the disabled bays was reported to this committee on 2 December 2013 (minute 73/13 refers), in which just over 80% of respondents agreed with the suggested new location in Marketfield Road. However, due to the re-development of Marketfield Road, this location is no longer suitable and a revised location in the High Street adjacent to Frankie and Benny's where three bays can be located (one existing and two new) (**Annex C**). This location is considered as a suitable alternative to Marketfield Road and similar distance to the Belfry shopping centre, and close to The Hub Redhill.
- 2.8 In order to create a pleasant public realm environment around the Cromwell Road/High Street/Marketfield Road area it is proposed to close Marketfield Road at the High Street end and turn the road space into a pedestrian and cycle environment (Annex C). The closure of this road will mean that a new

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access is created off Marketfield Way (**Annex D**) at the same point where the Co-Plan development proposals require a new access. This will allow access to the business premises off Marketfield Road who have been consulted and did not raise any objections to these proposals. In addition to this access will be made available to the Marketfield Way surface car park until this site is developed.

- 2.9 The High Street just to the south of Cromwell Road junction (**Annex C**) also indicates a revised bus stop location that will require a bus stop clearway. It should also be noted that buses have provision for a wheelchair.
- 2.10 To the south of the bus stop, the existing two taxi bays are retained, and at the southern end there is a limited waiting area for three vehicles.
- 2.11 Noke Drive junction with Redstone Hill has been slightly reconfigured due to the proposed redevelopment of the railway station (site B) off Redstone Hill (**Annex E**). The sections of footway shaded in yellow require this committee to designate as shared or segregated footway/cycleway. This will enable cyclists to remain off road and access the new railway station cycle parking areas. The section of footway being constructed by the developer Solum for the station has been designated as shared cycle/footway through the planning process.
- 2.12 In consultation with bus operators, the bus stop that was located on A25 St Matthews Road has been relocated to a point just to the west of St Matthews Road on the A25 Station Road (**Annex F**), where a bus stop clearway will be required.
- 2.13 The Local Committee is asked to Note all other bus stop clearway located around the Redhill Balanced Network that are indicated in **Annex G**.

Station Road 'gateway' update

- 2.14 The Member Task Group was updated on the latest plans for the Station Road Gateway (**Annex H**) on 15 May 2014.
- 2.15 One issue that has been raised by Surrey Police is the proposal for trees in Station Road. These trees could affect the sight lines from the police CCTV cameras. Officers will continue to work with Surrey Police on this topic and consult with the Member Task Group.
- 2.16 The county council has programmed with its contractor to commence works within Station Road Gateway from mid June to December. During this period, only designated traffic will be allowed into the area, such as market traders. All unauthorised traffic will not be allowed.

3. OPTIONS:

- 3.1 During the detailed design process, there has been continued consultation with key stakeholders, including Reigate & Banstead Borough Council, bus operators, statutory undertakers, Belfry shopping centre etc to attempt to include as many of their requirements as possible within the project. This process will continue during the development and construction processes.

4. CONSULTATIONS:

- 4.1 Any traffic orders and notices needed for the wider balanced network scheme, as described above will be advertised and any objections will need to be dealt with by the Area Team Manager, in consultation with the Chairman, vice chairman, Divisional Members and Project Manager, under delegated authority from this Local Committee (subject to approval).

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The estimated cost of the Redhill Balanced Network, £4.102 million, was included in the bid to the Department for Transport in February 2013. The current estimated cost to complete this project remains unchanged.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 In developing the county council's LSTF, cycling programmes and initial Station Road layouts the following impacts and actions have been identified:

Key Impacts	Actions
Positive Impact - all	Removal of unnecessary vehicles from Station Road (eastern end) should reduce personal injury accidents.
Positive Impact - all	Removal of disabled bays from Station Road (eastern end) will reduce the potential vehicle / pedestrian conflict. High Street planned location for disabled bays will provide a shorter distance to the Belfry shopping centre and be closer to the planned Market Field Road development.
Limitation of information provision at bus stops Negative impact – age, disability, race	Provision of audio information on bus & at stop, where possible Provision of information in other languages where demographics show relevance Provision of printed information to visual standards, where possible, and where physical limitations allow. (In addition, availability of information in large font on request). Ongoing monitoring & evaluation.
Improved accessibility (bus) Positive impact – age, disability,	Greater understanding of bus users' needs. Understanding the needs of all passengers including those with

<p>pregnancy & maternity.</p>	<p>mobility issues. "Consumer testing". Engagement with local community. Improving infrastructure at bus stops & accessibility to bus stops. Working with bus operators to ensure ongoing accessibility improvements. Wheelchair availability on buses. Improving accessibility from pavement to bus. Ongoing monitoring & evaluation</p>
<p>Improved information provision (bus) Positive impact – age, disability, race.</p>	<p>Improved bus service information to be provided, as appropriate, in line with Surrey County Council's bus stop standards, including ticket costs & ticketing structures, timetable information, real-time passenger information (RTPI) via at-stop displays & other means and onward journey information (wayfinder) at stops. Assessing census & other evaluation data, targeting improvements appropriately & proportionately. Up skilling & training staff as to best practice with regard to Surrey County Council's bus stop standards. Ongoing monitoring & evaluation</p>
<p>Improved reliability and safety & security (bus) Positive impact – age, disability, pregnancy & maternity, race.</p>	<p>Realistic journey timetable scheduling (aided by upgraded RTPI system). Working with bus operators where possible to reschedule bus running times to ensure appropriate punctuality. Monitoring of reliability. Promote efficient boarding & alighting by various mechanisms including cashless ticketing system (smartcards). Improved traffic management (including priority for late running buses). Ongoing monitoring & evaluation.</p>
<p>Improved end-to-end bus journey experience Positive impact – age, disability, pregnancy & maternity, race, sex, sexual orientation.</p>	<p>Ensure all new stops installed meet Surrey County Council's bus stop standards best practice, and then revisit current bus stops to improve/upgrade where achievable. Implementation of bus stop design guidance best practice. Identifying suitable facilities needed at each stop by assessing current usage & forecasting future needs. Maintaining the standard of facilities provided. Implementation of new technology &</p>

	initiatives to enhance bus journey experience. Ongoing monitoring & evaluation
Reduced casualties, particularly among young people (cycle)	<p>Prioritise schemes that address casualties, particularly around schools and destinations that attract young people - include in scheme prioritisation criteria</p> <p>Ensure that subsidised cycle training is made widely available, effectively promoted and tailored to different needs, including family training to support parents in teaching children to cycle safely (through LSTF)</p>
Increased independence for young, older and disabled people	<p>Consider areas that currently have poor accessibility and popular destinations as part of scheme prioritisation.</p> <p>Consult on issues for disabled people with the Surrey Access Forum</p> <p>Work with Wheels for All to support provision for disabled people (through LSTF)</p>
Improved (actual or perceived) safety for older people, women, pregnant women and parents of young children	<p>Ensure standards for new cycling infrastructure are of sufficient quality that they will feel safe for use by all, including young children.</p> <p>Provision of subsidised family cycle training to equip parents with skills to cycle safely with their children.</p>
Increased opportunity for physical activity	Community funding focused on areas of deprivation, and with an increased emphasis in 13/14 on sustainable travel measures inc cycling.
Potential loss of pavement space or conflict between cyclists and pedestrians	Consider as part of scheme design - consider referencing within cycling infrastructure standards
Younger people-more reliant on walking and cycling as a mode of transport	Identify key routes that link school, retail leisure and business destinations. (the puffin and toucan crossings, shared footways (pedestrian /cycle) provides improved connectivity between

	residential and retail/business areas and the railway station)
Older people – less likely to cycle due to mobility and other concerns;	Upgrading and introducing improved crossings will improve connectivity between residential and retail/business areas and the railway station)
Gender – our research suggests women are less confident cycling in busy traffic although cycle casualty rates amongst males are higher than females.	Development of off road cycle routes designed with least confident cyclists in mind.
Disability – people with mobility problems and visual impairment adversely affected by busy roads.	Upgrading and introducing improved crossings will improve connectivity between residential and retail/business areas and the railway station.

7. LOCALISM:

7.1 The headline benefits for the Redhill Balanced Network project are as follows:

- Tackling congestion
- Improved journey time reliability
- Reduced journey times
- Reduced vehicle operating costs
- Increased walking and cycling
- Reduced severance, such as between the railway station and the town centre and under Station Road railway bridge.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below.

8.1 Sustainability and Public Health implications

Increased walking and cycling, where it replaces motorised forms of transport such as the car, will improve air quality and reduce carbon emission levels, which is a key objective of the LSTF. Passenger transport and modal shift from the car to buses are a further key objective of the LSTF project currently in progress.

Transport is responsible for one third of carbon emission in Surrey. Surrey's Local Transport Plan has a target to reduce carbon emissions from (non-motorway) transport by 10% (absolute emissions) by 2020, increasing to 25% reduction by 2035 from 2007 baseline of 2,114k tonnes.

Increased walking and cycling has a positive impact on the health of a person. The NHS identifies cycling as an activity which provides significant health benefits. The emerging Surrey Health and Well-being Strategy has identified obesity as one of the priority public health challenges.

The whole project including the improved walking and cycling facilities will be marketed to residents and businesses and cycle training will be offered to those less confident of cycling to encourage take up and to maximise the benefits of the new infrastructure.

It is also expected that increased levels of walking and cycling to and around the town centre will have a positive effect on Redhill's economy with recent studies suggesting that pedestrians and cyclists actually spend more on a trip into a town than motorist.

The relocation of disabled bays to High Street and physical closure to all unnecessary vehicles within Station road (eastern end) should provide for a significant reduction in personal injury accidents between vehicles and pedestrians.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The highways works are now under construction, and the next phases will follow during June 2014 as per the programme (Annex A). With additional gangs committed by the contractor, the project should be substantially completed by end of November 2014, in-line with the original bid, and the Local Committee is asked to note the revised programme.
- 9.2 Amendments to the existing 1991 pedestrianisation traffic order will require amending to allow the county council / borough council to control who can gain access to Station Road using the rise and fall bollard system. The Local Committee is asked to approve the advertisement of this amendment (Annex B).
- 9.3 In consultation with the Marketfield Way developer, the original location for the disabled bays in Marketfield Road has been amended due to the requirement of turning movements, and a suitable alternative has been located in High Street (Annex C), which is similar distance from the Belfry shopping centre. The Local Committee are asked to agree to the advertisement of the revoking of the current bays in Station Road and the new bays in the High Street.

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- 9.4 The closure of the Marketfield Road access at the High Street will allow for a more pleasant public realm area. Access to Marketfield Road will be obtained via a new access off Marketfield Way on the same line as the proposed development at Marketfield Way. The Local Committee is asked to agree to the advertisement of the closure of Marketfield Road access at its junction with the High street. (Annex C).
- 9.5 The creation of the disabled bays, bus stop and retaining the two taxi bays in the High Street (Annex C), has meant that the limited waiting area has been reduced to three spaces. The Local Committee are asked to agree to the advertisement to the change in the limited waiting area.
- 9.6 Following consultation with key stakeholders, including bus operators, there have been amendments to existing or planned bus stops and these new locations require the Local Committee to agree to the revised locations as indicated in Annex C and Annex F. The rest of the bus stop clearways are indicated in Annex G.
- 9.7 In consultation with the developer of the railway station at Redhill, has highlighted a slight amendment at the junction of Noke Drive and Redstone Hill, to enable a continuous cycle facility to be installed to dovetail with the railway station proposals that recently obtained planning permission. The Local Committee are asked to agree to this additional shared use.
- 9.8 The Local Committee are to NOTE the Station Road Gateway plans (Annex H), that are due to commence construction mid June for a period of approximately six months. It should be noted that officers will continue to work with Surrey Police on resolving the CCTV issue and reporting options to the Member Task Group and this Local Committee.

10. WHAT HAPPENS NEXT:

- 10.1 Subject to the approval of this Local Committee, advertisements of Notices will be made for the Station Road pedestrianisation and the revoking of the disabled bays, together with proposed disabled bays in High Street.
- 10.2 Subject to the approval of this Local Committee, the proposed closure of Marketfield Road at its junction with High Street will be advertised.
- 10.3 Subject to approval by this Local Committee, the proposed shared cycle route around Noke Drive/Redstone Hill will be implemented as part of the Redhill Balanced Network, and join with the proposed off road cycle facility being implemented by the Station development.
- 10.4 Subject to approval by this Local Committee, the proposed Bus Stop Clearways will be implemented as part of the Redhill Balanced Network.

Contact Officers:

Paul Fishwick, Project Manager, Transport Policy
Narendra Mistry, Principal Design Engineer, Strategic Project Team
Contact number 03456 009 009

Consulted:

Surrey County Council officers - Marc Woodall, James Price, John Lawlor, Anita Guy
Neil McClure, Alison Houghton, Martin Gilmour
Reigate & Banstead Officer - Yvonne Shaw

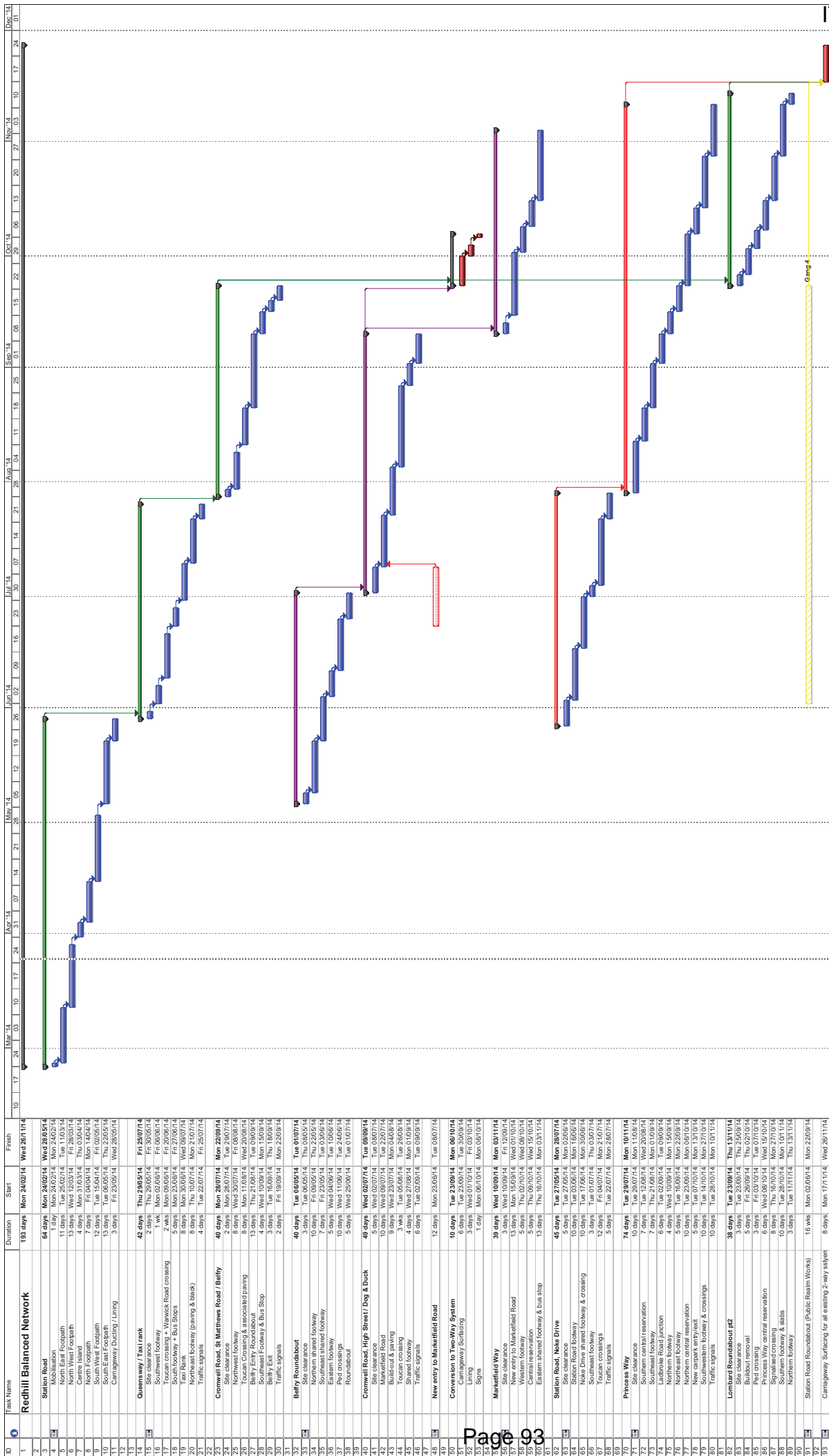
Annexes:

Annex A Contractor programme
Annex B The Borough of Reigate and Banstead (Redhill Pedestrianisation) Order 1991.
Annex C General arrangement plan High Street/Cromwell Road/Marketfield Road
Annex D General arrangement plan Marketfield Way / Marketfield Road access
Annex E General arrangement plan Noke Drive / Redstone Hill
Annex F General arrangement plan St Matthews Road/Station Road
Annex G General arrangement plans for Lombard roundabout, Princess Way, Queensway and Marketfield Way
Annex H General arrangement plan Station Road Gateway

Sources/background papers:

Local Pinch Point Fund bid – 20 February 2013 and award 31 May 2013
Member Task Group meeting 15 May 2014.

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Project: Redhill Balanced Network Pro
 Date: Tue 25/03/14

Summary | Milestone | Progress | Split | Task | External Milestone | External Tasks | Deadline

Page 1

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REIGATE AND BANSTEAD BOROUGH COUNCILTHE BOROUGH OF REIGATE AND BANSTEAD (REDHILL PEDESTRIANISATION)
ORDER 1991

The Council of the Borough of Reigate and Banstead (hereinafter referred to as "the Council") pursuant to arrangements made under Section 101 of the Local Government Act 1972 with the Surrey County Council under Sections 1(1) & (2), 2(1)-(3), 3(2) & 4(2) of the Road Traffic Regulation Act 1984 (hereinafter referred to as "the Act") and of all other enabling powers, after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act, hereby make the following Order:-

1. This Order shall be cited as the Borough of Reigate and Banstead (Redhill Pedestrianisation) Order 1991 and shall come into effect on the 13th day of October 1991.
2. No person shall, except upon the direction of or with the permission of a police constable or traffic warden in uniform, cause any vehicle to proceed in Marketfield Road (Northern End) north of No. 18 High Street at its junction with High Street for a distance of 2 metres as coloured pink on the attached plan.
3. No person shall, except upon the direction of or with the permission of a police constable or traffic warden in uniform, cause any vehicle to proceed along the unnamed service road to the north of No. 2 High Street, Redhill at its junction with High Street for a distance of 2 metres as coloured pink on the attached plan.
4. No person shall, except upon the direction of or with the permission of a police constable or traffic warden in uniform, cause any vehicle to proceed in that length of Station Road, Redhill between its junction with the roundabout at Princess Way/Marketfield Way and a point 5 metres to the east of its junction with Queensway, Redhill and coloured orange on the attached plan.

Except that nothing in Article 4 above shall apply for vehicles used:-

- (a) in connection with any building operation or demolition in or adjacent to the length of road, the removal of any obstruction of traffic in that length of road, the maintenance, improvement or reconstruction of that length of road, or the laying of any sewer or of any pipe or apparatus for the supply of gas, water or electricity or of any telegraphic line as defined in the Telegraph Act, 1878;
- (b) in the service of a local authority in pursuance of statutory powers or duties;
- (c) as a security vehicle for loading and unloading of monies;
- (d) by a disabled person using an invalid carriage;
- (e) as emergency vehicles;

- (f) for loading and unloading of commercial vehicles (which description excludes saloon, hatchback and estate cars) which shall be allowed to proceed in the said length of road before 10.00 a.m. and after 4.00 p.m. Mondays to Saturdays;
 - (g) as a market vehicle including cleansing vehicles between 6.00 a.m. to 8.00 a.m. and between 5.30 p.m. and 7.00 p.m. on the days the market operates.
5. No person shall, except upon the direction of or with the permission of a police constable or traffic warden in uniform, cause any vehicle to proceed in High Street from its junction with Station Road southwards to its junction with Marketfield Road (South) and Cromwell Road as shown edged in green and coloured in yellow on the attached plan.

Except that nothing in Article 5 above shall apply for vehicles used:-

- (a) in connection with any building operation or demolition in or adjacent to the length of road, the removal of any obstruction of traffic in that length of road, the maintenance, improvement or reconstruction of that length of road, or the laying or maintenance of any sewer or of any pipe or apparatus for the supply of gas, water or electricity or of any telegraphic line as defined in the Telegraph Act, 1878;
 - (b) in the service of a local authority in pursuance of statutory powers or duties;
 - (c) as emergency vehicles;
 - (d) as a market vehicle including cleansing vehicles between 6.00 a.m. to 8.00 a.m. and between 5.30 p.m. and 7.00 p.m. on the days the market operates.
6. The Borough of Reigate (One Way Traffic) (Redhill) Order 1972 is hereby revoked insofar as the area hatched on the plan attached and two-way traffic is hereby introduced in Marketfield Road
7. From a point 11 metres from the junction with High Street for a distance of 24 metres and coloured blue on the attached plan in Marketfield Road (Northern End) one way working is hereby introduced.



(GIVEN under the COMMON SEAL of the
(Council of the Borough of Reigate
(and Banstead this 13th day of
October One thousand nine
hundred and ninety-one

Alfred King
Mayor

Jan Walker

Chief Executive and Town Clerk

NOTE 1

The plan accompanying this Order shows the various restrictions referred to. The plan does not form part of the Order but is annexed for reference purposes only.

NOTE 2

The Chief Executive of the Council is authorised to give permission by letter to charitable and other organisations for the use of the designated highway area in Station Road, Redhill.



DRAWING SYMBOLS		FOR CONSTRUCTION	
0	UNPAVED	0	ASPHALT
1	GRAVEL	1	CONCRETE
2	GRAVEL	2	GRAVEL
3	GRAVEL	3	GRAVEL
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100	GRAVEL	100	GRAVEL

WSP
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SURREY COUNTY COUNCIL
 Transport & Highways

Department for Transport

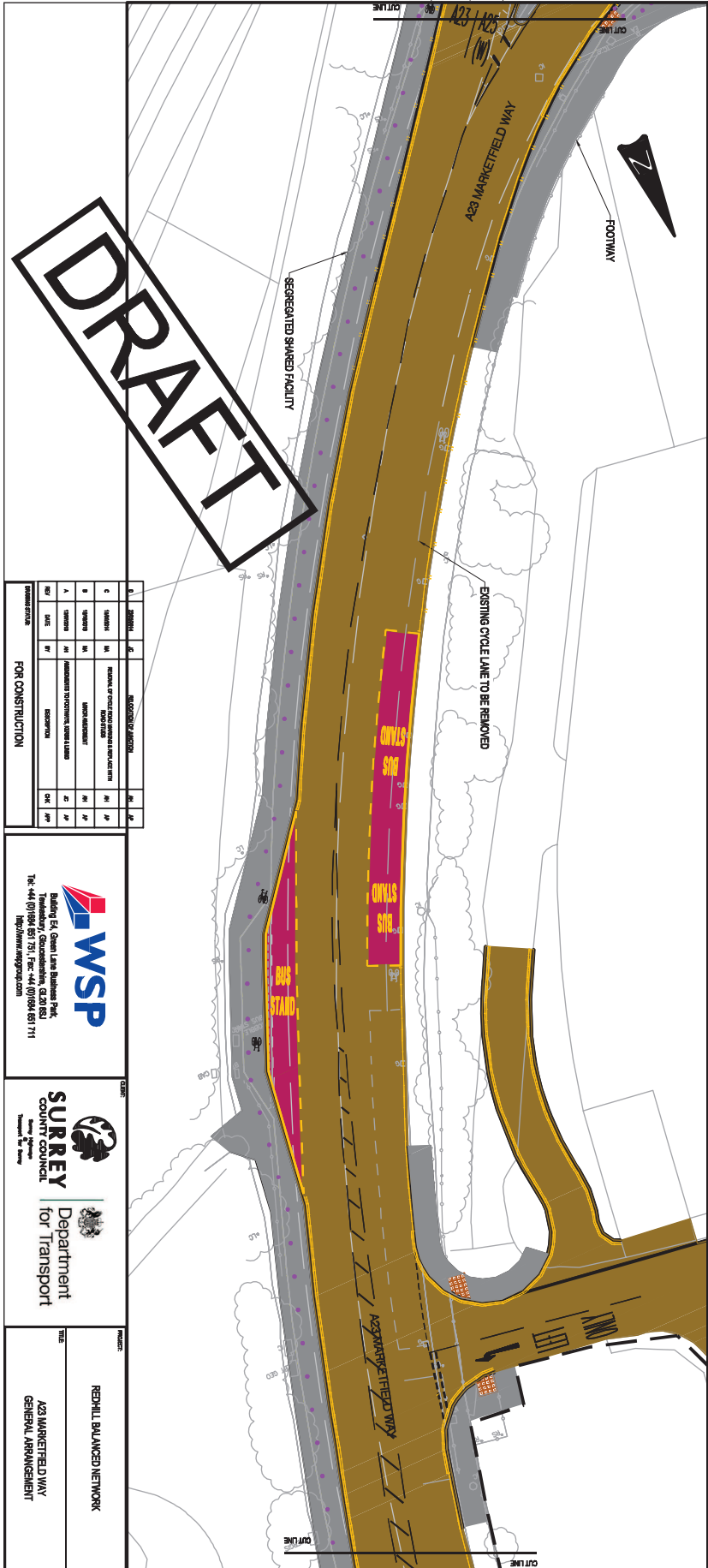
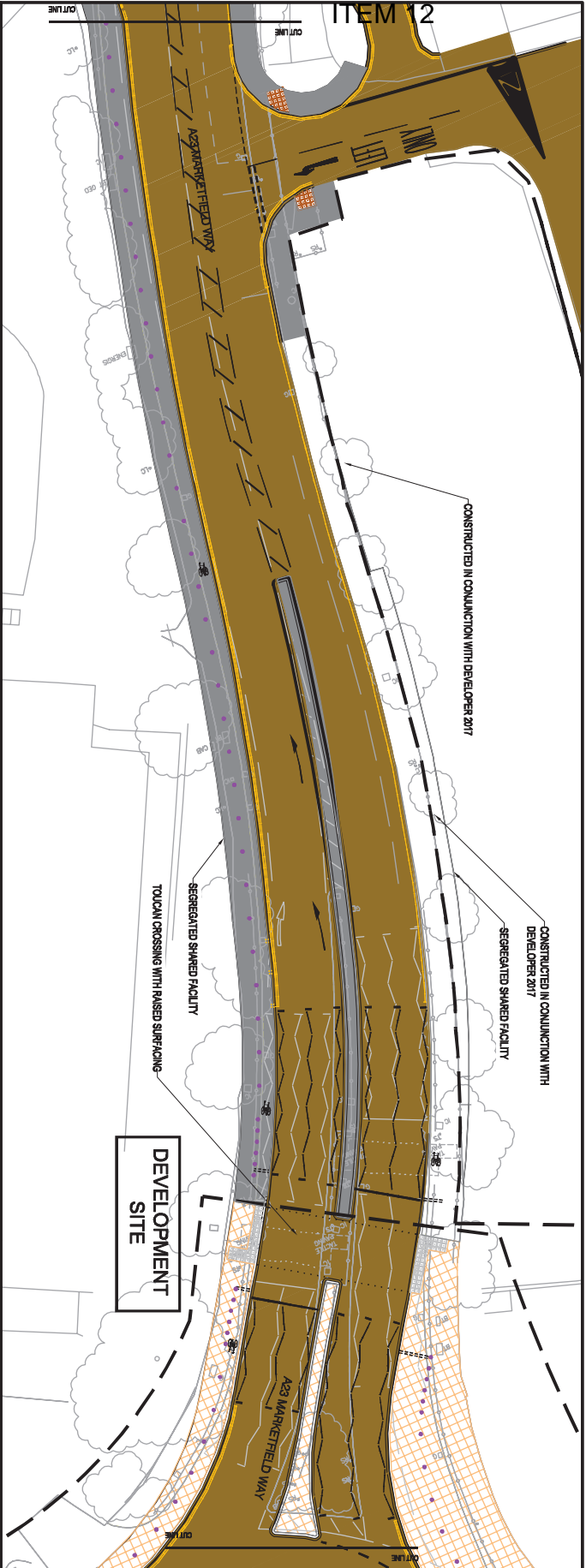
REHILL BALANCED NETWORK
CROMWELL ROAD UNSEGREGATED ROAD
GENERAL ARRANGEMENT

PROJECT NO:	10110062
DATE:	12/07/2013
SCALE:	1:1000
DESIGNER:	WSP
CLIENT:	SURREY COUNTY COUNCIL
PROJECT NAME:	REHILL BALANCED NETWORK
PROJECT NO:	10110062 - 108
DATE:	12/07/2013
SCALE:	1:1000
DESIGNER:	WSP
CLIENT:	SURREY COUNTY COUNCIL
PROJECT NAME:	REHILL BALANCED NETWORK

KEY

- 4000mm RED TACTILE PAVING SLABS
- 4000mm LIFT TACTILE PAVING SLABS
- 4000mm PAVING SLABS
- 200x100mm PAVING BLOCKS
- PUBLIC REALM WORKS
- STAINLESS STEEL CYCLE STOPS AT BUS STOP
- RED SURFACING AT BUS STOP
- ACCOMMODATION WORKS
- RAISED TABLE TOP
- CARAVANWAY SURFACING
- STAINLESS STEEL FOOTWAY SURFACING

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- DO NOT SCALE**
- KEY**
- 400x600mm RED TACTILE PAVING SLABS
 - 400x600mm BLUE TACTILE PAVING SLABS
 - 400x600mm PAVING SLABS
 - 200x100mm PAVING BLOCKS
 - PUBLIC USE/PAVING WORKS
 - BITUMINOUS FOOTWAY SURFACING
 - CARRIAGEWAY SURFACING
 - RAISED TABLE TOP
 - ACCOMMODATION WORKS
 - RED SURFACING AT BUS STOP
 - STANLESS STEEL CYCLE STANDS
 - NON-SLIP MATS AT JUNCTIONS
 - NON-SLIP MATS AT CROSSINGS
 - NON-SLIP MATS AT CENTRE

REVISIONS		APPROVED BY		DATE	
A	ISSUED	ML	ML	17/06/18	17/06/18
B	ISSUED	ML	ML	17/06/18	17/06/18
C	ISSUED	ML	ML	17/06/18	17/06/18
D	ISSUED	ML	ML	17/06/18	17/06/18

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info@wspgroup.com

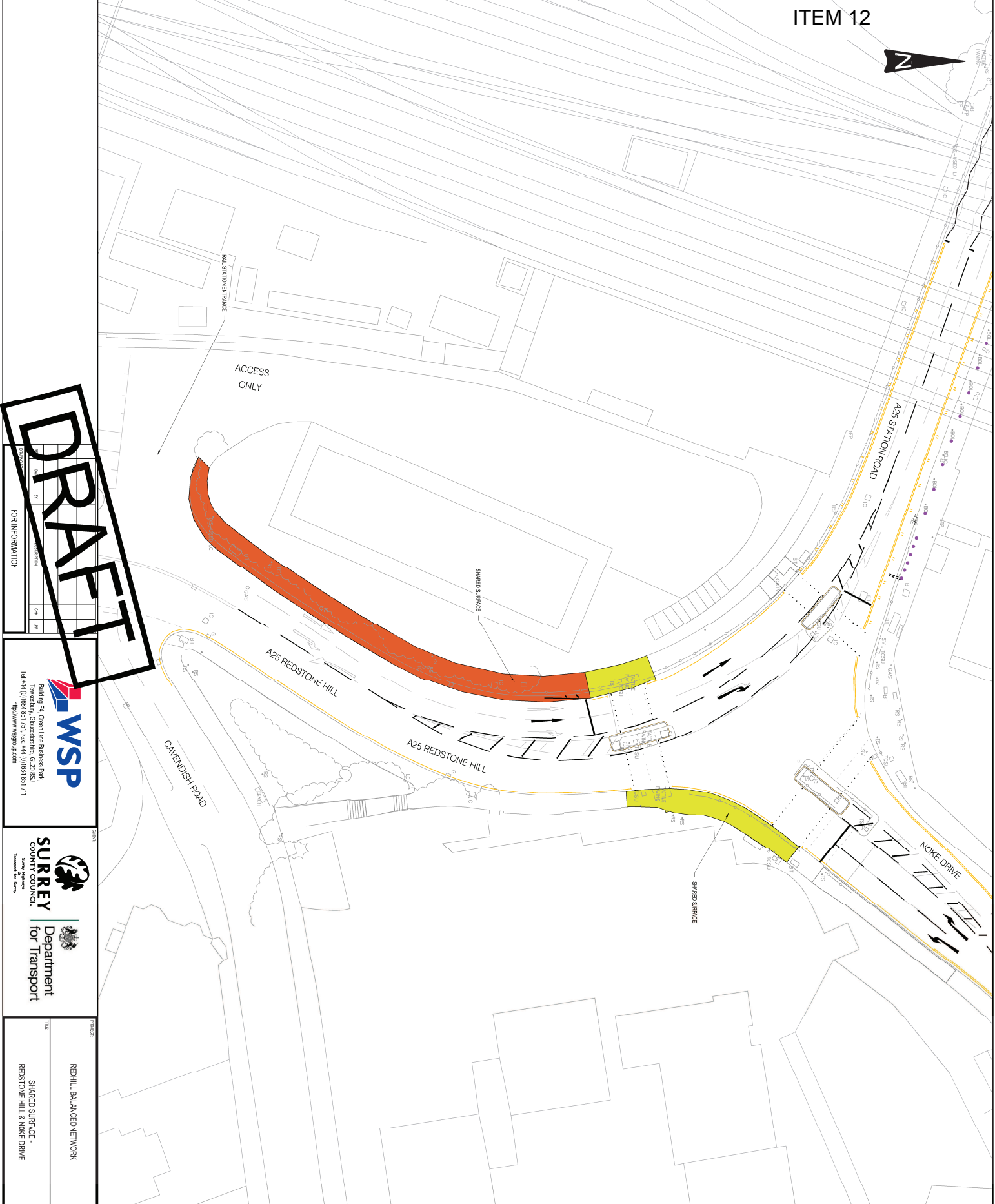
SURREY COUNTY COUNCIL
Department for Transport

PROJECT: REHILL BALANCED NETWORK
FILE: A23 MARKETFIELD WAY GENERAL ARRANGEMENTS

SCALE: 1:200	DATE: 17/06/18	PROJECT: REHILL BALANCED NETWORK
SCALE: 1:200	DATE: 17/06/18	PROJECT: REHILL BALANCED NETWORK
SCALE: 1:200	DATE: 17/06/18	PROJECT: REHILL BALANCED NETWORK
SCALE: 1:200	DATE: 17/06/18	PROJECT: REHILL BALANCED NETWORK



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SURREY COUNTY COUNCIL
 Transport for Surrey

Department for Transport

PROJECT	REDHILL BALANCED NETWORK
TITLE	SHARED SURFACE - REDSTONE HILL & NOKE DRIVE

SCALE 0:1200	DATE	21/05/2014
PROJECT NO	10110062	PROJECT NAME
PROJECT NAME	SHARED SURFACE - REDSTONE HILL & NOKE DRIVE	PROJECT NO
PROJECT NO	10110062 - 016	PROJECT NAME
PROJECT NAME	SHARED SURFACE - REDSTONE HILL & NOKE DRIVE	PROJECT NO

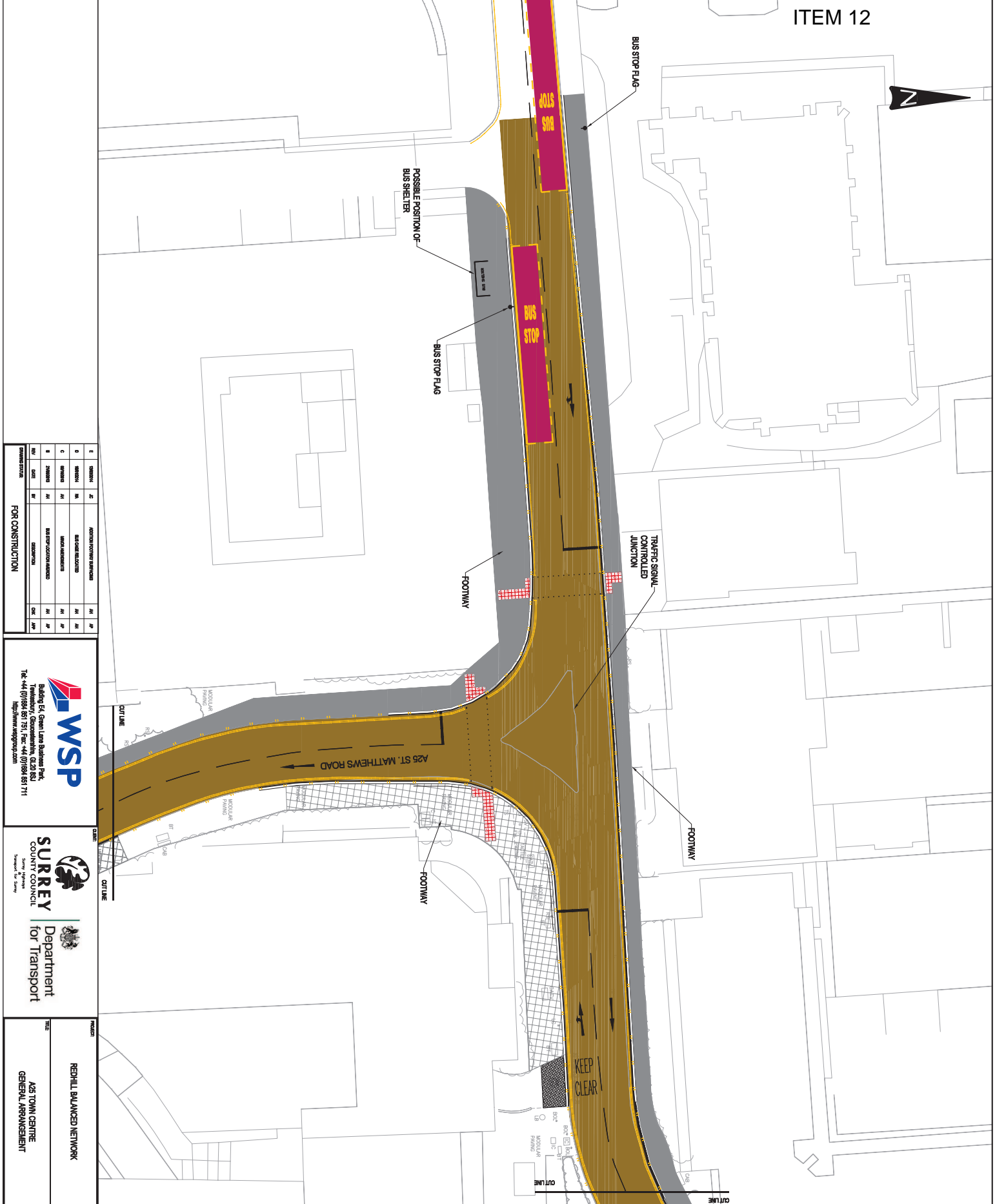


KEY

- FOOTWAY BEHINDING ORDER TO CONVERT TO SHARED SURFACE
- SHARED SURFACE AS PART OF DEVELOPMENT

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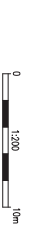
NO.	DATE	BY	DESCRIPTION	CHK.	APP.
1			FOR CONSTRUCTION		

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Towbridge, Gloucestershire, GL20 8SU
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SURREY COUNTY COUNCIL
Surrey's Gateway
Department for Transport

PROJECT: REDHILL BALANCED NETWORK
TITLE: A25 TOWN CENTRE GENERAL ARRANGEMENT

DATE	BY	FOR	NO.
10/11/02	GENERAL ARRANGEMENTS	10/11/02 - 110	E



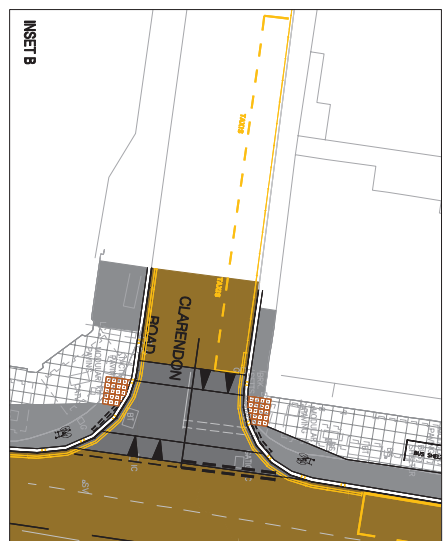
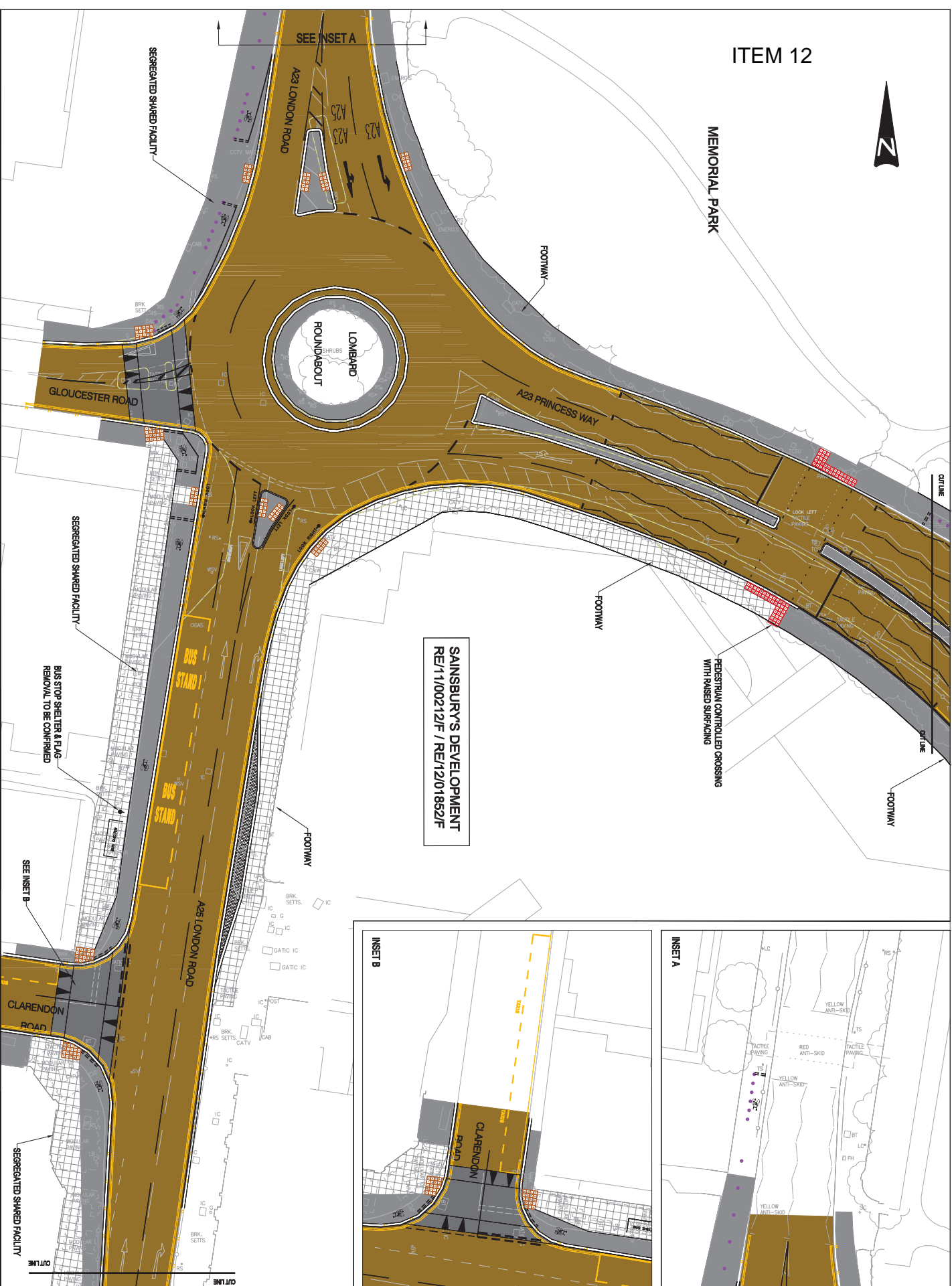
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DO NOT SCALE

KEY

- 400x400mm RED TACTILE PAVING SLABS
- 400x400mm BLUE TACTILE PAVING SLABS
- 400x400mm BUFF TACTILE PAVING SLABS
- 400x400mm PAVING SLABS
- 200x100mm PAVING BLOCKS
- PUBLIC REALM WORKS
- BITUMINOUS FOOTWAY SURFACING
- CHARBONADO SURFACING
- RAISED TABLE TOP
- ACCOMMODATION WORKS
- RED SURFACING AT BUS STOP
- STAINLESS STEEL CYCLE STOPS
- STAINLESS STEEL CROSSING JUNCTIONS & PEDESTRIAN CROSSING STUDIOS AT 'M' CENTRES.

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- DO NOT SCALE**
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 - 400x400mm BUFF TACTILE PAVING SLABS
 - 400x400mm PAVING SLABS
 - 200x100mm PAVING BLOCKS
 - PUBLIC REALM WORKS
 - BITUMINOUS FOOTWAY SURFACING
 - CARBONFIBRE SURFACING
 - RAISED TABLE TOP
 - ACCOMMODATION WORKS
 - RED SURFACING AT BUS STOP
- STAINLESS STEEL CYCLE STOPS NORMALLY AT 2M CENTERS AT JUNCTIONS & PEDESTRIAN CROSSINGS STUDS AT 1M CENTERS

CONSTRUCTION		FOR CONSTRUCTION	
D	WORKING	NO	NO
C	STANDSTILL	NO	NO
B	STANDSTILL	NO	NO
A	STANDSTILL	NO	NO
NO	DATE	NO	NO
NO	DATE	NO	NO

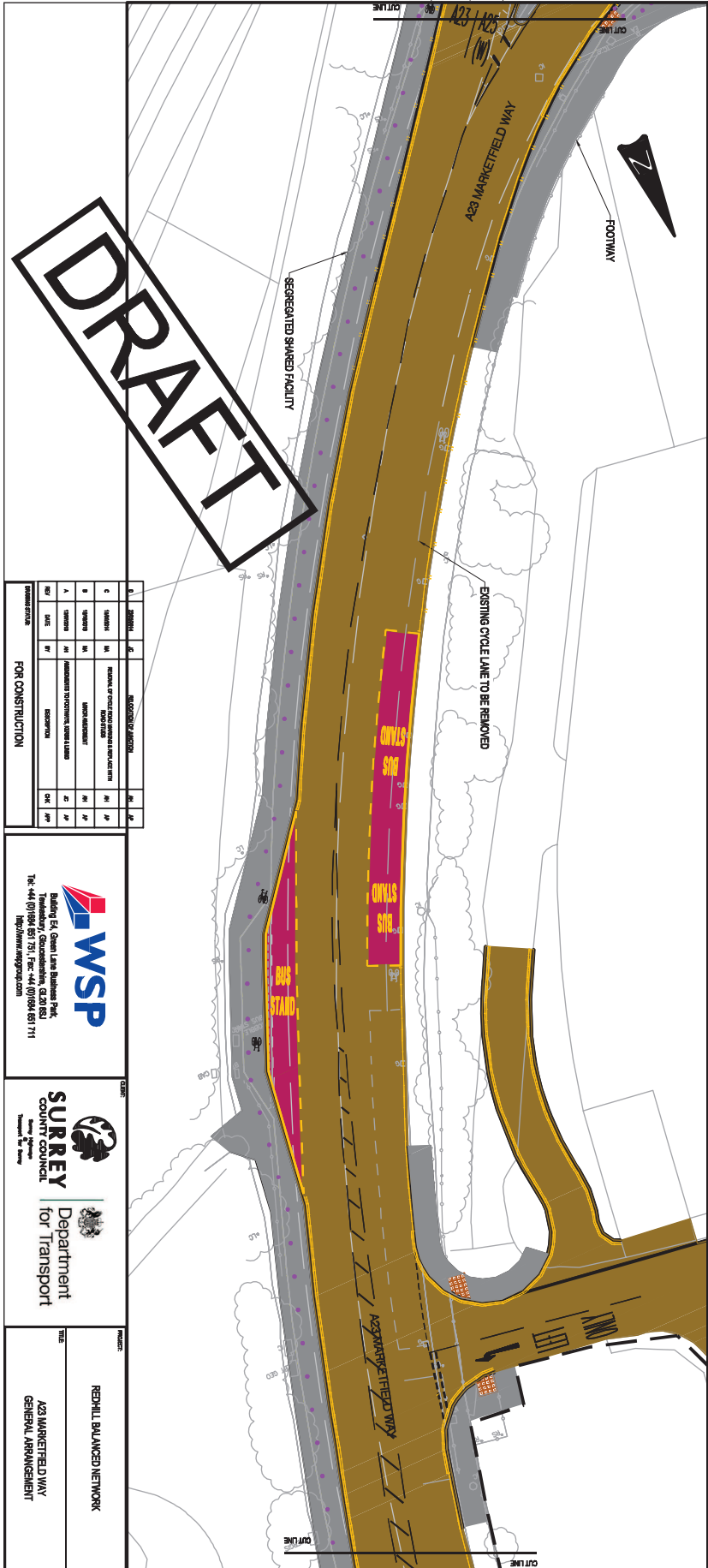
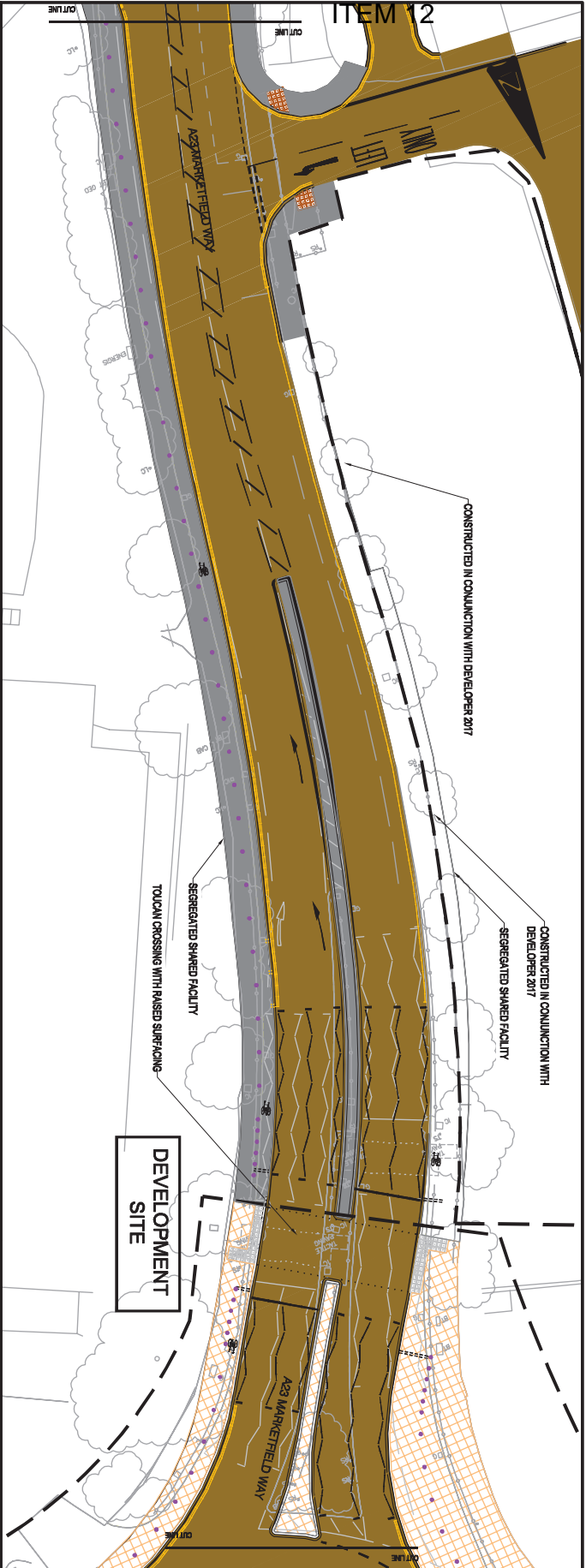
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Surrey County Council
Department for Transport

REHILL BALANCED NETWORK
GENERAL ARRANGEMENT

DATE	BY	REVISION
10/10/08	AP	GENERAL ARRANGEMENTS
10/10/08	AP	GENERAL ARRANGEMENTS
10/10/08	AP	GENERAL ARRANGEMENTS

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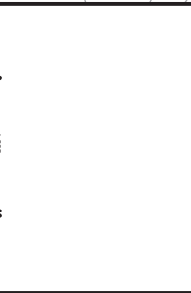
REVISIONS		REVISIONS		REVISIONS	
NO	DATE	BY	REASON	NO	DATE

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SURREY COUNTY COUNCIL
 Department for Transport

REHILL BALANCED NETWORK
 A23 MARKETFIELD WAY
 GENERAL ARRANGEMENTS

SCALE	1:200	DATE	10/10/08
PROJECT	REHILL BALANCED NETWORK	CLIENT	GENERAL ARRANGEMENTS
NO	10110082	NO	10110082 - 108
REV	D	REV	D

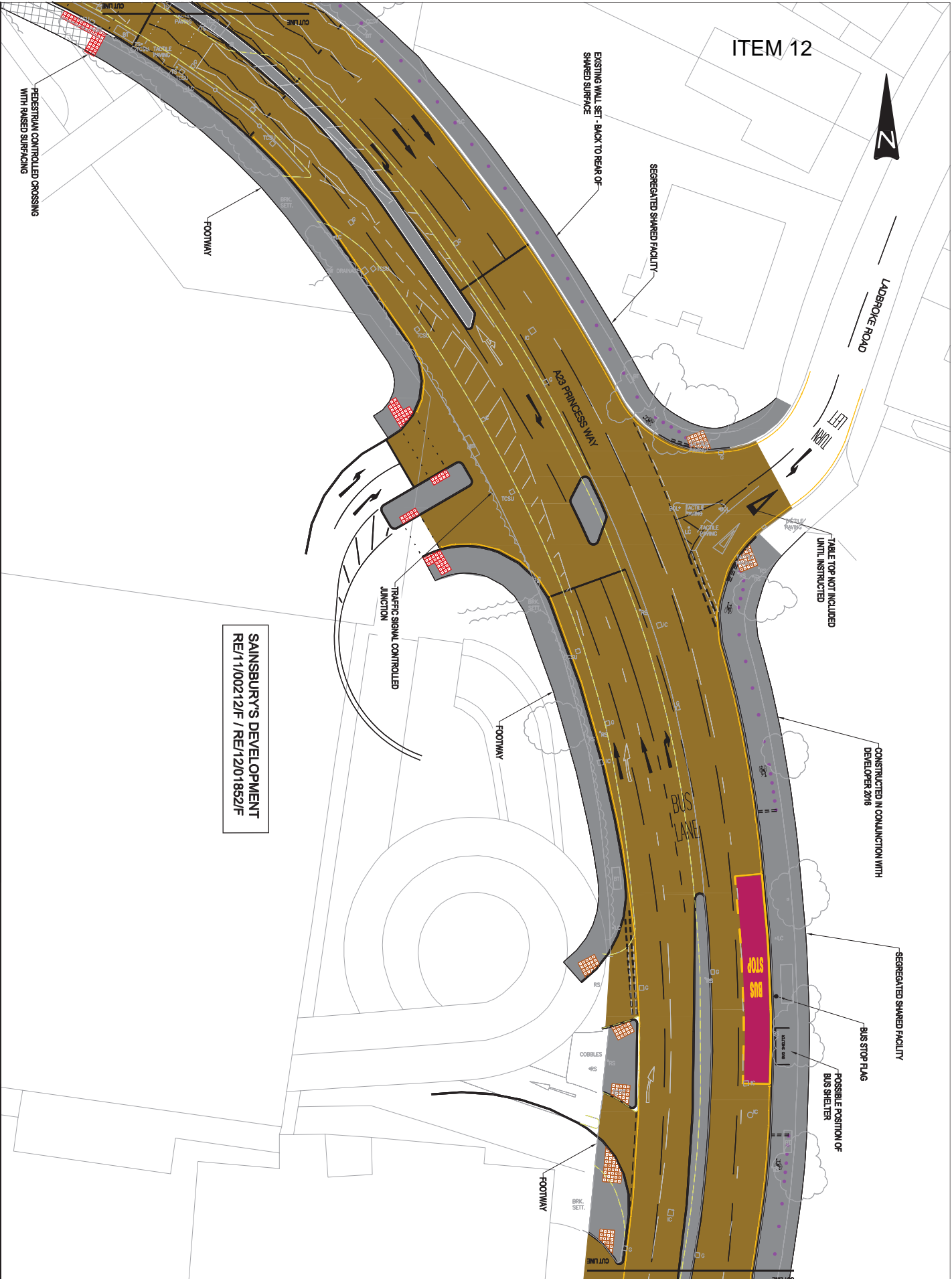


DO NOT SCALE

KEY

- 400x600mm RED TACTILE PAVING SLABS
- 400x600mm BLUE TACTILE PAVING SLABS
- 400x600mm PAVING SLABS
- 200x100mm PAVING BLOCKS
- PUBLIC USE REGULAR WORKS
- BITUMINOUS FOOTWAY SURFACING
- CARPARK DRIVEWAY SURFACING
- RAISED TABLE TOP
- ACCOMMODATION WORKS
- RED SURFACING AT BUS STOP
- STANLESS STEEL CYCLE STANDS
- NON-SLIP MATS AT JUNCTIONS
- NON-SLIP MATS AT CROSSING
- NON-SLIP MATS AT CENTRE

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SAINSBURY'S DEVELOPMENT
 RE/11/002121F / RE/12/018521F

DO NOT SCALE

- KEY**
- 400x400mm RED TACTILE PAVING SLABS
 - 400x400mm RED BUFF TACTILE PAVING SLABS
 - 400x400mm PAVING SLABS
 - 200x100mm PAVING BLOCKS
 - PUBLIC REALM WORKS
 - BIFURCATED FOOTWAY SURFACING
 - CARBONISED SURFACING
 - RAISED TABLE TOP
 - ACCOMMODATION WORKS
 - RED SURFACING AT BUS STOP
 - STAINLESS STEEL CYCLE STOPS NORMALLY AT CENTRES AT JUNCTIONS & PEDESTRIAN CROSSINGS STOPS AT 'M' CENTRES

NO.	DATE	BY	DESCRIPTION	CHK	APP
C	08/08/16	MA	REVISION OF CIVIL ENGINEERING DRAWING	MA	MA
B	08/08/16	MA	REVISIONS	MA	MA
A	08/08/16	MA	APPROVED BY TECHNICAL SUPERVISOR	MA	MA
REV	08/08/16	MA	ISSUED FOR CONSTRUCTION	MA	MA

DESIGNED BY: [Signature]

DETAILED DESIGN

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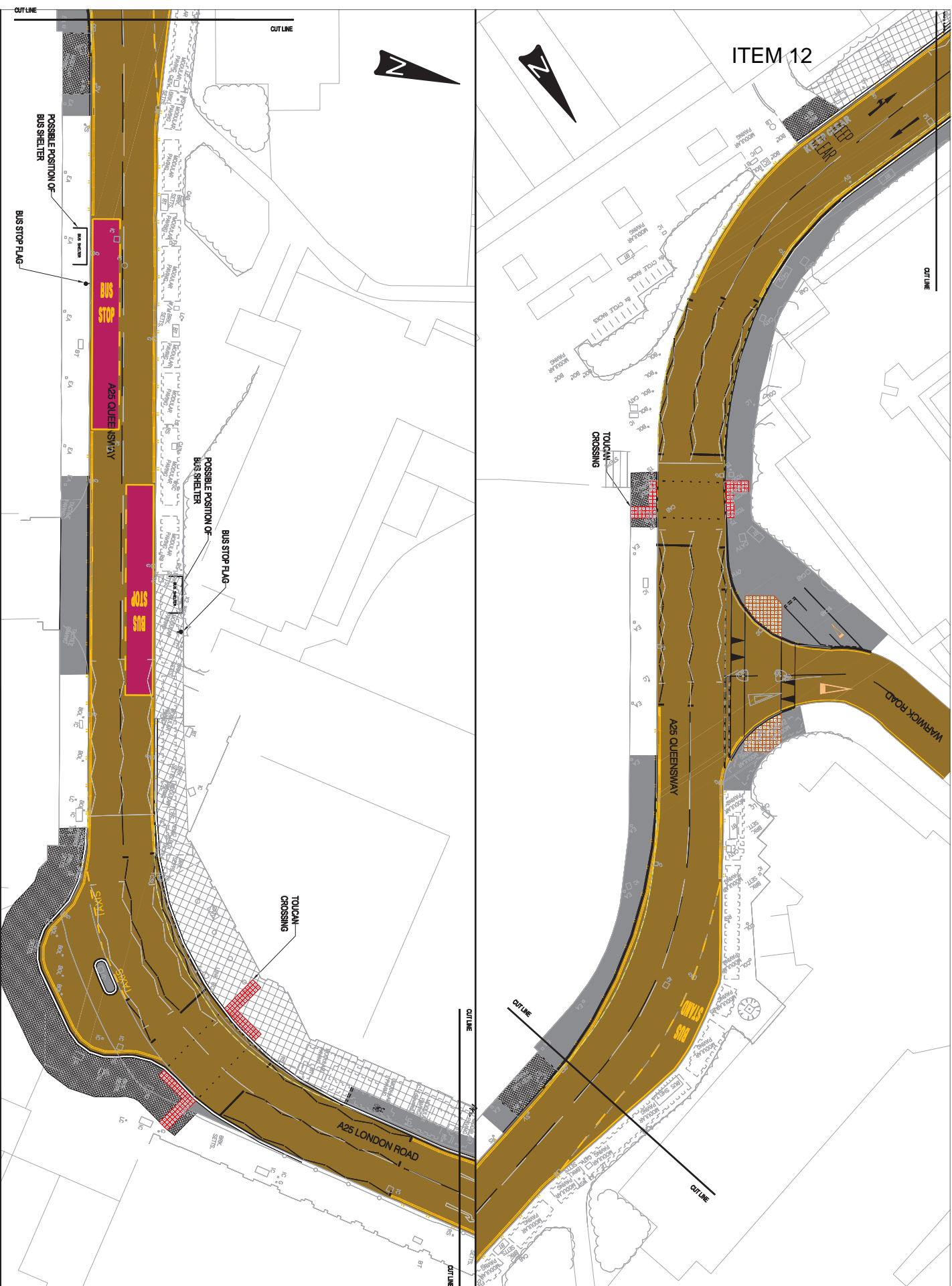
SURREY COUNTY COUNCIL
 Strategic Planning
 Department for Transport

PROJECT	REHILL BALANCED NETWORK
TITLE	GENERAL ARRANGEMENT

SCALE: 1:125	DATE: 08/08/16	PROJECT NO: 10110062
GENERAL ARRANGEMENT	NO. OF SHEETS: 10	NO. OF SHEETS USED: 10
PROJECT NO: 10110062	DATE: 10/10/08	NO. OF SHEETS USED: 10

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NO.	DATE	BY	DESCRIPTION	CHK.	APP.
D	11/15	AP	APPROVED FOR THE PROVISION OF TACTILE PAVING	NI	AP
C	11/15	AM	MANUFACTURING	NI	AP
B	20/03/11	AM	MANAGEMENT TO CHECK MATERIALS	NI	AP
A	11/11	AM	DESIGN	NI	AP

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SURREY COUNTY COUNCIL

Department for Transport

PROJECT	REDEVELOPMENT NETWORK
TITLE	GENERAL ARRANGEMENT

SCALE: 1:1250	DATE: 11/15	PROJECT NO: 10110082	REV: D
DATE: 11/15	GENERAL ARRANGEMENT	DATE: 11/03/15	REV: D
PROJECT NO: 10110082	DATE: 11/15	PROJECT NO: 10110082 - 111	REV: D

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DO NOT SCALE

KEY

- 400x400mm RED TACTILE PAVING SLABS
- 400x400mm RED TACTILE PAVING SLABS
- 400x400mm BUFF TACTILE PAVING SLABS
- 400x400mm PAVING SLABS
- 200x100mm PAVING BLOCKS
- PUBLIC REVELA WORKS
- BITUMINOUS FOOTWAY SURFACING
- CARBUKEWAY SURFACING
- RAISED TABLE TOP
- ACCOMMODATION WORKS
- RED SURFACING AT BUS STOP
- STAINLESS STEEL CYCLE STOPS NORMALLY AT 2M CENTERS AT JUNCTIONS & PREFERENTIAL CROSSINGS STOPS AT 1M CENTERS

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)



DATE: 9 JUNE 2014

LEAD OFFICER: ROY VARLEY
SENIOR TRANSPORT OFFICERSUBJECT: INTRODUCTION OF BUS STOP CLEARWAYS IN TATTENHAM
CORNER, GREAT TATTENHAMS AND WATERFIELDDIVISION: NORK AND TATTENHAMS; TADWORTH, WALTON AND
KINGSWOOD

<p><u>SUMMARY OF ISSUE:</u></p> <p>To seek the Local Committee's approval to introduce bus stop clearways in Tattenham Crescent, Great Tattenhams and Waterfield.</p>
<p><u>RECOMMENDATIONS:</u></p> <p>The Local Committee (Reigate & Banstead) is asked to agree that:</p> <ul style="list-style-type: none"> (i) A clearway is introduced at the existing bus stop in Tattenham Crescent opposite Tattenham Corner station, the restriction to be 6am to 8pm daily. (ii) Clearways are introduced at the existing bus stops in Tattenham Crescent adjacent to the shops, the restriction to be 6am to 8pm daily, and opposite the shops, the restriction to be at any time. (iii) Following the carriageway resurfacing works in Great Tattenhams, that clearways are introduced at existing bus stops 'as appropriate', the restrictions to be 6am to 7pm daily. (iv) A clearway is introduced at the existing bus stop opposite the health centre in Waterfield, the restriction to be 7am to 7pm, Monday to Saturday.
<p><u>REASONS FOR RECOMMENDATIONS:</u></p> <ol style="list-style-type: none"> 1. Buses require parallel alignment with the kerb to deploy ramping and kneeling equipment to allow access for wheelchair users and those with mobility problems. 2. Parked vehicles within bus stops prevent this access. 3. Bus stop clearways enable Borough enforcement officers to issue penalty charge notices on offending vehicles thereby discouraging inconsiderate parking. 4. The proposed restrictions follow Department for Transport guidance that they should be 'appropriate to the operating times of the bus service'.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council, as the Highway Authority, has powers under the Road Traffic Regulation Act 1984 and the Traffic Sign Regulations and General Directions 2002 to create bus stop clearways. A bus stop clearway is a no stopping restriction at a bus stop that can be enforced by the Borough Council's Civil Enforcement Officers as they would waiting restrictions. They are, however, more onerous than waiting restrictions because the clearway it also prohibits stopping and loading/unloading over the length of the bus stop.
- 1.2 Unlike waiting restrictions there is no mandatory statutory consultation process in order for a highway authority to implement a bus stop clearway. Consequently it is Surrey Highways policy that these measures are approved by the Local Committee to ensure that there is some local consultation prior to their implementation.
- 1.3 There are currently several stops in the Nork and Tattenhams area where bus stop clearways are proposed:
 - (a) Tattenham Crescent (opposite Tattenham Corner Station) where inconsiderate parking obstructs the bus stop.
 - (b) Tattenham Crescent adjacent to and opposite the shops where inconsiderate parking obstructs the bus stops.
 - (c) Existing bus stops in Great Tattenhams (as required).
 - (d) Waterfield opposite the Health Centre where inconsiderate parking obstructs the bus stop.
- 1.4 There are currently no waiting restrictions at the bus stop in Waterfield. At the other locations, there are currently double yellow lines restricting parking, but not stopping, at the bus stops.

2. ANALYSIS:

- 2.1 A bus stop clearway is proposed to prevent vehicles parking at the bus stop and ensure access so buses can stop parallel to the kerb to enable the ramp equipment to be deployed for wheelchair users and pushchairs. This will also prevent unnecessary inconvenience to passengers and other road users, and assist bus operators in operating the service to schedule.

3. OPTIONS:

- 3.1 **Option 1:** Do nothing. The bus stops would remain without clearway protection, allowing inconsiderate parking which prevents buses from gaining access to the stop. Passengers then have to board or alight buses from the carriageway.
- 3.2 **Option 2:** Introduce bus stop clearways. Many services are now operated by modern low-floor, fully accessible buses making it easier for people in wheelchairs, those with buggies, people with mobility impairments and those carrying heavy shopping to board and alight. Bus stop clearways allow buses

to access the kerb to enable easier boarding and deployment of the ramp equipment. It is proposed that bus stop clearway restrictions are introduced at the following locations, to operate at the stated times:

- a) Tattenham Crescent (opposite Tattenham Corner Station) – 6am to 8pm, daily
- b) Tattenham Crescent adjacent to the shops - 6am to 8pm, daily and opposite the shops – at any time
- c) Existing bus stops in Great Tattenhams (as required) – 6am to 7pm, daily
- d) Waterfield opposite the Health Centre where inconsiderate parking obstructs the bus stop – 7am to 7pm, Monday to Saturday. A 19m length restriction is proposed.

The proposed times of operation are in line with Department for Transport guidance that clearway restrictions should be ‘appropriate to the operating times of the bus service’.

4. CONSULTATIONS:

- 4.1 The bus operators have been consulted and agree with the proposals. Borough and County Councillors will have been sent a copy of this report in advance of the meeting.
- 4.2 If the restrictions are approved the affected frontagers will be informed by a letter drop.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 None

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Buses that can pull up to the kerb allow passengers with wheelchairs to board more easily and safely. Access to the bus is also easier for those with buggies and mobility problems.

7. LOCALISM:

- 7.1 The introduction of a bus stop clearway will improve access to buses for the local residents who use the service.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Clear and enforceable parking restrictions help improve compliance

	and reduce obstruction problems.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9 CONCLUSION AND RECOMMENDATIONS:

- a) Bus stop clearways help keep parked vehicles away from bus stops which makes it easier for passengers, particularly those with mobility problems, to board. Buses are also less likely to block traffic behind. It is recommended that bus stop clearways be implemented, as set out in option 2 (para. 3.2).

10. WHAT HAPPENS NEXT:

- 10.1 A letter drop to affected frontagers will be undertaken. A yellow bus stop cage road marking and clearway sign showing the hours of operation fixed to the bus stop will be provided and the clearway enforced.

Contact Officer:

Roy Varley, Senior Transport Officer 03456 009 009

Consulted:

County and Borough Councillors will have been sent a copy of this report in advance of the meeting.

Bus operators

Affected frontagers will be notified if the Committee approve the restrictions.

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (REIGATE & BANSTEAD)****DATE:** 9 JUNE 2014**LEAD OFFICER:** SIMON MITCHELL, MAINTENANCE PLAN TEAM LEADER**SUBJECT:** REVIEW OF WINTER SERVICE ARRANGEMENTS**DIVISION:** ALL REIGATE AND BANSTEAD DIVISIONS**SUMMARY OF ISSUE:**

Surrey undertakes an annual review of the Winter Service at the end of each winter season, including the effectiveness of network coverage, operational improvements, organisational changes and partnership working arrangements. This report seeks the views of the Reigate and Banstead Local Committee on the delivery of the Winter Service operations in the 2013/14 season, to feedback into the annual review.

RECOMMENDATIONS:**The Local Committee (Reigate & Banstead) is asked to:**

Consider the current Winter Service provision and operations in their area and provide feedback, via their Local Committee Chairman, on any change requests.

REASONS FOR RECOMMENDATIONS:

To give the Reigate and Banstead Local Committee the opportunity to provide feedback into the annual review of Winter Service operations.

1. INTRODUCTION AND BACKGROUND:

- 1.1 At the meeting on 24 September 2013 Cabinet recommended that each Local Committee should be consulted on the delivery of Winter Service operations following the 2013/14 season. In order to do this an item should be included on the spring agenda for members to provide feedback into the annual review.

2. ANALYSIS:

- 2.1 After the severe winter event in 2012/13 we have been experiencing a change in the weather pattern recently with wintery weather being replaced by rain, winds and floods.
- 2.2 The situation has nevertheless continued to be challenging with the ground saturated, regular river flooding, standing water in many places and seepage leading to the high probability of ice forming during cold periods. By the end of the season Kier had completed 44/59 precautionary salting runs in the east/west of the county respectively which is comparable to an "average" (52 runs per season) Surrey winter. Salt supplies have regularly been replaced

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throughout the winter period in accordance with Cabinet's agreed recommendations.

- 2.3 With an unusually large number of grit bin replacements combined with new requests (246) the response has not always been timely. Mid season this response was further affected by the diversion of resources onto the storm response and recovery operation. We are working with Kier to learn lessons from this year to ensure grit bins can be placed on the highway within a reasonable timescale and that we have sufficient resilience to manage the numbers required.

3. DISCUSSION:

3.1 As the revised Winter Service is now fully operational only the following small number of improvement areas will form part of this year's review:

- The precautionary salting network will generally remain the same as in 2012/13 with only minor alterations resulting from the implementation of the new Surrey Priority Network (SPN) and subject to any comments from local members, residents and officers.
- Snow clearance schedules for pavements will be reviewed against the new maintenance hierarchy on completion of the Footway Network Survey in July.
- Opportunities for further partnership working arrangements will be explored with Parish and Town Councils enabling them to provide volunteers for pavement clearance in towns and villages that are not currently covered by the District and Borough arrangements. A number of parishes are already participating in Tandridge, Mole Valley, Waverley and Surrey Heath.
- There will be a review of the existing semi-permanent ice warning signs on the network.
- There will be an update on the trial of alternative vehicles used on hills, narrow routes and estate roads.

4. CONSULTATIONS:

Gritting Routes

- 4.1 Further route optimisation of the P1 precautionary salting network, which was first approved three year ago to provide a 'people solution', has resulted in continuous improvements to performance.
- 4.2 Where the need for further minor changes is identified the Local Committee is able to accommodate this on a 'like for like' basis provided it does not impact on the strategic gritting network.

Grit Bins

- 4.3 The current grit bin purchase scheme allows members, through their local allocation, residents and local community groups to purchase a stocked grit bin for four years at a cost of £1,040 (plus the agreed contract price 3.3% adjustment for 2014/15).
- 4.4 Any existing grit bin that has been damaged and scores less than 100 points through the approved process will be removed from the network at the end of

the 2013/14 winter season. However, as previously agreed, members will be advised of each site so that they can consider the need for a priority replacement independently funded on a four year basis.

Farmers

- 4.5 In order to support the Council's snow clearance and gritting response during times of severe winter weather, 51 local farmers have been contracted to provide additional assistance and resilience.
- 4.6 In much of the county, especially the rural south, adequate farmer support is currently identified. However, there is a need to enhance the current capability in Surrey Heath, Woking, Runnymede, Elmbridge and Epsom and Ewell so it is hoped the Local Committees in these areas may be able to assist with recommendations for addition resources.
- 4.7 Following the recent severe weather and flooding it is now proposed to review existing contractual arrangements with all farmers and enable them to respond to these events and deal with fallen trees and embankment slips etc. in their locality.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The Winter Service will be fully funded by Surrey Highways Medium Term Plan and no financial contribution is required from the local committee budget.
- 5.2 It is, however, recognised that members and communities have the ability to fund additional grit bins on the network.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 An equalities and diversity impact assessment is in place for the winter service. The winter service priority is, as far as is reasonably practicable, to safeguard the movement and well-being of all Highway users, both the residents of Surrey and those passing through the County.
- 6.2 The recommendations in this report will have no material impact on existing equality policy so the need to complete a full assessment was not considered necessary.

7. LOCALISM:

- 7.1 The Highways Service is mindful of the localism, remains committed to "self help" and community lead opportunities for winter service provision and assistance. Local Committee have the flexibility to influence minor changes to the salting network and promote further engagement with volunteer groups to assist during severe weather events etc.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Reigate and Banstead Local Committee is asked to provide feedback on the 2013/14 winter service, and any proposed changes to the salting network locally. Change requests and comments will be taken into account prior to the annual winter service plan being submitted to the County Council's Cabinet for approval in September.

10. WHAT HAPPENS NEXT:

10.1 The annual review will consider opportunities for continuous improvement following the 2013/14 winter season and reflect feedback received from members through their Local Committee Chairman. The proposed engagement timetable is as follows:

End of season wash up meetings – Local Highway Service Teams, Service Provider, Operations and Asset Planning	March - April
Task Group Review Meeting (including progress on the 2013/14 recommendations)	April
Local Committee Chairmen advised of any changes to salting network	May - July
Environment & Transport Select Committee – Winter Service Report & Plan	September
Cabinet – Winter Service Report & Plan	September
Local Committees – Update on winter service arrangements	Autumn meetings
Winter service information pack and communications campaign	September onwards
Stakeholder and Local Committee feedback on winter service (Agenda item to be included on spring round of Local Committees)	Oct - March

Contact Officer:

www.surreycc.gov.uk/reigateandbanstead

Simon Mitchell, Maintenance Plan Team Leader, Tel: 03456 009 009

Consulted:

David Harmer Chairman Environment and Transport Select Committee
Environment and Transport Select Committee Winter Service Task Group Members
Kier

Annexes:

None

Sources/background papers:

Report of the Task Group to the Cabinet – 24 September 2013
Winter Service Development for 2013/14

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2013
LEAD OFFICER: JOHN LAWLOR, AREA TEAM MANAGER
SUBJECT: HIGHWAY SCHEMES UPDATE
DIVISION: ALL REIGATE AND BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

At the 2 December 2014 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress. The report also updates Members on the number of enquiries received from customers.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to note the contents of the report.

REASONS FOR RECOMMENDATIONS:

To update the Local Committee on the progress of the highway works programme in Reigate and Banstead.

1. INTRODUCTION AND BACKGROUND:

- 1.1 In December 2014, Local Committee agreed its forward programme for both Integrated Transport Schemes (ITS) Capital Improvement Schemes and ITS Capital Maintenance Schemes. Local Committee also agreed the allocation of its revenue budget for maintenance works.
- 1.2 To allow flexibility in the delivery of the Local Committee's highways work programme, delegated authority was given so that works could be progressed without the need to bring further reports to the Local Committee for decision.
- 1.3 In addition to the Local Committee's devolved highways budget, developer contributions are used to fund, either wholly or in part, highway improvement schemes to mitigate the impact of developments on the highway network.

2. ANALYSIS:

- 2.1 **Annex 1** sets out progress on the approved programme of highway works in Reigate and Banstead. It also provides an update on schemes being progressed using developer contributions.
- 2.2 The weather conditions at the end of last year and early part of 2014 lead to a large increase in enquiries and defect reports from customers. On average the Highways service received 12,000 per month in 2013. This includes reports made by members of the public, staff and highway inspectors. During the first quarter of 2014 we received 58,224 giving an average of over 19,000 per month. For the same period in Reigate & Banstead, 7,143 enquiries were received of which 3388 were directed to the local area office for action and 95% have been resolved..
- 2.3 Although the response rate remains high the additional volume of contacts inevitably meant a delay in responding to some customers and an increase in chaser calls to the service. This has also been reflected in the volume of complaints received. Of the 143 complaints logged, 47 related to issues in the South East area including Reigate & Banstead. The complaints focussed on service delivery and the failure to carry out works to either the required standard or timescale.

3. OPTIONS:

- 3.1 Not applicable.

4. CONSULTATIONS:

- 4.1 Not applicable

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 Budgets are closely monitored throughout the financial year and monthly updates are provided to the Local Committee Chairman and Vice-Chairman. The Local Committee have put in place arrangements whereby monies can be vired between different schemes and budget headings.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. The needs of all road users are considered as part of the design process for highway schemes.

7. LOCALISM:

- 7.1 Funding has been allocated from the revenue maintenance budget to fund the Highways Localism Initiative.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below

8.1 Crime and Disorder implications

A well-managed highway network can contribute to reduction in crime and disorder.

8.2 Sustainability implications

The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Progress on the programme of revenue and capital highway works in Reigate and Banstead is set out in Annex 1. Local Committee is asked to note the contents of this report.

10. WHAT HAPPENS NEXT:

10.1 Delivery of the highway works programme will continue and a further update report will be presented to the next meeting of the Local Committee.

Contact Officer:

Anita Guy, Senior Engineer, South East Area Team, 03456 009 009

Consulted:

Not applicable

Annexes:

Annex 1: Summary of Progress

Sources/background papers:

- Report to Reigate and Banstead Local Committee, 2nd December 2014, Highways Forward Programme 2014/15 – 2015/16

CAPITAL ITS IMPROVEMENT SCHEMES			
Project: Garratts Lane/Holly Lane, Banstead			
Detail:	Safer Routes to School pedestrian improvements	Division:	Banstead, Woodmansterne and Chipstead
Allocation: £50,000			
Progress: Two options have been developed for improving the pedestrian facilities at the junction of Garratts Lane/Holly Lane. Site meeting held with divisional Member who is of the view that neither proposal should be pursued at the present time.			
Project: Frenches Road, Redhill			
Detail:	Permanent suspension of bus gate	Division:	Redhill East
Allocation: £15,000			
Progress: Implementation of raised table in existing road narrowing. Work to be carried out first quarter of this financial year.			
Project: Headley Common Road, Epsom			
Detail:	Speed limit reduction	Division:	Tadworth, Walton and Kingswood
Allocation: £10,000			
Progress: Reduction of speed limit to 40mph to remove short section of derestricted road following speed limit change in Mole Valley. Scheme to be progressed by the area team.			
Project: Bletchingley Road, Merstham			
Detail:	Improvements to existing zebra crossing	Division:	Merstham and Banstead South
Allocation: £30,000			
Progress: Feasibility design to improve existing zebra crossing under the railway bridge in Bletchingley Road was completed in 2013/14 using developer funding. Detailed design of proposal which includes widening existing footway and placing zebra crossing on raised table being undertaken, for implementation later this financial year.			

Project: B2032 Outwood Lane, Chipstead		
Detail: Footway improvements	Division: Banstead, Woodmansterne and Chipstead	Allocation: £45,000
Progress: Feasibility design to improve existing footway between Hazlewood Lane and the Ramblers Rest was completed in 2013/14 using developer funding. Detailed design of proposal which includes widening of existing footway and improving access to the footway being undertaken, for implementation later this financial year.		
Project: A242 Gatton Park Road, Reigate		
Detail: Investigation of existing traffic calming and provision of pedestrian refuge in Carlton Road	Division: Reigate: Redhill West and Meadvale	Allocation: £5,000
Progress: Investigate possible removal of existing traffic islands in Gatton Park Road following complaints that they cause safety issues for cyclists. Feasibility design of pedestrian refuge in bellmouth of Carlton Road. Design only. Work likely to commence towards the end of the financial year.		
Project: Carshalton Road, Woodmansterne		
Detail: Safer Routes to School Improvements	Division: Banstead, Woodmansterne and Chipstead	Allocation: £5,000
Progress: Agreed site to trial draft Road Safety Outside Schools policy. Initial site meeting held but changes to the parking arrangements at the school has delayed further investigation. Design only.		
Project: Mark Street, Reigate		
Detail: One-way working	Division: Reigate	Allocation: £15,000
Progress: Provision of short length of one-way working at southern end of Mark Street. Design to commence July 2014, with implementation later this financial year.		

Project: Merland Rise, Epsom Downs			
Detail:	Pedestrian crossing	Division:	Nork and Tattenhams
Allocation: £5,000			
Progress: Investigate removal of existing kerb build-out with priority give-way at rear entrance to Epsom Downs Primary School and provision of controlled crossing (zebra or signalled crossing). Design only. Work likely to commence towards the end of the financial year.			
Project: Lee Street, Horley			
Detail:	Pedestrian crossing facility	Division:	Horley West, Salfords and Sidlow
Allocation: £4,000			
Progress: Feasibility design of pedestrian refuge near Whitmore Way. Design only. Work likely to commence towards the end of the financial year.			
Project: Sangers Drive, Horley			
Detail:	Safer Routes to School	Division:	Horley West, Salfords and Sidlow
Allocation: £4,000			
Progress: Feasibility design of road safety measures near Manorfield School. Following discussions with the divisional Member, it has not been possible to identify any works required at this location.			
Project: Small Safety Schemes			
Detail:	To be identified	Division:	All
Allocation: £20,050			
Progress:			
Project: Signs and Road Markings			
Detail:	To be identified	Division:	All
Allocation: £10,000			
Progress:			
Project: Stage 3 Road Safety Audits			
Detail:	To be carried out as required	Division:	All
Allocation: £5,000			
Progress:			

CAPITAL ITS MAINTENANCE SCHEMES (LSR/FOOTWAYS)		
Project	Division	Update
Washington Close, Reigate	Reigate	Site walk through completed. To be priced
De Burgh Park, Banstead	Banstead, Woodmansterne and Chipstead	Site walk through completed. To be priced
Edgefield Close, Redhill	Earlswood and Reigate South	Site walk through completed. To be priced
Bolters Road South, Horley	Horley West, Salfords and Sidlow	Site walk through completed. To be priced
Crossland Road, Redhill	Redhill East	Site walk through completed. To be priced
Wraylands Drive, Reigate	Redhill West and Meadvale	Site walk through completed. To be priced
Buckland Road, Lower Kingswood	Merstham and Banstead South	Site walk through completed. To be priced
Duncan Road, Burgh Heath	Tadworth, Walton and Kingswood	Site walk through completed. To be priced
Nork Way, Banstead	Nork and Tattenhams	Site walk through completed. To be priced
Ladbroke Road, Redhill	Redhill East	Site walk through completed. To be priced

POTENTIAL DEVELOPER FUNDED SCHEMES

Project: A23 High Street, Merstham

Detail: Convert existing zebra to signal control

Division: Merstham and Banstead South

Progress:

Design completed, safety audit carried out. Scheme was on hold until feasibility design of traffic signals at the junction of High Street/School Hill completed. The signal design has been modelled which shows that signals would result in a significant reduction in capacity at the junction and cause serious congestion, so cannot be progressed. There is currently insufficient developer funding available to implement conversion of the zebra to signal control so proposal deferred until additional funding source has been identified.

Project: Tadworth Street, Tadworth

Detail: Localised road widening

Division: Tadworth, Walton and Kingswood

Progress:

Localised road widening to provide additional traffic lane on approach to A217 Brighton Road roundabout. Utilities equipment identified as requiring diversion at budget estimated cost of £129,110. Scheme on hold until detailed estimate received and total cost estimated. Officers to meet with The Children's Trust to discuss reinstatement of fence along new boundary. Revenue budget to be used for removal/replacement of trees, in consultation with The Children's Trust and the Reigate and Banstead Tree Officer, to improve the local environment. This work will be taken forward this financial year.

Project: A23 Brighton Road/Salbrook Road/ Lodge Lane, Salbrook

Detail: Junction Improvement

Division: Horley West, Salfords and Sidlow

Progress:

Expansion of activities on the Salbrook industrial site (Police Holding Centre, new Fire Station, waste recycling centre) will increase traffic movements at the existing priority junction, which already has a poor safety record. Design of junction improvement (roundabout) to be carried out. Consideration also to be given to providing facilities to assist pedestrians crossing the A23 at this location. This proposal has been added to the A23 Corridor Economic Support Scheme in the Reigate and Banstead Strategic Economic Plan. Design brief issued to Design Team.

Project: Epsom Road North, Epsom Downs	
Detail: Accident Remedial Scheme	Division: Nork and Tattenhams
Progress: Scope of scheme to be agreed and design brief issued. Member to be consulted on requirements for this location.	
Project: Chequers Lane, Walton on the Hill	
Detail: Priority give-way	Division: Tadworth, Walton and Kingswood
Progress: Investigation of previous proposal to install measures to slow traffic entering the village from the west. Divisional Member to be consulted on requirements for this location.	

ROAD SAFETY TEAM SCHEMES	
Project: A217 Brighton Road/Bonsor Drive, Tadworth	
Detail: Anti-skid surfacing	Division: Tadworth, Walton and Kingswood
Progress: Provide high friction surfacing on both lanes on the approach to the traffic signals on the circulatory carriageway of the roundabout approaching Bonsor Drive.	
Project: A217 Brighton Road/Babylon Lane, Lower Kingswood	
Detail: Verge marker posts and road markings	Division: Merstham and Banstead South
Progress: Provide verge marker posts in the central reservation on the northbound approach to the Babylon Lane roundabout and provide white centre lane markings on the part of the circulatory carriageway of the roundabout.	

Project: A23 Brighton Road, Salbrook	
Detail: Amendment to road markings	Division: Horley West, Salfords and Sidlow
Progress: Reduce the southbound carriageway to a single lane by hatching out one of the two existing lanes between Honeycrook Lane and south of Salbrook Road, to reduce vehicles speeds and provide added protection for drivers crossing the A23 at the Salbrook Road/Lodge Lane junction. Design only.	
Project: A217 Bell Street/Bancroft Road, Reigate	
Detail: Road markings	Division: Reigate
Progress: Amend centre line on A217 Bell Street at the junction with Bancroft Road and hatching on the north-east corner of the junction to provide better guidance to vehicles entering the one-way section of Bell Street. Revisions to lining carried out as part of Operation Horizon work. Completed.	

PARKING

Progress:
The 2012-13 review lining and signing work is substantially complete. Arrangements are being made to use the car lifting truck to finish the lining works.
The 2014 review report was presented to the Local Committee on 3rd March 2014 when Members agreed to fine tune some of the proposals. This work has been completed and the 28 day statutory consultation started on 29th May 2014. Members will be contacted to discuss the outcome of the consultation.

Note: Information correct at time of writing (21/05/14)

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2014

LEAD OFFICER: GORDON FALCONER, COMMUNITY SAFETY MANAGER AND SARAH QUINN, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: COMMUNITY SAFETY IN REIGATE AND BANSTEAD 2014-15

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

Surrey County Council is a statutory partner on Community Safety Partnerships (CSP) at a borough/district level.

The Local Committee (Reigate & Banstead) has been delegated £3,294 to support community safety work in the borough, this money requires Local Committee agreement to be delegated for use by the local Community Safety officers.

In East Surrey (Reigate & Banstead, Mole Valley and Tandridge), there is a long history of working together, including jointly-funded posts and co-ordinated delivery of campaigns. The conclusion of a recent review conducted by partner agencies on the CSP is an agreement to formally merge the three CSPs into a single East Surrey CSP.

A County Councillor from each District or Borough area will represent the Local Committees on the new East CSP.

RECOMMENDATIONS:**The Local Committee (Reigate & Banstead) is asked to:**

- (i) Agree that the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the Reigate and Banstead Community Safety Manager for the purposes of addressing community safety priorities, authorising the Community Partnerships Manager to carry out this transfer on the Committees behalf.
- (ii) Note the formation of a new East CSP, which includes Reigate and Banstead, and the new way of working across the East.
- (iii) Nominate a County Councillor to represent the Reigate and Banstead Local Committee on the East Surrey CSP in 2014-15 and a named substitute if so wished.

REASONS FOR RECOMMENDATIONS:

Surrey County Council is a Responsible Authority on Community Safety Partnerships and has a responsibility to be represented at their meetings. Contributing delegated funding will help to ensure that there is a sufficient budget to fund projects aimed at reducing crime and anti-social behaviour within the borough.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee has delegated authority over a small budget of £3,294 of Surrey County Council funding. The purpose of this funding is to address local areas of concern in relation to community safety.
- 1.2 The Reigate and Banstead Community Safety Partnership (CSP) consists of a number of Responsible Authorities (including Surrey County Council, Surrey Police and Reigate and Banstead Borough Council) together with representatives from key co-operating bodies such as Surrey Fire and Rescue Service and Raven Housing Trust.
- 1.3 Following a review, a decision has been made to formally merge the three CSPs in Reigate and Banstead, Mole Valley and Tandridge into a single CSP for East Surrey (see paragraphs 2.1 – 2.10 below).
- 1.4 Commonly held priorities for the East CSP for the coming year are set out in Section 2 below along with the specific local priorities for Reigate and Banstead. The full plan is attached as **Annex 1**.
- 1.5 Three Surrey County Council Members will represent the Local Committees of the 3 constituent District and Boroughs for the East CSP. Their role will be to contribute to the debates and influence decisions which will affect local residents in Reigate and Banstead, monitor success of the new arrangements and to report back to the Local Committee at regular intervals to keep committee Members fully informed of progress. A named substitute can be appointed in the event that the representative is unable to attend a meeting.
- 1.6 The first meeting of the East CSP will agree the Terms of Reference going forward.
- 1.7 Decisions on Community Safety funding are an Executive Function of the Local Committee as set out in Paragraph 7.2(b) (ii) of Part 3 of the Council's Constitution.

2. ANALYSIS:

2.1 Background

The Community Safety Partnerships (CSPs) in East Surrey have historically worked closely through joint-funding of shared specialist posts and co-ordinated delivery of campaigns. In 2013 a task and finish group was established to explore a more formal approach to merging. The group was commissioned in response to a number of factors impacting on the community safety landscape, including reducing budgets and changing government priorities, all placing severe pressure on public resources. .

- 2.2 Both the recent LGA peer review of Community Safety in Surrey carried out in 2013 and the Community Safety Joint Scrutiny held by Surrey County Councils Communities Select Committee in October 2013 made recommendations around reviewing existing structures and developing closer collaborative working.

2.3 As part of the East CSP review, discussions were held with responsible authorities, co-operating partners and key stakeholders for each CSP to establish views on the current and potential future working arrangements of the three statutory CSPs.

2.4 The outcome of the review is an agreement to a formal merger of the three CSPs; Mole Valley, Reigate and Banstead and Tandridge and the creation of an East Surrey CSP.

2.5 Membership

East Surrey CSP membership will be formed from the following representatives:

- District / Borough Councils – one elected member and senior officer per authority and a Community Safety Manager on a rotating basis
- Surrey County Council – one elected member per district / borough and one senior officer
- Surrey Police – Senior Police Representative(s)
- Clinical Commissioning Groups (Surrey Downs and East Surrey)
- Surrey & Sussex Probation Trust
- Surrey Fire & Rescue Service
- Office of the Police & Crime Commissioner (OPCC)
- Surrey County Council Public Health
- Circle Housing and Registered Social Landlords
- Voluntary sector representative

2.6 Benefits / added value

- Encouraging even closer collaborative working on shared concerns.
- Promoting the integration of community safety priorities across mainstream policies and services.
- Streamlining the resource required of county wide agencies to attend multiple CSPs to allow time to be spent on local delivery.
- Increasing community reassurance through co-ordinated awareness-raising campaigns.
- Stronger influence on decision-making at the Surrey Community Safety Board.
- Improved identification of funding opportunities and combined funding submissions, based on robust collaborative bids.
- Contributing to and supporting the delivery of relevant County-wide strategies.
- Ensuring the strategic vision is translated into real change across East Surrey

2.7 Purpose, Strategic Vision and Priorities

The purpose of the new merged community safety partnership will be ‘to provide strategic leadership to reduce crime and disorder through effective partnership working and to deliver measurable results across the area’.

The strategic vision of the new CSP is “Working together to keep East Surrey safe”

The priorities across the three merging CSPs were identified through the recent strategic assessment process and are broadly similar. The shared priorities of the East CSP will be:

- Substance misuse (with a key focus on alcohol)
- Domestic Abuse
- Acquisitive crime (Domestic and non-Domestic burglary, including rural and vehicle crime)
- Anti-social Behaviour (with a focus on Neighbour disputes)

Importantly, local delivery of location specific issues will continue through the current structures of borough based Community Incident Action Groups (CIAGs) and Joint Action Groups (JAGs).

2.8 Community Safety Plan and Priorities for Reigate & Banstead

The Reigate and Banstead CSP is required under the Police and Justice Act 2006 to produce an annual Community Safety Plan (attached as **Annex 1**) demonstrating how its members will work together to tackle key crime and disorder priorities for the year ahead. These priorities have been identified by analysing data provided by partner organisations and feedback from local residents.

2.9 The following local priorities have been agreed for 2014-15:

- Reducing Anti-Social Behaviour (with an increased focus on victims and the resolution of neighbour disputes)
- Tackling Substance Misuse (alcohol and drugs)
- Reducing Domestic Burglary
- Tackling Domestic Abuse
- Enhancing Joint Delivery (Reigate and Banstead is piloting a joint enforcement approach)

2.10 Partner agencies contribute ring-fenced funds aimed at addressing the annual targets. Surrey County Council contributes to the provision of Domestic Abuse outreach work via a budget held by the central Community Safety Team, as well as the delegated funding which the Local Committee is being asked to agree. In addition, Surrey County Council services such as Services for Young People and Public Health contribute to community safety work in the borough, for example, via the Local Prevention Framework for young people at risk of becoming NEET (Not in Education, Employment or Training)/entering the criminal justice system.

2.11 In the past CSP monies have been used to fund a number of specially trained staff and a range of initiatives to tackle anti-social behaviour and low level crime. Examples from the past year include:

- Purchase of Body Worn CCTV Cameras for the Reigate and Banstead Police Safer Neighbourhoods Team
- Contribution to the running of the voluntary-sector run Redhill Youth Club

See Annex 1 for further information.

3. OPTIONS:

- 3.1 By delegating its Community Safety budget to the Reigate and Banstead Community Safety Manager, the Local Committee can contribute to the reduction of crime and anti-social behaviour in Reigate and Banstead by funding activity aimed at delivering against the locally identified community safety priorities.
- 3.2 The Local Committee has had an influencing and monitoring role on the work of the Reigate and Banstead CSP, and has the opportunity to do so in relation to the East Surrey CSP. Members can further the work of the East Surrey CSP by nominating a County Councillor (and named substitute) who will effectively represent the best interest of the County and of the local residents of Reigate and Banstead.

4. CONSULTATIONS:

- 4.1 The Reigate and Banstead CSP includes representatives of local partner organisations working in Reigate and Banstead, and has been consulted on and agreed the local priorities for 2014-15.
- 4.2 On 26 March 2014, Reigate and Banstead Borough Council's Overview and Scrutiny Committee scrutinised the CSP Plan. The Chairman and Vice-Chairman of the Local Committee attended this meeting.
- 4.3 Senior representatives from the key partner agencies involved in Reigate and Banstead, Mole Valley and Tandridge CSPs were consulted on the proposal to form an East Surrey CSP. The Executive of each borough/district has formally agreed the proposals (in Reigate and Banstead, this took place on 16 April 2014).

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The amount of delegated funding is £3,294. This funding is ring-fenced for use within Reigate and Banstead, and expenditure from this fund will be agreed by the members of the CIAG. All bidders must provide detailed information about the purpose and aims of the proposed project and timescales. Decisions are taken with particular attention to value for money, and bids may be refused or further information sought if this is not evident.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 This report does not have any direct equalities and diversity implications, but any future consultation with local communities will consider how to engage with hard to reach and minority groups within the community.
- 6.2 Successfully tackling crime and anti-social behaviour is of benefit to the entire community.

7. LOCALISM:

- 7.1 If agreed, the recommendations will benefit all residents and businesses in Reigate and Banstead by helping to reduce crime and anti-social behaviour in the borough.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

By contributing delegated funding and ensuring that the Local Committee is represented on the partnership, the Local Committee will contribute to the success of the East Surrey CSP in addressing the local priorities for the reduction of crime and disorder in the borough of Reigate and Banstead during 2014-15.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Surrey County Council is a 'Responsible Authority' on the CSP and has a responsibility to be represented at its meetings.

9.2 Contributing delegated funding will help to ensure that there is a sufficient budget to fund projects aimed at reducing crime and anti-social behaviour within Reigate and Banstead.

9.3 The Local Committee (Reigate and Banstead) is asked to:

- (i) Agree that the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the Reigate and Banstead Community Safety Manager for the purposes of addressing community safety priorities, authorising the Community Partnerships Manager to carry out this transfer on the Committees behalf
- (ii) Note the formation of a new East CSP, which includes Reigate and Banstead, and the new way of working across the East.
- (iii) Nominate a County Councillor to represent the Reigate and Banstead Local Committee on the East Surrey CSP in 2014-15 and a named substitute if so wished.

10. WHAT HAPPENS NEXT:

10.1 The Surrey County Council Member representative will attend the East Surrey CSP meetings, support and enable County involvement on the CSP's priorities and targets, and provide feedback to the Local Committee on a regular basis.

Contact Officer:

Sarah Quinn, Community Partnership and Committee Officer, 01737 737695

Consulted:

See Section 4 above.

Annexes:

Annex 1 – Reigate and Banstead Community Safety Plan 2014-15.

Sources/background papers:

- Reigate & Banstead CSP Constitution
 - Report to Reigate and Banstead Borough Council Executive, 16 April 2014
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**REIGATE AND BANSTEAD
COMMUNITY SAFETY
PARTNERSHIP
PLAN
2014 TO 2015**

For further information contact:

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Community Safety Manager

Reigate and Banstead Borough Council

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EXECUTIVE SUMMARY

Reigate and Banstead Community Safety Partnership¹ (formerly known as the Crime and Disorder Reduction Partnership) is required² to produce an annual Community Safety Plan showing how its members will work together to tackle key crime and disorder priorities in the coming year.

These priorities are determined by analysis of data from partners, including recorded crime and feedback from local residents, through a process known as the Strategic Assessment. This has identified the following priorities that the Community Safety Partnership (CSP) needs to address in 2014-15:

1. REDUCING ANTISOCIAL BEHAVIOUR

(with an increased focus on victims and resolution of neighbour disputes)

2. TACKLING SUBSTANCE MISUSE (Alcohol and drugs)

3. REDUCING DOMESTIC BURGLARY

4. TACKLING DOMESTIC ABUSE

5. ENHANCING JOINT DELIVERY

Some of the priorities identified for 2014-2015 are continuing issues from last year that need a longer focus to achieve the desired outcomes. Each priority has an Action Plan delivered through multi-agency working groups, which are listed under each section. Further details of each group can be seen at the end of the document in **Appendix A**.

The Community Safety Partnership (CSP) is also required to show the progress achieved against its priorities for the previous year. This plan covers both requirements and is a public document, available on Reigate and Banstead Borough Council's website <http://www.reigate-banstead.gov.uk>

¹ Comprised of Reigate and Banstead Borough Council, Surrey Police, Surrey County Council, Surrey Fire and Rescue Service, Surrey and Sussex Probation Trust, Clinical Commissioning Groups Raven Housing Trust and a voluntary sector representative.

² Under the Police and Justice Act 2006

1. OVERVIEW OF COMMUNITY SAFETY

- Reigate and Banstead Community Safety Partnership (CSP) is a statutory body attended by a number of required partners known as “responsible authorities”: Reigate & Banstead Borough Council, Surrey Police, Surrey County Council, Surrey & Sussex Probation Trust, Surrey Fire and Rescue Service, and the two Clinical Commissioning Groups (CCGs) that cover the Borough – East Surrey and Surrey Downs. Raven Housing Trust, the Borough’s main social housing provider, and a voluntary sector representative attend as invitees.
- The CSP meets on a quarterly basis to review progress against its priorities for the year, to address any strategic blockages in delivery, to ensure partnership resources, including any funding, are targeted in the most effective way, and to comply with emerging legislation e.g. Domestic Homicide Reviews³.
- The election of the Police and Crime Commissioner (PCC) in November 2012 led to additional legislation relating to CSPs. There is a mutual statutory duty⁴ for the PCC and CSPs to co-operate to reduce crime, disorder and re-offending. A PCC also has the ability to require CSP chairs to meet with him to discuss strategic priorities and other force-wide issues, and can hold to account any CSP not delivering its requirements to reduce crime and disorder. PCCs do not have the power to enforce mergers of partnerships, but can approve them if a request is formally submitted.⁵
- Reigate and Banstead is currently in discussions with Mole Valley and Tandridge to evaluate the potential benefits of a single merged East Surrey CSP.
- Surrey’s elected Police and Crime Commissioner is Kevin Hurley.
- The CSP is required to produce and publish an annual Community Safety Plan to show how it will focus on key areas of crime and disorder in the coming year. These priorities are identified through analysing a wide range of data through an annual “Strategic Assessment” which covers the data period July 2012 to June 2013. This information includes police crime and antisocial behaviour statistics, victim profiles, environmental issues (such as graffiti, abandoned vehicles and dog fouling), truancy, road accidents, arson, resident satisfaction and confidence surveys, amongst others. There are a number of risks that may influence success, including the reduction in CSP partners’ available funding and the transfer of Government funding to the PCC. (*Section 2*)
- The plan is also required to include progress against the previous year’s priorities and targets. (*Section 3*)

³ Since 2012, CSPs are required to establish reviews for murders related to domestic abuse.

⁴ Police Reform and Social Responsibility Act 2011

⁵ Previously a Home Office power

2. CSP PRIORITIES FOR 2014-15

2.1 LOCAL PRIORITIES

The strategic assessment identified the following key local priorities for the coming year; robust targets have been set against them to measure progress:

LOCAL PRIORITY	2014-15 TARGETS
<p>1. REDUCING ANTISOCIAL BEHAVIOUR (ASB) - with an increased focus on victims and neighbour disputes</p> <p>SPONSOR: RAVEN HT / RBBC</p> <p>DELIVERY: CIAG, Short-life JAGs, Borough CSP Working Group</p>	<p>1i) No increase in ASB reports compared to 2013-14. <i>Set against a 12% reduction in 2013-14, this will be a challenging target to meet.</i></p> <p>1ii) Ensure CSP Partners are trained to use the new ASB tools effectively. <i>The Anti-social Behaviour, Crime and Policing Bill is expected to be enacted in late Spring 2014, with Royal Assent in September. This streamlines powers to tackle antisocial behaviour from 19 sanctions to 6 broader and potentially speedier tools.</i></p> <p>1iii) Provide a seamless interface with the Surrey Family Support Programme⁶ to avoid duplication or families falling between services. <i>Good liaison between CIAG and Team Around the Families has been already been established.</i></p> <p>1iv) Continue the pilot web-based case management system “SafetyNet” and evaluate its effectiveness and resource implications. <i>There are currently concerns relating to local administrative resources for this to be fully implemented.</i></p>
<p>2. TACKLING SUBSTANCE MISUSE</p> <p>SPONSOR: PUBLIC HEALTH</p> <p>DELIVERY: East Surrey Substance Misuse Group</p>	<p>2i) Contribute to a Force target of 450 Class A and B charges for drugs supply. <i>Drug warrants will be intelligence driven across the force.</i></p> <p>2ii) Deliver a minimum of 3 public health / crime reduction campaigns focussing on drugs and alcohol. <i>These will be targeted at emerging issues throughout the year</i></p> <p>2iii) Continue to jointly fund an Assertive Drug & Alcohol Worker⁷ to engage with chaotic users. <i>This intensive work targets those with the greatest community impact and has been identified as a gap in current commissioned provision.</i></p> <p>2iv) Deliver actions in support of the Surrey and National Alcohol and Drugs Strategies. <i>This will encompass both public safety and public health issues</i></p>

⁶ Surrey Family Support Programme: a programme enabling families with complex and multiple needs to achieve sustainable and transformational change using a Team Around the Family approach.

⁷ With Mole Valley and Tandridge CSPs

<p>3. REDUCING DOMESTIC BURGLARY</p> <p>SPONSOR: SURREY POLICE</p> <p>DELIVERY: Borough CSP Working Group and JAG</p>	<p>3i) Reduce the number of domestic burglaries by 2% compared to 2013-14</p> <p><i>The Borough has seen a significant increase in burglaries over the past two years (8.7% in 2011-12 and a further 3.2% last year – see Section 3.3 for further details). This may well be challenging to achieve.</i></p> <p>3ii) Deliver at least 3 Crime Prevention / awareness campaigns targeting messages at higher risk groups</p>
<p>4. TACKLING DOMESTIC ABUSE</p> <p>SPONSOR: SCC</p> <p>DELIVERY: East Surrey Domestic Abuse Working Group</p>	<p>4i) Reduce the level of repeat offences below 28.7%</p> <p><i>Whilst aiming to reduce repeat offences, reporting levels can be influenced by an increased confidence in reporting which may mask any actual trends.</i></p> <p>4ii) Continue to support the local outreach service ESDAS⁸ and the local Sanctuary scheme⁹</p> <p>4iii) Deliver actions in line with the County-wide Domestic Abuse Strategy</p> <p>4iv) Ensure CSP partners are fully trained to implement a Domestic Homicide Review if / when required¹⁰.</p>

2.2 COUNTY-WIDE PRIORITIES

County level priorities have also been identified using the same process and are focussed on delivery of improved outcomes through Surrey county-wide services. Information and resources will be shared to avoid duplication at a local level where there is overlap.

COUNTY-WIDE PRIORITY	LOCAL PRIORITY OVERLAP
<p>1. ANTISOCIAL BEHAVIOUR (including antisocial driving)</p>	<ul style="list-style-type: none"> • Also a local priority. • Antisocial driving will be addressed at County level through the ongoing Drive Smart Campaign.¹¹ • Speeding and anti-social driving is the foremost local priority identified in the SCC / Police Surrey Residents' Survey, with 41.5% (2,749) of respondents stating it was a very or fairly big problem in their area. • Graffiti and litter lying around is the second issue perceived to be a big problem by 21.6% (1,428) of respondents although <i>not identified</i> as an issue by local residents local – possible because the Borough has seen a 50% reduction in graffiti over the past year. The borough

⁸ East Surrey Domestic Abuse Services

⁹ A multi-agency project providing emergency practical support to high risk victims e.g. lock changes, sim cards, strengthened doors

¹⁰ Since 2012, CSPs are required to establish a reviews for murders related to domestic abuse

¹¹ Drive SMART is a partnership between Surrey Police and Surrey County Council (including Surrey Fire and Rescue Service), with the aim of reducing road casualties, tackling anti-social driving and making the county's roads safer and less stressful for everyone.

	is also graded above the national average in terms of litter ¹² and deploys a town centre caretaker in Redhill to maintain the levels of cleanliness.
2. DOMESTIC ABUSE	<ul style="list-style-type: none"> • Also a local priority. • County-wide, 13,032 domestic abuse incidents were recorded by Surrey Police over the 12 month strategic assessment period, representing a 10.6% increase on the previous year. Local trends are reviewed under Section 3.4
3. SUBSTANCE MISUSE: DRUGS & ALCOHOL	<ul style="list-style-type: none"> • Also a local priority. • We will continue to support county-wide initiatives at a borough level.
4. BURGLARY (both domestic and non-dwelling)	<ul style="list-style-type: none"> • Domestic burglary also a local priority. • We will fully support any county-wide campaigns together with targeting more local hot-spot areas. • At County-level, the wider impact on rural communities will also be addressed, such as theft from farm buildings, poaching and theft of red diesel. • Burglary was identified as a very or fairly big problem by 19.6% of respondents in the Surrey Residents' Survey.

2.3 PCC PRIORITIES

The Police and Crime Commissioner, Kevin Hurley, has also indicated where he will be focussing his resources through the Police and Crime Plan, which has stepped away from including any numerical targets:

Taking a zero-tolerance approach to policing in Surrey

Delivering more visible street policing

Putting victims at the centre of the criminal justice system

Giving the public more opportunities to have their say about policing

Protecting local policing, standing up for officers and promoting the highest standards of service

There will also be an increased focus on cyber-crime and child exploitation

The CSP will support these priorities where appropriate.

2.4 PERFORMANCE MONITORING

Delivery groups have been identified for each local priority as shown. The Borough CSP Working Group will routinely monitor progress against these priorities. Joint Plans will be fed into the bi-monthly East Surrey Community Safety Group to assess overall impact. Details of these groups are included in **Appendix A**.

Regular reports on progress will be fed back to each CSP meeting. The report will also include details of any under performance or other obstacles that are likely to prevent the

¹² Keep Britain Tidy LEQs

targets being achieved. This will allow partners to identify what additional support or resources may be needed to improve delivery or achieve targets,

2.5 RISKS TO ACHIEVING TARGETS

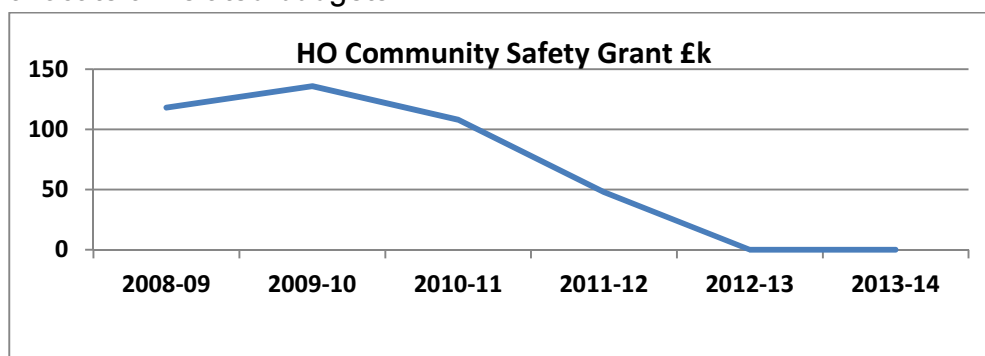
The agencies belonging to the Community Safety Partnership already tackle many problems linked to antisocial behaviour and crime through their mainstream activities. By working together this becomes much more effective and makes better use of increasingly limited resources. However, there are external risks to achieving the robust targets that have been set:

❖ **IMPACT OF THE ECONOMY**

There has been a significant increase in “opportunistic” theft over the past year which is thought to have been influenced by financial hardship. These types of offences often take place from unlocked vehicles and insecure properties with valuables left on display. Influencing resident behaviour to better secure their property and to store valuables securely is a challenge.

❖ **REDUCED FUNDING**

The CSP has received Home Office funding over the past 10 or so years to develop or extend new initiatives outside mainstream delivery. However, this funding has been reducing since 2009-10 and ceased all together in 2013-14 following the election of the new Police Crime Commissioner who now receives the funds directly and has the remit to allocate all related budgets:



Funding applications can be made to the PCC to support individual initiatives and projects, which complement the Crime and Policing Plan priorities.

CSP partners also contribute ring-fenced Community Safety funds to address the annual Community Safety Plan priorities such as the Merstham DPPO¹³ (see Section 2 2iii) and to support Redhill Youth Centre, which sits outside mainstream provision.

The below table details the reduction in local funding availability over the past three years.

¹³ Designated Public Places order or restricted alcohol area

ORGANISTN	£ 2011-12	£ 2012-13	£ 2013-14	£ 2014-15
HOME OFFICE GRANT	48,039	5k	0	0
SURREY POLICE (£ unknown)	Domestic Abuse (DA) central contribution, Funding of CCTV monitoring staff and CCTV Manager			
SURREY COUNTY COUNCIL	11.5k DA central contribn 2.5k local delivery	DA central contribn 3.2k local delivery	DA central contribution £380,000 £3.3k local delivery SCC also contributes locally via its centralised budgets for: Services for Young People including £139.5k p.a. for Local Prevention Framework Drug and Alcohol Services, as part of central Public Health Budget	DA outreach central contribution £380,000 £3.3k contribution from the Local Committee (Reigate & Banstead) SCC also contributes locally via its centralised budgets for: Services for Young People - Including £139.5k p.a. for Local Prevention Framework Drug and Alcohol Services as part of central Public Health Budget
REIGATE & BANSTEAD BOROUGH COUNCIL	14k incl DA 121k CCTV	53k Community Safety 20k Domestic Abuse 121k CCTV	33k Community Safety 20k Domestic Abuse 120k CCTV	Proposed budget: 19k Community Safety 18k Domestic Abuse 120k CCTV
RAVEN HOUSING TRUST	5k	5k	7k	Currently unknown
TOTAL local Community Safety delivery (excluding DA & CCTV)	£70k approx.	£65.5 approx.	£43.3k	Currently unknown

3. PROGRESS AGAINST 2013-14 CSP PLAN TARGETS

The CSP has reviewed progress against its previous year's priorities. It has achieved all its targets, although work needs to continue on the implementation of SafetyNet - further details below:

1. REDUCING ANTISOCIAL BEHAVIOUR - with an increased focus on victims	
TARGETS	2013-14 TARGETS AND OUTCOMES (FYTD)
<p>1i) 10% reduction in ASB compared to 2012-13.</p>	<p>1i) Showing a reduction of 11.6% compared with the same period in 2012-13. This translates to 550 fewer ASB incidents reported to Surrey Police TARGET ACHIEVED</p>
<p>1ii) Ensure CSP Partners are trained to use the new ASB tools when enacted</p>	<p>1ii) The Anti-social Behaviour, Crime and Policing Bill is still working its way through Parliament and is unlikely to achieve Royal Assent until September 2014. However, CSP Partners have been briefed on the new powers and the CSP is represented by RBBC on the ASB Strategy Steering Group which is currently drawing up standard procedures to be adopted across all CSPs. TARGET ACHIEVED</p>
<p>1iii) Contribute to the Surrey Family Support Programme as required.</p>	<p>1iii) Close working practices have been established between the CIAG and the Family Support Programme to ensure good information sharing around linked individuals and to avoid duplication of resources. TARGET ACHIEVED</p>
<p>1iv) Continue the pilot web based case management system "SafetyNet" and evaluate its effectiveness</p>	<p>1iv) Implementation of SafetyNet across the County has met with mixed success to date, with only 2 CIAGs actively using it for case-management. Locally it is used by the police to manage operations and as more agencies become trained it is hoped that its use at CIAG will be implemented. However limited local administrative resources to manage an online and a paper-based system remain an issue. TARGET ONGOING</p>
ADDITIONAL COMMENTS	
<p>Antisocial Behaviour (ASB) as a whole is showing a decrease of nearly 12% in the Borough. Although volume-wise, it experienced the second highest number of incidents in the County after Guildford (4863), when translated to a per 1000 population rate, it sits below Spelthorne, Guildford and Woking. Noise complaints to the Borough Council have decreased by 20% (62 fewer complaints) over the past year and reported graffiti by 50% (96 fewer cases).</p>	

Crime and antisocial behaviour, however, remain of significant concern for local residents; safety continues to be the key factor in making somewhere a “good place to live”, with 9 in 10 residents stating it is *very important*, ahead of good roads and transport.¹⁴

Qualitative response highlighted the following issues:

- i. Feeling safe on the streets and in the home is of key importance.
- ii. Residents feel least safe in dark or poorly lit spaces including footpaths.
- iii. Alcohol & drug related incidents are considered to be worse at night as are town centres.
- iv. Interestingly, residents feel less safe when they see a large numbers of police officers.

Resident Confidence in how the police and local councils deal with anti-social behaviour and crime is measured quarterly. At the end of the third quarter 2013-14, the borough showed a 53.7% satisfaction rate compared to 58.4% at the end of 12-13. This currently places Reigate and Banstead at the bottom of the confidence table. The CSP will need to analyse this further to understand why this is the case, especially with the significant reduction in ASB overall that has been delivered. It may be that publicity of successful interventions needs to be improved.

The following partnership initiatives have undoubtedly contributed to the 12% reduction:

- **Body-worn CCTV** Reigate and Banstead Police Safer Neighbourhood Teams (SNTs) have four body-worn cameras. Funded by the CSP, they are available to local officers and PCSOs when dealing with appropriate situations e.g.
 - Town centre violence patrols
 - Ongoing neighbour disputes where accounts vary
 - Youth ASB where the ability to show footage to parents can be effective
 - Arrest enquiries
 - Public order issues.

The units have been used on 56 occasions over the past year and have recorded 6 arrests. All use is logged through an approved protocol to ensure compliance with relevant legislation.

- **Short Life JAGs¹⁵**: These dynamic issue-specific groups were introduced to supplement the monthly multi-agency CIAG¹⁶. They are attended by officers from agencies with direct involvement and influence over the issue. Victims are invited to attend many of the meetings to ensure the impact that the behaviour is having on their lives is fully understood.

Twelve issues have been tackled through this process over the last year, which have addressed themes such as neighbour nuisance, racial hate crime, and individual perpetrators affecting a large number of residents. At time of writing (Jan 14) there are 2 live SLJs running. This process has had significant successes and is ripe for enhancement in 2014-15.

- **Police Youth Intervention Team**: The team has been working with young people most at risk of entering the justice system or escalating their offences. A range of interventions/outreach work and enforcement is used to help reduce community impact.

¹⁴ Reigate & Banstead Residents’ Survey 2013 (base 738 respondents)

¹⁵ Joint Action Groups (see Appendix A for full description)

¹⁶ Community Incident Action Groups (see Appendix A for full description)

Additional resources have been targeted on high-impact events (e.g. end of school term and Halloween) with advice given ahead of time followed up with highly visible pro-active engagement patrols. This has contributed to a significant drop in ASB related issues and calls from members of the community.

The role of Youth PCSO is coming to an end in April 2014 and the responsibilities will move to SNTs where all PCSOs will receive further training in specialist issues relating to young people

• **SCC Services for Young People:** There are now three main strands to the work:

- **Youth Support Service** – targeted work with young people who are NEET¹⁷ and/or in the youth justice system.
- **Local Prevention Framework** – a contract providing targeted services to prevent young people becoming NEET and / or becoming first-time entrants into the youth justice system. In Reigate and Banstead, a new contract with Reigate & Redhill YMCA began on 1 September 2013, providing a range of services including counselling and diversionary activities.
- **Centre Based Youth Work** - Raven Housing Trust manages SCC's Youth Centres and provides matched youth work hours at Merstham, Horley, Banstead and The Phoenix Youth Centres. Satellite provision is made at the Sovereign Centre in Woodhatch.

Reigate and Banstead is unusual in having three separate youth providers; networking and co-ordination meetings have been set up on a monthly basis with RBBC Community Safety and Surrey Police officers to ensure a stream-lined service is offered to young people and to avoid duplication of resources e.g. during the school holidays.

An annual front-line youth worker's networking event is also hosted by the Borough Council with invited speakers to encourage networking across the providers and sharing of good practice.

• **Danny's Youth Café (CSP funded):** A decision was made to close this activity in 2013; antisocial behaviour has decreased considerably within Redhill Town Centre and the Café's role in providing a meeting place for young people after-school was no longer necessary. It can be re-instated should issues arise again.

• **Redhill Youth Club (Partially CSP funded):** Established to fill a gap in current provision, this is run as a partnership between statutory and voluntary organisations. It is still extremely well attended with approximately 60 young people attending every Friday. The leader-in-charge is now seeking further staff to ensure activities can continue to be run safely with the high numbers attending and a second evening within the week is being explored. This would enable other projects to be run e.g. cookery courses.

Efforts to secure ongoing mainstream funding have so far been unsuccessful.

**REDUCING ANTISOCIAL BEHAVIOUR WILL BE AN ONGOING TARGET FOR 2014-15
WITH CONTINUED FOCUS ON VICTIMS AND ON NEIGHBOUR DISPUTES**

¹⁷ NEET: Not in Education, Employment or Training

2. TACKLING SUBSTANCE MISUSE	
TARGETS	2013-14 TARGETS AND OUTCOMES (FYTD)
<p>2i) Contribute to a Force target of 450 Class A and B charges for drugs supply.</p>	<p>2i) At present, 24.3% (99) of the Force's 407 Class A & B charges have come from the borough.</p> <p>Operation BEET: This series of simultaneous early-morning drug raids in January 2014 was the final stage in a 3-month undercover operation to dismantle a network of Class A drug dealers. It resulted in 22 arrests at more than 30 properties in Redhill, Horley and London. To date sentences have been passed totalling over 30 years with a number of cases still pending.</p> <p>Work continues with local social landlords to establish a link between drugs use and the ASB that is often linked to dealing. Appropriate actions relating to tenancies are underway. TARGET ACHIEVED</p>
<p>2ii) Deliver a minimum of 3 public health / crime reduction campaigns focussing on drugs and alcohol.</p>	<p>2ii) RBBC has delivered three public health focussed alcohol campaigns including the running of an "alcohol-free" bar at events in Banstead and Horley. The key message "Two alcohol-free days a week" has been widely promoted along with support for the "Dry January" campaign by both SCC & RBBC. Surrey Police carried out an enforcement week in November in advance of National Alcohol Awareness Week, with unannounced visits to 20 licensed premises to check licensing conditions compliance and the use of appropriately qualified door staff</p> <p>TARGET ACHIEVED</p>
<p>2iii) Consider implementing a restricted alcohol area (DPPO)¹⁸ in Merstham.</p>	<p>2iii) Merstham residents flagged up significant concerns relating to public drinking in the area, including public defecation and the use of litter bins as urinals in front of young children, together with drunken and inappropriate behaviour. RBBC worked with Surrey Police to draw up a proposed "Designated Public Places Order" or DPPO, which restricts the public drinking of alcohol. The DPPO was implemented in the agreed area on 23rd September 2013. Surrey Police have used this power to move people away from the area and to confiscate alcohol from those who are causing problems through their drinking in public. The number of complaints relating to people gathering in public to drink and causing antisocial behaviour has reduced considerably.</p> <p>Details of this area and the existing DPPO in Redhill can be found via the below link:</p> <p>www.reigate-banstead.gov.uk/community_and_living/safer_borough/alcoholrelatedcrime/index.asp</p> <p>TARGET ACHIEVED</p>

¹⁸ Designated Public Place order (DPPO), - a council power enforced by Surrey Police which limits public drinking

<p>2iv) Continue to jointly fund an Assertive Drug & Alcohol Worker to engage with chaotic users.</p> <p>2v) Deliver actions in support of the Surrey and National Alcohol Strategies.</p>	<p>2iv) Due to continuing need, this Assertive Drug & Alcohol Worker¹⁹ was again funded jointly with Tandridge and Mole Valley CSPs to engage with chaotic users.</p> <p>There were 21 clients in in the borough in 2013 (14 male, 7 female), none of whom were involved with treatment agencies and whose substance misuse was having a disruptive impact on their communities. Of these, 9 were misusing both drug and alcohol, 8 alcohol alone and only 4 solely drugs. A third of clients had diagnosed mental health problems. Outcomes varied depending on the willingness to engage, but 9 were supported in maintaining tenancies to prevent homelessness, or assisted with re-housing. There was a significant reduction in associated crime or ASB in 6 cases, including 4 who returned to work in either a voluntary for paid capacity. There was a measurable reduction in substance use in 11 cases.</p> <p>TARGET ACHIEVED</p> <p>2v) Surrey Police has taken a robust approach to reviewing licensing conditions of premises linked to antisocial behaviour. In the past year, there have been 3 Licensing Reviews submitted, leading to:</p> <ul style="list-style-type: none"> - the removal of the designated premises supervisor at a club in Horley, which subsequently closed. - further conditions added to the licence of a petrol station selling alcohol - further conditions added to a pub in the north of the borough following ongoing complaints around antisocial behaviour. <p>RBBC Licensing team have continued to work jointly with Surrey Police: three roadside operations allowed the checking of minicab and taxi licences for road-worthiness leading an average of six cases of concern being followed up each time. Two joint licensed premises operations have enabled compliance checks for conditions, gaming machines and personal licence holder details for approximately 10 premises within the Borough on each occasion.</p> <p>TARGET ACHIEVED</p>
<p>ADDITIONAL COMMENTS</p> <p>Drug and alcohol misuse continues to impact on the Borough, both in terms of the health of residents and its impact on crimes such as theft and assaults</p> <p>Total alcohol-related crime fell last year by 18% (-122), which equates to 4.03 crimes per thousand population (down from 4.91). This includes intoxicant-related violent crime, which decreased by an impressive 22.5% (-66). Violent crime linked to licensed premises increased slightly by 9 offences and was followed up by the actions listed under 2v) above. Drug-related crime also decreased by 25.7% (-122), with evidence of dealers moving in from south London. Arrests of addicts during the year show an established link between Class A drugs and serious acquisitive crime.</p>	

¹⁹ With Mole Valley and Tandridge CSPs

Overall, the Borough performed significantly better than the national average, with only 2.3 drug offences per 1000 population²⁰ related to drugs which is a message that the CSP needs to reinforce throughout the coming year, to ensure the problem is kept in perspective.

**TACKLING SUBSTANCE MISUSE WILL BE AN ONGOING TARGET FOR 2014-15
WITH CONTINUED FOCUS ON BOTH COMMUNITY IMPACT AND HEALTH**

3. REDUCING SERIOUS ACQUISITIVE CRIME

(Domestic Burglary, Theft of and from vehicles)

TARGETS	2013-14 TARGETS AND OUTCOMES (FYTD)
3i) Overall reduction of 2% compared to 2012-13	3i) Reduction of 10.2% (-96 offences) from 938 to 842, giving a significant overall reduction in acquisitive crime. TARGET ACHIEVED
3ii) Retain levels of serious acquisitive crime below 13.6 per 1000 popn	3ii) 6.11 per 1000 population TARGET ACHIEVED
3iii) Deliver at least 3 awareness / theft reduction campaigns, targeted messaging to high risk groups	3iii) Crime reduction initiatives: <ul style="list-style-type: none"> - Vulnerable vehicle scheme: Surrey Police Safer Neighbourhood Teams have run an initiative throughout the year to identify insecure or vulnerable vehicles, which is then followed by a letter to the registered owner highlighting the issues. - Selecta DNA: The CSP has previously funded this approach of unique invisible marking to trace items back to a specific address if stolen. Signage within an area where this is used has been shown to be effective. However, it is expensive and cannot therefore be used widely. - Immobilise: Surrey Police now champion this free service where members of the community can proactively list their items and reference numbers. The police use this system when property is recovered following a burglary to identify the owner. Police also use this system when conducting stop checks in order to establish in real time whether the person stopped may have stolen property. See www.immobilise.com TARGET ACHIEVED

²⁰ iQuanta Policing & Community Safety Data

ADDITIONAL COMMENTS

Vehicle crime has seen a significant drop over this period, dropping to 3.11 per 1000 population from 3.93. but domestic burglary has increased by begun to spike, increasing by 5.2% (384 compared to 365 FYTD). This gives a rate of 6.96 per thousand population (as opposed to 6.62).

Vehicle-related theft will therefore cease to be a key priority in 2014-15 due to the success of these ongoing initiatives. The increase in burglary remains of concern so this priority will be amended to "Reducing Domestic Burglary" in 2014-15

**AS ABOVE, THIS PRIORITY WILL BE RE-FOCUSSED ON
REDUCING DOMESTIC BURGLARY**

4. TACKLING DOMESTIC ABUSE

TARGETS	2013-14 TARGETS AND OUTCOMES (FYTD)
<p>4i) Reduce the level of repeat offences below 27.3%</p>	<p>4i) The level of repeat offences reduced slightly to 27%. Fluctuations of this level should be treated with caution, as they are dependent on both actual volume and the level of confidence in reporting offences. The CSP will be concerned if the trend in repeat offences rises disproportionately. TARGET ACHIEVED</p>
<p>4ii) Continue to support the local outreach service ESDAS²¹ and the local Sanctuary scheme²²</p>	<p>4ii) RBBC Core funding of £18k provided an additional 20 hours outreach work (see Table on page 8) with a focus on hotspot areas and work with children affected by domestic abuse. Funding for the Sanctuary Scheme increased by £2k to £4.5k in 13-14 due to an increased need for security measures, including mobile phones. 17 borough residents were supported in 2012-13 and 22 already assisted in 2013-14. TARGET ACHIEVED</p>
<p>4iii) Deliver a programme of awareness-raising internally and with partners.</p>	<p>4iii) 30 RBBC front-line staff have now attended domestic abuse awareness training. Sessions have also been run for police Safer Neighbourhood Teams and Raven Housing Trust TARGET ACHIEVED</p>
<p>4iv) Deliver actions in line with the County-wide Domestic Abuse Strategy</p>	<p>4iv) The Surrey Domestic Abuse Strategy was adopted in September 2013. Four awareness campaigns have been supported this year including: - <i>The County-wide 'Healthy Relationships' campaign</i> - <i>'This is Abuse' national campaign focussing on teenage relationships</i> - <i>'Take the First Step' Surrey campaign to encourage others to share information if concerned about a friend or family member</i></p>

²¹ East Surrey Domestic Abuse Services

²² A multi-agency project providing emergency practical support to high risk victims e.g. lock changes, sim cards, strengthened doors

<p>4v) Ensure the CSP is ready to implement a Domestic Homicide Review if required²³.</p>	<p>- <i>The International 'One Billion Rising' campaign to stop violence against Women and Girls</i></p> <p>4v) The Borough has fortunately not seen a domestic homicide during 2013-14 despite the high volume of domestic abuse that occurs. Training of key staff has been carried out and a DHR protocol has been adopted so that procedures are clear and can commence immediately if such an event does sadly take place (see below for further details)</p>
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ADDITIONAL COMMENTS

During the Strategic Assessment period, Reigate & Banstead had the third highest rate of DA police-recorded incidents in Surrey at 13.09 per 1000 population (down from 14.5 in 2013-14). Incidents increased by 9.3% in the past year, a rise that is reflected across Surrey as a whole, suggesting external factors have been an influence. Due to our higher population levels this translates to the highest volume of incidents (see below table).

BOROUGH	DA INCIDENTS 01 Jul 12 - 30 Jun 13	DA INCIDENTS PER 1,000 POP.
Epsom & Ewell	792	10.55
Mole Valley	768	9.00
Reigate & Banstead	1,804	13.09
Tandridge	842	10.14
Elmbridge	1,417	10.83
Runnymede	1,038	12.89
Spelthorne	1,393	14.57
Guildford	1,532	11.17
Surrey Heath	968	11.24
Woking	1,408	14.19
Waverley	1,065	8.76
Surrey	13,032	11.51

Alcohol appears to be a significant factor across nearly half of cases. A significant number of children live in homes where abuse takes place and resources are being targeted to support them where possible.

East Surrey Domestic Abuse Service (ESDAS) is commissioned at county-level to provide an outreach support service for those involved in abusive relationships in Reigate and Banstead, Tandridge and Mole Valley. The Borough has the highest rate of new outreach referrals during this period (3.9 per 1000 popn compared to the county average of 2.8).

The multi-agency East Surrey Domestic Abuse Working Group works closely with ESDAS to deliver a campaign of awareness-raising and implementation of the Surrey Domestic Abuse Strategy at a local level.

²³ Since 2012, CSPs are required to establish a reviews for murders related to domestic abuse

Domestic Homicide Reviews:

Under new guidance in 2011²⁴, CSPs now have a statutory duty to carry out reviews of any murders related to domestic abuse within their area. The aim is to identify any lessons that can be learned from those organisations involved with either the victim or the perpetrator, to improve procedures in the future and to reduce the risk of a similar incident. This is a significant duty and actions are underway to ensure a review can start as soon as possible if / when such an event takes place. At the time of writing there are 5 reviews underway in Surrey.

Information about high-risk domestic abuse victims (those at risk of murder or serious harm) is shared at the monthly East Surrey MARAC²⁵ meeting. Of the 243 cases across the 4 boroughs, 267 children were involved.

This remains a key area of concern for the CSP.

ONGOING PRIORITY 2014-15.

DOMESTIC ABUSE WILL BE AN ONGOING TARGET FOR 2014-15

²⁴ Section 9 of the Domestic Violence, Crime and Victims Act (2004) implemented through the Call to End Violence Against Women and Girls Action Plan March 2011

²⁵ Multi-Agency Risk Assessment Conference

4. LOOKING TO THE FUTURE

The Coalition Government has indicated that it regards Community Safety Partnerships as essential in playing a crucial role to tackle crime and reduce reoffending. CSPs will remain statutory and should be action focussed rather bureaucratic or process driven.

POTENTIAL CHANGES IN 2014-15:

❖ MERGING NEIGHBOURING CSPs

Discussions are underway with neighbouring CSPs in Tandridge and Mole Valley to consider the advantages of merging to form a single East Surrey CSP. This would build on the existing good practice of joint working and provide a stronger platform to bid for funding for shared delivery.

❖ JOINT ENFORCEMENT PROJECT

Reigate & Banstead Borough Council and Surrey Police are working with the Police and Crime Commissioner to pilot a Law Enforcement project. This will include a sharing of enforcement powers across the two organisations where existing legislation permits, and a shared “branding” to increase public awareness of an enforcement presence. This is expected to both increase public confidence and have a deterrent impact on a range of public order issues.

❖ CCTV CODE OF PRACTICE

A new CCTV Code of Practice was introduced in 2013. This requires all Council-owned public-space CCTV to be reviewed against 12 principles to ensure recording is proportionate to the needs of the area it covers. A privacy impact assessment of each camera will be carried out and this is likely to lead to a significant reduction in the 123 CCTV cameras currently deployed.

❖ CHANGE IN POWERS TO TACKLE ANTISOCIAL BEHAVIOUR

The Antisocial Behaviour, Crime and Policing Bill is expected to receive Royal Assent in September 2014. This will introduce a streamlined series of 6 powers to address individual and public-space antisocial behaviour, with the replacement of ASBOs by an Injunction to Prevent Nuisance and Annoyance (IPNA) for low-level antisocial behaviour and a Criminal Behaviour Order (CBO) for more serious offences.

APPENDIX A

WORKING GROUP DETAILS

Community Incident Action Group (CIAG) meets monthly, focusing on individuals whose behaviour is causing harm to local communities. Its members reflect those of the CSP at a delivery level, and include community wardens, operational police, registered social landlords, health and social services officers, education providers and youth development services. A key focus of the CIAG is to prevent and deter adults or young people from behaving in an antisocial way or becoming involved in more serious crime.

Drug and Alcohol Group (DCIAG) specifically focuses on adults whose chaotic substance misuse has a serious impact on the community. Individuals are intensively supported by a Drug and Alcohol worker (jointly funded by Reigate and Banstead and Tandridge CSPs) with the aim of engagement in treatment or detox.

Short-Life Joint Action Groups (SLJ) meet on a needs be basis with key locality specific partners to address crime or disorder issues of concern to local communities.

Short Life JAG groups have come into being in 2012-13. Dynamic issue specific groups set up as issues arise with buy in and attendance by all relevant stakeholders have meant a significant shift in the way that JAG does business - a tangible move from monitoring and discussion to action and outcome centred on the victim. This process has been a real success this year and is ripe for enhancement as we move through 2013.

Six issues have been or are in the process of being tackled which have included themes such as neighbour nuisance, racial hate crime, mental health support, individual perpetrators affecting a large number of residents.

At time of writing (Jan 13) there are 4 live SLJs running.

Reigate and Banstead CSP Working Group

This borough group oversees performance management of the specific Reigate and Banstead Action Plans Its core group membership includes the Borough Council Community Safety Manager, the Police Borough Inspector, the Surrey County Council Local Committee Partnership Officer, the Surrey Fire and Rescue Manager and representation from NHS Surrey, with scope to include other agencies as required

East Surrey Domestic Abuse Working Group oversees activities to address, highlight and reduce domestic abuse in East Surrey. It acts as the monitoring group for the East Surrey Domestic Abuse section of the Violent Crime Action Plan.

Multi-Agency Risk Assessment Conferences (MARAC) aims to increase the safety, health and well-being of domestic abuse victims. The group discuss the highest risk domestic abuse victims in the area, generally the 'top 10%'. Information about the risks victims face, the actions needed to ensure safety together with the available local resources is used to create a risk management plan for each case. Members of the Group include Surrey Police, Adult Services and Domestic Abuse Outreach workers.

East Surrey Substance Misuse Group acts as the strategic planning body for tackling substance misuse and related crime & disorder in the east of Surrey. The group is administered by the Surrey Drug and Alcohol Team (DAAT) and includes representatives

from DAAT, Reigate and Banstead, Tandridge, Mole Valley, Epsom and Ewell, NHS Surrey and Surrey Police. This group acts as the monitoring group for the East Surrey Drug and Alcohol Plan.

ES Community Safety Group has been formed to identify key issues and co-ordinate delivery across the four boroughs and districts in East Surrey - Reigate and Banstead, Tandridge, Mole Valley and Epsom and Ewell. Its members represent the local authorities, county council and police, with a focus on maximising the use of resources across the four areas to achieve better value for money and to share best practice.

Prolific and Other Priority Management Panel (PPOMP) is a government initiative, which recognises that 0.5% of active offenders commit a disproportionate amount (10%) of all crime committed each year. The financial loss as a result of these crimes is estimated to be at least £2 billion a year nationally. Addressing PPOs is a statutory CSP requirement and the PPOMP focuses on the first two strands for priority offenders across East Surrey; Catch and Convict – taking firm enforcement measures against already prolific offenders, and Rehabilitate and Resettle – increasing the number of offenders who stop offending by offering a range of supportive interventions. It focuses on offenders who have been dealt with by the courts and are in prison, Young Offender Institutions, on post-release licence or under community supervision. It is administered by the PPO co-ordinator.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2014

LEAD

OFFICER: SANDRA BROWN, COMMUNITY PARTNERSHIPS TEAM
LEADER EASTSUBJECT: LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING -
UPDATE

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to note:

- (i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Greater transparency in the use of public funds is achieved with the publication of what Members' Allocation funding has been spent on.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets and directs that this funding should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 In allocating funds councillors are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.3 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. RECENT COMPLETED PROJECTS:

- 2.1 Several projects have taken place within the last three months, here are a couple of the projects

Purchase of new lockers for Woodhatch Community Association

A £1,000 grant contributed towards the total cost of four units, plus end panel delivery and VAT.

The grant means that volunteers can securely lock away bags and personal possessions and have their own space.

New litter bin in Redhill

Reigate and Banstead Borough Council sought funding for the provision of a ground mounted litter bin in Hooley Lane (opposite St Johns Road junction) Redhill.

It is hoped that an additional litter bin will address the problem of dog fouling being left on the pavement and general street litter.

The Local Committee (Reigate and Banstead) provided £249.22 which covered the cost of the bin and installing it.

3. ANALYSIS:

- 3.1 All the bids detailed in **Annex 1** have been considered by and received support from the local county councillor and been assessed by the Community Partnerships Team as meeting the County Council's required criteria.

4. OPTIONS:

- 4.1 The Committee is being asked to note the bids that have already been approved.

5. CONSULTATIONS:

- 5.1 In relation to new bids the local councillor will have discussed the bid with the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The county councillor proposing each project has assessed its merits prior to the project's approval. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 The current financial position statements detailing the funding by each member of the Committee are attached at **Annex 1**. Please note these figures will not include any applications that were approved after the deadline for this report had past.

7. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 7.1 The allocation of the Members' Allocation and Local Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

8. LOCALISM:

- 8.1 The budgets are allocated by the local members to support the needs within their communities.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for	No significant implications arising

vulnerable children and adults	from this report
Public Health	No significant implications arising from this report

10. CONCLUSION AND RECOMMENDATIONS:

10.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework.

11. WHAT HAPPENS NEXT:

11.1 Payments to the organisations have, or will be paid to the applicants, and organisations are requested to provide publicity of the funding and also evidence that the funding has been spent within 6 months.

Contact Officer:

Rowena Zelle, Local Support Assistant, 01372 371635.

Consulted:

- Local Members have considered and vetted the applications
- Community Partnership Team have assessed the applications

Annexes:

Annex 1 – The breakdown of spend to date per County Councillor, including the breakdown of spend to date per County Councillor of the Local Committee Budget.

Sources/background papers:

- All bid forms are retained by the Community Partnerships Team

Reigate and Banstead Members Funding - Balance Remaining 2014-2015

Each County Councillor has £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Natalie Bramhall	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
BALANCE REMAINING				£10,300.00	

Jonathan Essex	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
BALANCE REMAINING				£10,300.00	

Bob Gardner	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
BALANCE REMAINING				£10,300.00	

Michael Gosling	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
BALANCE REMAINING				£10,300.00	

Reigate and Banstead Members Funding - Balance Remaining 2014-2015

Each County Councillor has £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Zully Grant-Duff	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
BALANCE REMAINING				£10,300.00	

Ken Gulati	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
BALANCE REMAINING				£10,300.00	

Kay Hammond	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
BALANCE REMAINING				£10,300.00	

Nick Harrison	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
BALANCE REMAINING				£10,300.00	

Reigate and Banstead Members Funding - Balance Remaining 2014-2015

Each County Councillor has £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

				REVENUE	DATE PAID
Barbara Thomson	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£10,300.00	
	EF700230862	Woodhatch Community Association	Woodhatch Community Association	£1,000.00	25.04.2014
	EF300382097	Surrey Highways	Spencer Way Pram Ramps	£2,900.00	29.04.2014
BALANCE REMAINING				£6,400.00	

				REVENUE	DATE PAID
Dorothy Ross-Tomlin	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£10,300.00	
BALANCE REMAINING				£10,300.00	

				LC CAPITAL	DATE PAID
Local Committee Capital Funding	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£35,000.00	
BALANCE REMAINING				£35,000.00	

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (REIGATE & BANSTEAD)****DATE: 9 JUNE 2014****LEAD OFFICER: SARAH QUINN, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER****SUBJECT: CABINET FORWARD PLAN****DIVISION: ALL REIGATE & BANSTEAD DIVISIONS****SUMMARY OF ISSUE:**

The Cabinet leads the preparation of the Council's policies and budget and makes recommendations to the County Council on major policy plans, the budget and Council Tax. The Cabinet takes decisions within this framework of plans and procedural rules approved by the Council. It is held to account by the Council for its performance.

The Forward Plan details the reports and decisions the Cabinet will be considering over the next three months. This report highlights the key decisions of interest to the Local Committee. It is not a definitive list, and the full Forward Plan is available on the Surrey County Council website via the following link:

<http://mycouncil.surreycc.gov.uk/documents/1131/Printed%20plan%20May%20-%20August%202014.pdf?T=4>

RECOMMENDATIONS:**The Local Committee (Reigate & Banstead) is asked to:**

- (i) Note the Forward Plan of the County Council's Cabinet.
- (ii) Consider whether it wishes to make any representations to the Cabinet on upcoming items.

REASONS FOR RECOMMENDATIONS:

In order to keep the Local Committee informed of upcoming Cabinet decisions and to provide an opportunity for local Members to make representations to the Cabinet.

KEY DECISIONS OF INTEREST TO THE LOCAL COMMITTEE:
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24 June March 2014 – Cabinet

- **Local Transport Review** To endorse the ambition to make efficiency improvements and savings in various forms of transport support. To support a programme of consultation with the public and stakeholders on the suggested changes.
- **Surrey’s Strategy for Gypsy, Roma and Traveller Children and Young People** To seek approval for publication and implementation of the strategy.
- **Road Safety Policies Update** To approve the update to the County Council’s speed limit policy and to approve the new road safety outside schools policy.

22 July 2014 - Cabinet

- **Revised Public Rights of Way Priority Statement** To approve the seventh edition of the Public Rights of Way Priority Statement.

Contact Officer:

Sarah Quinn, Community Partnership and Committee Officer, 01737 737695

Consulted:

N/A

Annexes:

None

Sources/background papers:

- Cabinet Forward Plan May - August 2014
-

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 9 JUNE 2014

LEAD OFFICER: SARAH QUINN, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE FORWARD PLAN 2014-15

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

To note the forward programme of reports to the Local Committee (Reigate & Banstead) in 2014-15 as set out below.

This is an indicative forward programme. Further items are likely to be added and the list is subject to amendment.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to:

- (i) Note the report for information.
- (ii) Make suggestions for future agenda items.

REASONS FOR RECOMMENDATIONS:

In order to keep the Local Committee informed of upcoming items on its forward programme and provide an opportunity for local Members to suggest future agenda items.

LOCAL COMMITTEE FORWARD PLAN 2013-14:
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Monday 22 September 2014, 2.00pm, Reigate Town Hall

Member Allocations Report
Highways Schemes Update
Integrated Transport Schemes List
Early Years and Children's Centres Update (tbc)

Monday 1 December 2014, 2.00pm, Reigate Town Hall

Member Allocations Report
Highways Schemes Update
Infrastructure Programme
Trading Standards Annual Update

Monday 2 March 2015, 2.00pm, Reigate Town Hall

Member Allocations Report
Highways Schemes End of Year Update

Contact Officer:

Sarah Quinn, Community Partnership and Committee Officer, 01737 737695

Consulted:

Local Committee (Reigate & Banstead) Members

Annexes:

None

Sources/background papers:

None
